



STATE OF OKLAHOMA
NOTICE OF INTENT (NOI)
HAZARD MITIGATION GRANT
PROGRAM (HMGP)



IMPORTANT: Please use this form if you have a potential mitigation project. Complete the form as soon as possible and return to the **Oklahoma State Hazard Mitigation Officer** as shown below. If you have more than one project, this form can be copied for your use as needed.

PART I - APPLICANT INFORMATION

Applicant: City of Broken Arrow, Oklahoma

Mailing address: 1101 North 6th Street

City: Broken Arrow Zip: 74012 County: Tulsa

Name of contact person: Jamie Ott

Title of contact person: Director of Emergency Management

Telephone number: (918) 451-8309

Fax number: (918) 451-2678 E-Mail: jott@brokenarrowok.gov

Date of Approved Hazard Mitigation Plan (attach here to a copy of the December 12, 2017
plan page(s) where this project is shown as a mitigation action)

Applicant is eligible for HMGP funding in accordance with 44 CFR 206.434 (a):

- (1) ☒ State / local government;
(2) ☐ Private non-profit which owns or operates a critical facility (see criteria);
(3) ☐ Tribal government

PART II - PROJECT INFORMATION

Project Description:
ISR Project for 100 storm shelter rebates

Estimated Project Cost: \$ _____ Local share (25%) \$ _____

Amount requested from the Hazard Mitigation Grant Program: \$ 200,000
(Not more than 75 percent of the total project cost.)

Is the applicant delinquent on any federal debt? No ☒ Yes ☐

Are you receiving or requesting assistance from any other source? No ☒ Yes ☐

If yes, list source: _____

Do you currently have matching funds (25 percent of the project cost?): No ☐ Yes ☒

Will the 25 percent match be: Cash ☐ In-kind ☒ Combination ☐

If other, provide explanation. _____

Requested project start date: 8-1-2018 Population served by this project: 110,00

If the project is for flood mitigation:

- Is the applicant a member of the National Floodplain Insurance Program? No ☐ Yes ☒
- If "No" and the project will be in the Special Hazard Flood Area, the sub-applicant must participate in the National Floodplain Insurance Program (NFIP). If the project will not be in the Special Hazard Flood Area, then participation is not required.

This project is eligible for HMGP funding in accordance with criteria established in 44 CFR 206.434 (c) - (g): (use the attached Project Eligibility Checklist to indicate applicable criteria).

PART III - ASSURANCE

I, the undersigned, hereby certify that all information provided in this Notice of Intent to submit an application for financial assistance in accordance with policies of the Federal Emergency Management Agency is true and correct to the best of my knowledge. I certify that the applicant (i.e., organization, city, county, etc.) will fulfill all requirements of the program as contained in the program guidelines.

Printed Name of Authorized Official: Jamie R. Ott

Signature: _____

Jamie R. Ott

Title: _____

Director of Emergency Management

Date: _____

7-3-2018

STATE HAZARD MITIGATION OFFICER:

Matt Rollins
State Hazard Mitigation Officer
Oklahoma Department of Emergency Management
P O Box 53365
Oklahoma City, OK 73152
Phone: (405) 521-2481
Fax: (405) 522-1947
E-mail: Matthew.Rollins@oem.ok.gov

PROJECT ELIGIBILITY CHECKLIST

(check all of the following criteria which most closely describe your project and its purpose)

(c) **Minimum project criteria.** To be eligible for the Hazard Mitigation Grant Program, a project must:

- ☒ (1) Be in conformance with the State Mitigation Plan and Local Mitigation Plan approved under 44 CFR part 201;
- ☒ (2) Have a beneficial impact upon the designated disaster area, whether or not located in the designated area;
- ☒ (3) Be in conformance with 44 CFR part 9, Floodplain Management and Protection of Wetlands, and 44 CFR part 10, Environmental Considerations;
- ☒ (4) Solve a problem independently or constitute a functional portion of a solution where there is assurance that the project as a whole will be completed. Projects that merely identify or analyze hazards or problems are not eligible;
- ☒ (5) Be cost-effective and substantially reduce the risk of future damage, hardship, loss, or suffering resulting from a major disaster. The grantee must demonstrate this by documenting that the project:
 - ☒ (i) Addresses a problem that has been repetitive, or a problem that poses a significant risk to public health and safety if left unsolved;
 - ☒ (ii) Will not cost more than the anticipated value of the reduction in both direct damages and subsequent negative impacts to the area if future disasters were to occur. (OEM Note: Both costs and benefits will be computed on a net present value basis.)
 - ☒ (iii) Has been determined to be the most practical, effective, and environmentally sound alternative after consideration of a range of options;
 - ☒ (iv) Contributes, to the extent practicable, to a long-term solution to the problem it is intended to address;
 - ☒ (v) Considers long-term changes to the areas and entities it protects, and has manageable future maintenance and modification requirements.

(d) **Eligible activities —**

- (1) **Planning.** Up to 7% of the State's HMGP grant may be used to develop State, tribal and/or local mitigation plans to meet the planning criteria outlined in 44 CFR part 201.
- (2) **Types of projects.** Projects may be of any nature that will result in protection to public or private property. Activities for which implementation has already been initiated or completed are not eligible for funding. Eligible projects include, but are not limited to:
 - ☐ (i) Structural hazard control or protection projects;
 - ☒ (ii) Construction activities that will result in protection from hazards;
 - ☐ (iii) Retrofitting of facilities;
 - ☐ (iv) Property acquisition or relocation, as defined in paragraph (e) of this section;
 - ☐ (v) Development of State or local mitigation standards;
 - ☐ (vi) Development of comprehensive mitigation programs with implementation as an essential component;
 - ☐ (vii) Development or improvement of warning systems.

(e) **Property acquisition and relocation requirements.** Property acquisitions and relocation projects for open space proposed for funding pursuant to a major disaster declared on or after December 3, 2007 must be implemented in accordance with Part 80 of this chapter. For major disasters declared prior to December 3, 2007, a project involving property acquisition or the relocation of structures and individuals is eligible for assistance only if the applicant enters into an agreement with the FEMA Regional Director that provides assurances that:

- (1) The following restrictive covenants shall be conveyed in the deed to any property acquired, accepted, or from which structures are removed (hereafter called in section (d) the property):
 - ☐ (i) The property shall be dedicated and maintained in perpetuity for uses compatible with open space, recreational, or wetlands management practices; and
 - ☐ (ii) No new structure(s) will be built on the property except as indicated below:
 - ☐ (A) A public facility that is open on all sides and functionally related to a

- ☐ designated open space or recreational use;
- ☐ (B) A rest room; or
- ☐ (C) A structure that is compatible with open space, recreational, or wetlands management usage and proper floodplain management policies and practices, which the Director approves in writing before the construction of the structure begins.
- (iii) After completion of the project, no application for additional disaster assistance will be made for any purpose with respect to the property to any Federal entity or source, and no Federal entity or source will provide such assistance.
- ☐ (2) In general, allowable open space, recreational, and wetland management uses include parks for outdoor recreational activities, nature reserves, cultivation, grazing, camping (except where adequate warning time is not available to allow evacuation), temporary storage in the open of wheeled vehicles which are easily movable (except mobile homes), unimproved, previous parking lots, and buffer zones.
- ☐ (3) Any structures built on the property according to paragraph (d)(1) of this section, shall be flood proofed or elevated to the Base Flood Elevation plus one foot of freeboard.
- ☐ (f) **Duplication of programs.** Section 404 funds cannot be used as a substitute or replacement to fund projects or programs that are available under other Federal authorities, except under limited circumstances in which there are extraordinary threats to lives, public health or safety or improved property.
- ☐ (g) **Packaging of programs.** Section 404 funds may be packaged or used in combination with other Federal, State, local, or private funding sources when appropriate to develop a comprehensive mitigation solution, though section 404 funds cannot be used as a match for other Federal funds.