



**OKLAHOMA MUNICIPAL LEAGUE
MEMBERSHIP BENEFIT
DISASTER RECOVERY SERVICES**



Oklahoma Municipal Services Corporation (OMSC) and the Institute for Building Technology and Safety (IBTS), a 501(3)(c) nonprofit organization, have entered into a Master Service Agreement dated August 14, 2018 ("MSA") to provide expedited access to disaster recovery services to OML members. Broken Arrow, OK ("City") hereby acknowledges their ability to procure the services of IBTS in accordance with the Service Agreement for Disaster Recovery Services ("Service Agreement"), which when signed, the City can activate services as needed.

1. SERVICE SELECTION

As a member of OML, IBTS extends the below services to City. IBTS offers as a member benefit the short form procurement to communities. This is limited to \$50,000 as permitted by the Community Development Block Grant Program ("CDBG") regulations or the maximum noncompetitive procurement allowed by your jurisdiction whichever is less. The full scope of the Disaster Recovery services offered by IBTS are attached to the Service Agreement. Please initial the services you desire at this time.

INITIAL	SERVICE	ATTACHMENT	INITIAL	SERVICE	ATTACHMENT
	Disaster Planning	A		Active Recovery	F
	Plan Activation	B		Grant Closeout	G
	Response Phase	C		Resilience Planning	H
	Post Disaster Response	D		Subrecipient	I
	Recovery Administration	E			

IBTS may update the service descriptions and fees in accordance with the terms of the Service Agreement.

2. ORDERING SERVICES

City may order services as needed. Until services are needed, City has no financial obligations to IBTS under the Service Agreement. City may, at any time, request to add Services not initially requested above or new services not currently offered. Additional information and orders can be submitted to:

Dana Johnston: djohnston@ibts.org 571-305-3463

3. CONFIDENTIALITY

City owns and will have the right to all data from the Services. However, IBTS will retain intellectual rights on the forms and procedures, training, material, management systems, and IT system it develops for City for use in other business areas. IBTS will maintain records of the information related to the Services it performs. IBTS will comply with all Federal, State, and Local requirements.

ACCEPTED AND AGREED TO BY OML Member City:

Signature: _____
Printed Name: _____
Title: _____
OML Member City: _____
Date: _____

Accepted by IBTS: _____