



**City of Broken Arrow**  
**Minutes**  
**Broken Arrow Municipal Authority**

City Hall  
220 S 1st Street  
Broken Arrow OK  
74012

*Chairperson Craig Thurmond*  
*Vice Chair Scott Eudey*  
*Trustee Mike Lester*  
*Trustee Johnnie Parks*  
*Trustee Debra Wimpee*

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**Tuesday, October 2, 2018**

**Council Chambers**

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**1. Call to Order**

Chairman Craig Thurmond called the meeting to order at approximately 7:17 p.m.

**2. Roll Call**

**Present: 5 -** Debra Wimpee, Johnnie Parks, Mike Lester, Scott Eudey, Craig Thurmond

**3. Consideration of Consent Agenda**

Chairman Thurmond asked if there were any items to be removed from the Consent Agenda. There were none.

MOTION: A motion was made by Mike Lester, seconded by Johnnie Parks.

**Move to approve the Consent Agenda**

The motion carried by the following vote:

**Aye: 5 -** Debra Wimpee, Johnnie Parks, Mike Lester, Scott Eudey, Craig Thurmond

- A. 18 1127 Approval of Broken Arrow Municipal Authority Meeting Minutes of September 18, 2018**
- B. 18 1095 Acknowledgement of submittal of the Broken Arrow Municipal Authority's Wastewater Discharge Monitoring Report for the month of July 2018**
- C. 18 1151 Award the most advantageous bid to Rehrig Pacific Company for the purchase, assembly and distribution of 610 refuse carts and 1,150 recycling carts for the Sanitation Division's recycling pilot project**
- D. 18 59 Approval of the Broken Arrow Municipal Authority Claims List for October 02, 2018**

**4. Consideration of Items Removed from Consent Agenda**

There were no items removed from the Consent Agenda. No action was required or taken.

**5. Public Hearings, Appeals, Presentations, Recognitions, Awards**

- A. 18 1161 Presentation and discussion, and possible action regarding the 2019 Recycling Pilot Project**

General Services Director Lee Zirk reported on December 17, 2017 the Broken Arrow Municipal Authority authorized city staff to conduct two Recycling Pilot Projects as recommended by the Citizen's Recycling Committee. He reported between February 2018 and the present the following had been accomplished: Public Relations firm was selected (subcontractor of Gersham, Brickner & Bratton, Inc.), cart specifications for trash and recycling had been written, bids were let, tippers were acquired and installation had begun, Pilot Project areas were established, and a kick off meeting had been held in September. He iterated recycling was voluntary and Residents were made aware. He briefly reviewed what was discussed at the kick off meeting: recyclable materials, communications, start/end dates

(possibly January 24, 2019 through June 1, 2019), open house for informational purposes, and surveys. He briefly described the actions which would be taken over the next few months: call center set up, website planning, coaching refuse crews in November, Contract with American Waste processed by December 1, 2018, route planning, establishment of collection policies, customer service training, cart procurement and cart delivery. He reported the following materials were defined as acceptable recyclable materials: glass bottles and jars, aluminum and steel cans, mixed paper and flattened cardboard, plastic bottles, jars, and tubs. He displayed a sample of the acceptable materials sticker which would be attached to the lids of the carts. He displayed several maps which illustrated where the pilot program areas were located. He stated one area was in north Broken Arrow and the other in south Broken Arrow, each pilot program was part of a preexisting refuse route, and each area contained a good cross section of homes including entry level, mid-level and high level homes. He discussed scheduling of the route pickups in each area, which areas used which carts, and how many homes were in each area. He stated while there was still much to do, much had been accomplished, and staff was on track to meet the goals of this project.

Trustee Johnnie Parks asked if glass bottles and jars were recyclable. Mr. Zirk responded in the affirmative; American Waste was currently accepting glass and had a market for it. Trustee Parks asked if bags were provided by the city to the pilot area which used carts and bags. Mr. Zirk responded in the affirmative; trash bag distribution would be completed city-wide prior to initiation of the pilot program. Chairman Thurmond stated he understood mixed paper pricing had gone up and asked if American Waste would still be accepting mixed paper. Mr. Zirk responded in the affirmative. Vice Chair Eudey asked if Mr. Zirk had been in communication with the M.e.t (Metropolitan Environmental Trust) regarding glass recycling. Mr. Zirk responded in the negative; but if desired he would reach out to the M.e.t. Discussion ensued regarding the public open forum, the look of the recycling sticker, and once a week pickup.

City Manager Spurgeon stated there had been much interest in recycling over the past few years. He stated public education regarding the recycling program would be distributed to the whole city. He stated he felt the information package Mr. Russell Gale and Mr. Lee Zirk had created was extremely informative. He asked Council to give feedback regarding the package. Discussion ensued regarding survey data collection and potential wrap up meetings.

Vice Chair Eudey commended Mr. Zirk and city staff for its efforts in this regard. City Manager Spurgeon also commended Mr. Zirk and city staff. Trustee Parks stated he looked forward to the initiation and completion of the pilot program and also commended Mr. Zirk and city staff.

## **6. General Authority Business**

- A. 18 1154 Consideration, discussion, and possible approval of and authorization to execute Resolution No. 1140, a Resolution authorizing a loan from the Oklahoma Water Resources Board in principal amount not to exceed \$21,305,000; authorizing the issuance of a Series 2018 Promissory Note not to exceed said principal amount; approving and authorizing the execution of a note purchase agreement, loan agreement and security agreement pertaining to said promissory note; designating a local trustee; ratifying and confirming a lease agreement and operation and maintenance contract and a security agreement with the City of Broken Arrow; approving and authorizing payment of fees and expenses; approving various covenants and authorizing execution of other documents pertaining to said loans and containing other provisions relating thereto**

Finance Director Cindy Arnold reported approximately one month ago the Broken Arrow Municipal Authority authorized submission of a loan application to the Oklahoma Water Resources Board for the amount not to exceed \$25,180,000 dollars. She reported on September 18, 2018, she and Mr. Alex Mills went to OWRB (Oklahoma Water Resources Board) and the city

was approved for the loan through the Financial Assistance Program in the amount of \$21,305,000 dollars. She asked Broken Arrow Municipal Authority to approve Resolution No. 1140 and authorize its execution.

MOTION: A motion was made by Mike Lester, seconded by Johnnie Parks.

**Move to approve Resolution No. 1140 and authorize its execution**

The motion carried by the following vote:

**Aye: 5 -** Debra Wimpee, Johnnie Parks, Mike Lester, Scott Eudey, Craig Thurmond

City Manager Spurgeon asked Ms. Cindy Arnold to briefly describe how the loan would be used. Ms. Arnold stated the loan would be utilized for the purpose of constructing a new pre-treatment basin at the Verdigris Water Treatment Plan, acquisition of property for the installation of the booster pump station, restoration of a second ground storage tank, replacement of existing Lynn Lane Trunk Sewer Line, construction of County Line Trunk Sewer Line, acquisition of right of way easements for rehabilitation of the Elm Creek Trunk Sewer Line and other related construction.

**7. Executive Session**

There was no Executive Session.

**8. Adjournment**

The meeting adjourned at approximately 7:37 p.m.

MOTION: A motion was made by Johnnie Parks, seconded by Debra Wimpee.

**Move to adjourn**

The motion carried by the following vote:

**Aye: 5 -** Debra Wimpee, Johnnie Parks, Mike Lester, Scott Eudey, Craig Thurmond

Attest:

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Chairman

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Secretary