



a voluntary association of local governments serving Creek, Osage, Rogers, Tulsa and Wagoner Counties

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## MEMORANDUM

TO: Broken Arrow City Council

FROM: Claudia Brierre

DATE: May 8, 2019

**RE: REQUIRED AMENDMENT TO TULSA COUNTY CDBG URBAN COUNTY COOPERATION AGREEMENT FOR REQUALIFICATION PERIOD OF FISCAL YEARS 2020-2022**

The City of Broken Arrow has been a member of the Tulsa County CDBG Urban County since the Urban County was formed in 2008. As the lead entity for the Tulsa County CDBG Urban County, it is time for Tulsa County to initiate the process to seek re-qualification with the Department of Housing and Urban Development (HUD) to receive Community Development Block Grant (CDBG) funds as an Urban County for the period of FY2020-2022. Tulsa County first attained urban county status for the qualification period FY2008-2010, so we are in our fifth requalification period. The CDBG Program provides federal funds to eligible units of local governments to address community development needs. CDBG regulations permit counties who meet the threshold of a total combined population of 200,000 or more (excluding metropolitan cities) to qualify as an urban county to receive a direct federal allocation of CDBG funds. The qualification period is for a renewable three-year period. Broken Arrow and nine other Tulsa County jurisdictions participate as members of the Tulsa County Urban County. The City of Tulsa is not a member.

For your reference, I have attached the Cooperation Agreement executed by the City of Broken Arrow in 2007. The Cooperation Agreement contains an automatic renewal provision, so we do not need to seek a new agreement each requalification period. However, for this requalification period, HUD has imposed a new requirement that existing Cooperation Agreements with automatic renewal provisions also contain a provision that units of general local government located within an urban county are prohibited from the "sale, trade or otherwise transfer CDBG funds for unrestricted local funds". This is not a practice that the Tulsa County Urban County members engage in, but the Cooperation Agreement must be amended to contain this provision. The Amendment approved and signed by the District Attorney's office is attached. All eleven participating members must sign the amendment, so individualized amendments will be executed by the respective member.

Please place approval of this Amendment on your next Council agenda, as Requalification documents are due to HUD by mid-June. Please let me know if you would like to meet in person to review this or if I can answer any questions over the phone. I would request that the form be signed and returned to me by June 7<sup>th</sup>, if possible.

Attachments