

City of Broken Arrow

Minutes

City Hall 220 S 1st Street Broken Arrow OK 74011

SPECIAL JOINT MEETING OF The Broken Arrow City Council and The Broken Arrow Municipal Authority and The Broken Arrow Economic Development Authority

Mayor/Chairman Craig Thurmond

Vice Mayor/ Vice Chair Scott Eudey Council Member/Trustee Mike Lester Council Member/Trustee Johnnie Parks Council Member/Trustee Debra Wimpee Time 4:30 p.m. Monday, May 22, 2018 **Council Chambers** 1. Call to Order Mayor Craig Thurmond called the City Council, Broken Arrow Municipal Authority, and Broken Arrow Economic Development Authority Special Meeting to order at approximately 4:30 p.m. 2. Pledge of Allegiance to the Flag Council Member Debra Wimpee led the Pledge of Allegiance to the Flag. 3. Roll Call City Council Present: 5 -Debra Wimpee, Johnnie Parks, Mike Lester, Scott Eudey, Craig Thurmond **Roll Call Broken Arrow Municipal Authority** Present: 5 -Debra Wimpee, Johnnie Parks, Mike Lester, Scott Eudey, Craig Thurmond **Roll Call Broken Arrow Economic Development Authority** Present: 5 -Debra Wimpee, Johnnie Parks, Mike Lester, Scott Eudey, Craig Thurmond 4. General Business A. 18 598 Presentation, discussion, and possible direction regarding the revenues, expenditures and budgets of the City of Broken Arrow, Broken Arrow Municipal Authority and Broken Arrow Economic Development Authority, the proposed Fiscal Year 2018 19 Budgets and Financial Plans for the General Fund, Broken Arrow Municipal Authority, Broken Arrow Economic Development Authority and other funds of the City of Broken Arrow, and also capital projects, operational projects and General **Obligation bonds and projects** City Manager Michael Spurgeon recommended reviewing Item 4B, the GO Bond, prior to Item 4A, the budget. Council agreed. Acting City Attorney Trevor Dennis recommended that a motion be made to table the item since it was on the Agenda first. MOTION: A motion was made by Scott Eudey, seconded by Mike Lester. Move to table Item 4A The motion carried by the following vote: Debra Wimpee, Johnnie Parks, Mike Lester, Scott Eudey, Craig Thurmond 5 -Aye: **B. 18-602** Consideration, discussion, and possible preview of an Ordinance, not to be codified, authorizing the calling and holding of an election in the City of Broken Arrow, State of Oklahoma, for the purpose of submitting to the registered qualified electors of said city the question of the issuance of the bonds of said city in one or more series in amounts not to exceed the following sums: One hundred forty two million six hundred twenty five thousand dollars (\$142,625,000) for the purpose of constructing, reconstructing, improving and repairing streets within said city; Twenty million three hundred fifty thousand dollars (\$20,350,000) for the purpose of purchasing, constructing and repairing public safety utilities; Seventeen million seven hundred fifty thousand dollars (\$17,750,000) for the purpose of purchasing, constructing and repairing parks and recreation utilities; Sixteen million eight hundred thousand dollars (\$16,800,000) for the purpose of purchasing land and constructing public buildings and facilities; And seven million five hundred thousand dollars (\$7,500,000) for the purpose of constructing, reconstructing, improving and repairing stormwater facilities; All to be owned exclusively by said city; Five million five hundred thousand dollars (\$5,500,000) for the purpose of drainage improvements; Levying and collecting an annual tax, in addition to all other taxes, upon all the taxable property in said city for the payment of the interest on and principal of said bonds and containing other provisions relating to the issuance of municipal bonds and declaring an emergency

City Manager Spurgeon stated this Ordinance had been provided to the Council for review. Acting City Attorney Trevor Dennis reported Council was familiar with the projects involved in the 2018 General Obligation Bond Program, publication date May 8th, 2018. He reported the projects had not changed, but the language had changed to make it more understandable for the Citizens of Broken Arrow and included information regarding project location, a project description, and project cost. He stated this had been an exercise of transferring information from the working spreadsheet into the Ordinance.

Acting City Attorney Dennis reported the Ordinance contained 6 Propositions, the first 5 of which were Section 27 Bonds which required only a majority of the vote to pass. He stated Special Proposition No. 6 required 60% of the vote to pass. He explained Proposition No. 6 contained stormwater improvements on lands Broken Arrow did not own; therefore, a higher percentage of the vote was required.

Acting City Attorney Dennis directed Council's attention to page 5 of the Ordinance, Section 2 (A), which explained in detail Proposition No. 1, Transportation. He explained certain projects were named (required to be completed), certain projects were unnamed (could be deferred or altered if necessary) and 70% of the total projects were required by State Law to be named. He stated the unnamed projects were not included in the Ordinance per Assistant City Manager Mr. Kenny Schwab's instruction. Mr. Dennis reviewed each of the 19 named projects on the list with City Council and its expanded language, and discussed where it had been previously located on the spreadsheet versus where it was listed in the Ordinance. He stated all projects and amounts for Proposition No. 1 remained the same except the Widening of 23rd Street had been decreased from \$6 million dollars to \$5 million dollars, while the 23rd Street Bridge Replacement had been increased from \$3.1 million dollars to \$4.1 million dollars. He explained several changes such as this had been made during the process of transferring the spreadsheet information over to the Ordinance in order to accurately capture the description of the project and the cost of the project. Vice Mayor Eudey stated he received emails from residents questioning the changes and was happy to be able to explain why the changes were made. Mr. Kenny Schwab stated the spreadsheet would be changed to reflect the Ordinance once the Preview Ordinance was adopted.

Acting City Attorney Dennis stated the sum total of Proposition No. 1 on the Ordinance was \$101,200,000 million dollars which was the sum total of the named projects and equaled 71% of \$142,625,000 million dollars (sum total of projects named and unnamed). He explained the recap at the end of each Proposition provided an extra level of certainty that the City of Broken Arrow complied with State Law which required a minimum of 70% of the projects be named. He asked if there were additional questions regarding Proposition 1. There were none.

Acting City Attorney Dennis directed Council's attention to Section 2, (B), Proposition 2, Public Safety Projects. He reported only seven projects were listed in Proposition 2. He indicated the first Project's language was incomplete and would be corrected to read "1st Place" rather than "1st." He reviewed each of the named projects on the list before Council, its relation to the spreadsheet and its total cost. He stated the total of \$14,850,000 million dollars reflected the named projects at 73% of \$20,350,000 million dollars (projected for named and unnamed projects).

Council Member Lester asked if the order in which the projects were listed in the Ordinance were in priority level or order of completion. Mr. Schwab responded in the negative. Council Member Lester indicated it was important the Citizens of Broken Arrow understood the projects were not listed in any order of importance.

Vice Mayor Eudey stated he noted a change from the spreadsheet which indicated the naming of \$600,000 dollars for the Civil Defense Sirens which had been previously unnamed. Mr. Dennis stated this was correct and indicated he had worked with Mr. Schwab regarding any changes to named/unnamed projects. He stated the unnamed project descriptions were listed separately with appropriate language, available to be quickly added to the named project list if so desired. Vice Mayor Eudey stated he approved of naming the Civil Siren Project which brought the total up to 73%. City Manager Spurgeon stated he agreed and wanted Council to be aware the unnamed Public Safety Project was the additional fire station. He explained it was unnamed to allow flexibility in where, when and how this fire station was developed. He asked if Council preferred the fire station be a named project as it was an important project. Discussion ensued regarding naming or not naming the fire station project, the benefits of it remaining unnamed, the maneuverability unnaming provided, and the importance of the project. It was decided the project would remain unnamed.

Discussion ensued regarding when a copy of the final Ordinance would be available. Council Member Parks stated he would appreciate a copy for his files, and would like to have the ability to step away from the Ordinance for the time being and then freshly review it prior to the Public Presentations. Acting City Attorney Dennis described the process the spreadsheet and Ordinance would go through in order to ensure its accurateness and completeness, including timetables and instructions to department heads. He stated ideally the final copy of the complete Ordinance would be sent via email by 5:00 p.m. Tuesday May 29th to the Council, and on Wednesday May 30th it would be placed on the Agenda for the June 4th, 2018 City Council Meeting.

Acting City Attorney Dennis stated Proposition 3 contained the Parks and Recreation Projects. He reviewed the 14 named projects totaling \$12.5 million dollars, each project's description, relationship to the spreadsheet and project cost. He explained the only change was that spreadsheet Items 7 through 14 had been combined into a single Ordinance project description which listed the eight playgrounds to be renovated and the total cost all renovations (\$665,000) rather than listing each playground and cost separately. He explained this would provide flexibility in how the playground improvement funds were distributed and had been discussed and approved by Mr. Don Kiser. Vice Mayor Eudey indicated it was important to not become too general in project descriptions. Council Member Lester stated it was still mandatory to improve every playground on the list. Mr. Dennis agreed.

Mr. Dennis stated project #18 from the spreadsheet was to construct, furnish and equip a new park to be located in the southwest part of Broken Arrow, including infrastructure. He stated this was one of the projects for which there was no specific address as of yet. He explained Mr. Kiser stated the general location in the City was approved by the Attorney General's Office and this would be sufficient in terms of the general location within the project description.

Mr. Dennis stated the Project which read "Improvements to Arrowhead Park, located near 1st Street and Washington Street (91st Street South), including installation of synthetic turf on the softball quadplex" would be changed to read "including improvements to restrooms, concessions or sports field lighting." Discussion ensued regarding the priority and importance of this project.

Mr. Dennis stated the final project in Parks and Recreation was "Design and construction of new community trail in the vicinity of First Street from New Orleans to Washington Street" for \$1 million dollars. Vice Mayor Eudey stated the spreadsheet indicated the cost of the project was \$2 million dollars. Discussion ensued regarding this change, where the extra \$1 million dollars went, and how the walking trail projects had been divided when moved from the spreadsheet to the Ordinance.

Acting City Attorney Dennis directed the Council's attention to Section 2, (D), Proposition 4. Public Buildings and Facilities. He reviewed the five named projects totaling \$11.8 million dollars, their relation to the spreadsheet, and cost. He explained a change had been made to the spreadsheet project which indicated renovations to the "Maintenance Facility Building." He explained this now read "Construction and renovations to the General Services Building, including additions to maintenance facility and purchasing operations" for \$3 million dollars. Mr. Kenny Schwab stated the facilities in this location went by different names: Fleet Maintenance, Stark, General Services, etc., but the address, 1700 West Detroit, covered all the buildings. Vice Mayor Eudey asked if the specific address would be added to the project description. Mr. Dennis responded in the affirmative; "located at 1700 West Detroit Street" would be added to the description. Mr. Dennis stated the second project was "Construction and renovations to Streets and Stormwater Facility, including renovations to the maintenance garage, storage facility, secondary access" for \$2 million dollars. Council Member Lester asked if this was located at the same address of 1700 West Detroit Street. Mr. Dennis responded in the negative; it was not located at 1700 West Detroit Street and the specific address of 2302 South 1st Place would be added to the project description. Mr. Dennis stated project 3 was initially designated as construction of a Veteran's Association Meeting Hall, but the language had been revised to Armed Forces Meeting Hall; no specific address was designated for this project, but it would be near Veteran's Park in the Downtown Area.

Mr. Dennis stated project 4 was "Construct, furnish and equip a new meeting facility at the Senior Citizens Center, located in the downtown area, including acquisition of necessary land, architectural design and engineering, and construction of necessary infrastructure, including water and sewer lines, roads and parking" for \$3.5 million dollars. Council Member Parks asked if the land acquisition cost of \$1.3 million dollars for project 4 was included in the \$3.5 million dollars. Mr. Dennis responded in the negative. He explained land acquisition for project 4 was listed as project 5 "Acquisition of land for additional Senior Citizen Center and improvements to Senior Citizen Center located in the downtown area" and therefore, for clarity, he would strike "including acquisition of necessary land" from project 4's description.

Vice Mayor Eudey asked if the fact that the parking lot would serve dual purpose for Arrowhead Park and the Senior Center needed to be referenced in the project description. Mr. Dennis responded it certainly could be added, but he would defer to Mr. Kiser in this regard. Mr. Kiser stated the project description was specific enough to gain the approval of the Attorney General, but he felt it was important to be as specific as possible without unduly restricting your options. He explained how the Proceeds Act worked, how funds could and could not be spent within projects and categories and the flexibility therein. Council Member Lester asked if it would be of benefit to mention the parking lot would serve dual purposes. Vice Mayor Eudey stated he felt it would show the city was acting responsibly. Council Member Parks stated he felt the dual purpose parking lot intent should be made clear. Discussion ensued regarding the parking lot, how it should be worded, Citizens understanding the dual purpose of the parking lot, etc. City Manager Spurgeon stated staff would work together to update the language to reflect the dual purpose of the parking lot. Mr. Dennis asked if there were any other questions regarding Proposition 4. There were none.

Acting City Attorney Dennis directed Council's attention to page 2 of the Excel Spreadsheet, and page 11 of the Ordinance, Section 2, (E), Proposition 5, for the Stormwater Projects. He reported the Ordinance described this section as Stormwater Facility Bonds. He reviewed the seven named projects totaling \$6 million dollars, their relation to the spreadsheet, and cost. He stated the named projects were at 80% of the total \$7.5 million dollars. He explained on the spreadsheet this was different as the total had been \$13 million dollars with the named projects equaling \$9.5 million dollars at 73.1%, but because the Stormwater Projects on the spreadsheet had been broken into two separate sections the math had been recalculated. He asked if there were questions. There were none.

Acting City Attorney Dennis directed Council's attention to Section 2, (F), Proposition 6, which was composed of the remaining Stormwater Projects. He explained this Proposition involved Article 10, Section 26, which required 60% approval to pass. He reviewed the four named projects which equaled \$5.5 million dollars at 100%. He stated, lastly, Mr. Kiser provided changes which clarified the Section 26 language, which were included in the Package before Council, and would be updated in the final version of the Ordinance which would be provided to Council next Tuesday afternoon.

Council Member Lester asked why Proposition 6 was listed at 100%. Mr. Kenny Schwab responded it could be reduced down to 70%. Council Member Lester reiterated if the project was named it was required to be completed. Mr. Schwab agreed and stated he recommended the named project total be reduced to 70% in Proposition 6. Council agreed. Vice Mayor Eudey pointed out a spelling error. Mayor Thurmond asked if there were any more questions or discussion regarding Item 4B. There were none. City Manager Spurgeon dismissed several staff members from the remainder of the Special Meeting. City Manager Spurgeon stated the updated version of this Ordinance would be given to Council next Tuesday and a small presentation would be made at the following City Council Meeting for the benefit of the public.

Mayor Thurmond stated discussion would now return to Item 4A:

Presentation, discussion, and possible direction regarding the revenues, expenditures and budgets of the City of Broken Arrow, Broken Arrow Municipal Authority and Broken Arrow Economic Development Authority, the proposed Fiscal Year 2018 19 Budgets and Financial Plans for the General Fund, Broken Arrow Municipal Authority, Broken Arrow Economic Development Authority and other funds of the City of Broken Arrow, and also capital projects, operational projects and General Obligation bonds and projects

City Manager Spurgeon reported last week Council received the proposed Fiscal Year 2019 Municipal Budget Book. He reported this was the third time he had prepared a Budget which included a Budget Book, as well as a Budget Message. He stated he proposed to present a short Power Point presentation which highlighted and summarized the Budget Book, followed by Council discussion. He reported all Department Directors were present for questions. He stated the City of Broken Arrow ran on a Fiscal Year calendar which meant each year started July 1st and ended June 30th.

City Manager Spurgeon reported there were 27 different funds for the Budget: The General Fund, three Enterprise Funds (the Broken Arrow Municipal Authority, the Broken Arrow Economic Development Authority and Battle Creek Golf Course), five Capital Improvement Funds (Sales Tax Capital Improvement Fund and the General Obligation Issue Funds of 1994, 2008, 2011 and 2014), The Debt Service Fund, two Internal Services Funds (Employee Group Health Care and Workers Compensation), and fifteen Special Revenue Funds with specific revenue sources and rules that govern expenditures related to each fund.

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Mr. Spurgeon stated Page 2 through Page 4 listed the Considerations and Concerns for the budget. He explained there were not unlimited funds, and it was the responsibility of each Department Head, as well as his responsibility, to forecast what would be needed and maintain a level of financial sustainability. He stated he felt the city was overly dependent upon sales tax for payment of General Fund Operations and until the city discovered an additional sustainable revenue source for Operations, the budget would be a challenge. He explained Sales Tax was too fluctuant, especially with local stores losing sales to the internet which was often untaxed. He stated Amazon had begun collecting sales tax which was an improvement. He stated he felt it was extremely important to find a sustainable revenue source for Public Safety which at this point required 108% of total sales tax revenue. He stated he wished State Legislature would revisit creation of a Public Safety District which would allow voters to consider use of property tax to fund Police and Fire. He stated Broken Arrow was the 9th Safest City in America, but it was expensive to maintain this level of safety. He stated Broken Arrow was in a growth mode for Utilities and there was a need to increase rates to pay for services, primarily debt service, and he stated there were approximately \$90 to \$100 million dollars' worth of Capital Projects included in the Utility Projects.

City Manager Spurgeon stated, on a positive note, approximately 500 new homes were projected to be built, new businesses opened almost daily which would increase the tax base, new jobs were being created within the community especially within the manufacturing sector which would bring wealth into the city which would in turn generate more sales tax. He stated Broken Arrow Economy was relatively strong at the present.

City Manager Spurgeon stated the total budget for 2019 was \$254,116,194 dollars. He explained this included all funds and costs. He stated the proposed budget represented just under a 2% increase from FY-2018 which he felt reflected great work by the Department Directors to manage expenses. He explained briefly the process of building and creating He reviewed the breakdown of FY-2019 Expenses: Operational the budget. \$110,804,102, Capital Outlay - \$114,393,492, and Debt Service - \$28,918,600. He reviewed a pie chart which reflected available revenue sources and a pie chart which showed the proposed expenditures. He stated just under half of the budget was Capital which was reinvestment into the community of Broken Arrow (streets, roads, police vehicles, trucks, operations vehicles, etc.). He stated the General Fund included General Administration, Human Resources, Parks and Recreation, Code Enforcement, Finance, etc. and totaled \$86,527,373 which included expenditures, transfers, and the ending fund balance. He stated a relatively even increase in Revenue was expected for coverage of the increase in the budget. He stated the General Fund Budget Resource pie chart reflected where the funds originated. He stated the General Fund Expenditures by Department pie chart reflected the breakdown of expenses by department. He reviewed the General Fund Expenditure by Classification pie chart and stated Personal Services was at 71% which indicated good management as most cities' Personal Services were much higher.

City Manager Spurgeon stated the current total citywide personnel numbered 798 employees, with 550 in governmental funds and 248 in BAMA (Broken Arrow Municipal Authority). He stated thirteen and a half new positions were proposed in total, with nine and a half in governmental funds and four in BAMA. He explained this included five additional police officers bringing Broken Arrow's sworn Police Officer number to 151 and in FY-2020 an additional five new police officers would be hired which would fulfill the city's commitment to hire twenty new police officers by the year 2020. Council Member Lester asked if Mr. Spurgeon knew how Broken Arrow compared to Norman or Edmond in number of police officers. Mr. Spurgeon responded in the negative, but stated he would get that information.

City Manager Spurgeon stated BAMA's Budget was \$112,219,135 dollars which included expenditures, transfers out, ending fund balance, capital outlay, and debt service. He stated the pie chart which reflected BAMA Revenue Resources would be helpful to Council Members in answering questions regarding revenue resources. He stated in September Council would meet to discuss the Manual of Fees and implementation of the third year of the rate model. He stated the city needed to review the rates and determine a method for incorporating the additional \$50 million dollars' worth of debt in a manner which would only increase the rate as needed to repay the debt service; for example, sewer rates might require an increase to cover the cost of sewer improvements. He reported BAMA Personal Services made up 17% of the budget and Capital Outlay was much larger at 42%.

Mr. Spurgeon stated the BAMA Budget was in year three of a five-year rate model and Council had authorized Black and Veatch to begin looking at ensuring the last two years of the rate model were consistent and then begin considering the next five-year rate model to ensure affordable rates which would also allow the necessary capital to maintain the utility system. He stated he was pleased to announce a proposed \$3.9 million dollar "pay as you go" Capital Improvement Program which included placement of vehicles, equipment and materials for in-house projects (which was in addition to the borrowed amount for larger projects). He stated the Capital Improvement Program also included approaching the Oklahoma Water Resources Board for approval of \$25 million dollars' worth of projects. He stated the breakdown of these projects was included in an attachment in the City Manager Report. He asked Council to review this and let him know if there were any questions. He stated Mr. Kenny Schwab would make a presentation to BAMA in the first quarter of next year regarding these projects.

City Manager Spurgeon stated the FY-2019 Sales Tax Capital Improvement fund was 0.5% of the overall 3.55% of sales tax. He stated revenues were estimated at \$7,888,400 and he explained the highlights of the proposed projects could be found in the Budget Message. He asked if there were any questions.

Council Member Lester stated expenditures showed a 1.9% increase while revenues showed a 1.7% increase; he asked if City Manager Spurgeon knew what the difference would equal. Mr. Spurgeon responded in the negative; however, there was a tremendous departmental savings which would make up the difference. Council Member Lester stated when residents saw the budget and saw the city was spending 0.2% more than it was bringing there would be accountability questions. City Manager Spurgeon stated he would figure out the number and demonstrate how the difference would be covered.

City Manager Spurgeon stated a breakdown of FY-2019 compensation was included in the Budget Message. He stated because of the departmental savings and the slight growth Broken Arrow has had, he proposed City Council approve a general increase for all employees in all funds; however, with Police and Fire this would be accomplished statutorily through negotiations. He stated he also outlined the implementation of the Comp and Class, during which Broken Arrow was found to be less than 2% under market for all positions. He stated if approved by Council, at the end of June, each employee would receive a letter which indicated the employee's grade and whether the employee was eligible for a Comp and Class increase and/or eligible for a step pay increase based on performance. He stated he also recommended the Department Directors receive a performance-based pay increase.

Vice Mayor Eudey stated he noted Broken Arrow was hiring another Attorney and Municipal Court Marshall. He stated he understood there was consideration concerning movement towards becoming a Court of Record and he asked how this might affect the budget, and was it being considered in the FY-2019 Budget. City Manager Spurgeon responded in the negative; this would be considered in the next fiscal year, FY-2020. He agreed the city needed to move to a Court of Record, but was not ready to for FY-2019. Council Member Parks stated he felt it was important to hire another City Attorney, as the Legal Department was in need of extra help. City Manager Spurgeon agreed.

Mr. Spurgeon stated the Budget Message also included the Work Plan. He stated the Director goals would dovetail into the Work Plan. He stated he sent a letter to the Economic Development Corporation to begin the process of contract renewal negotiation. He stated he would not rush the contract negotiation process, there was much to be considered, and it might require a thirty to sixty day extension. He stated the Recycling Program was included in the Budget Message, as well as Fund Balances for which Council's expectations had been almost met. He explained the General Fund for BAMA was a challenge, but the city was making an effort to set aside funds for emergencies.

Council Member Lester stated City Council understood the high value of the City Manager, the Department Directors and Staff in creation of the budget and in making the City Council's job easier, and he expressed Council's great appreciation.

City Manager Spurgeon asked if the Directors or Staff Members had anything to add. There was nothing to add.

Mayor Thurmond stated he agreed with Council Member Lester and thanked staff for its work on the budget.

5. Remarks and Inquiries by Governing Body Members

There were no remarks or inquiries by Governing Body Members.

6. Remarks and updates by City Manager

City Manager Spurgeon thanked the Directors, the Finance Department, Russell Gale, Kenny Schwab and Staff for all the effort, hard work and contribution to the creation of the budget and for making his job a relatively easy one.

7. Adjournment of the Broken Arrow Economic Development Authority

The meeting adjourned at approximately 5:50 p.m.

	MOTION: A motion was made by Scott Eudey, seconded by Mike Lester.
	Move to adjourn
	The motion carried by the following vote:
5 -	Debra Wimpee, Johnnie Parks, Mike Lester, Scott Eudey, Craig Thurmond

8. Adjournment of the Broken Arrow Municipal Authority

The meeting adjourned at approximately 5:50 p.m.

MOTION: A motion was made by Johnnie Parks, seconded by Debra Wimpee. **Move to adjourn** The motion carried by the following vote:

Aye: 5 - Debra Wimpee, Johnnie Parks, Mike Lester, Scott Eudey, Craig Thurmond

9. Adjournment of the Broken Arrow City Council

The meeting adjourned at approximately 5:50 p.m.

MOTION: A motion was made by Mike Lester, seconded by Scott Eudey. Move to adjourn

Aye:5 -The motion carried by the following vote:Debra Wimpee, Johnnie Parks, Mike Lester, Scott Eudey, Craig Thurmond

Attest:

Mayor

Aye:

City Clerk