



Regional Partners — Regional Solutions

2 West Second Street Suite 800 | Tulsa, OK 74103 | 918.584.7526 | www.INCOG.org

November 21, 2016

Honorable Craig Thurmond
Mayor of Broken Arrow
P O Box 610
Broken Arrow OK 74013-0610

City of Broken Arrow

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City Manager's Office

Re: Appointments to INCOG Board of Directors and General Assembly

Dear Mayor Thurmond:

According to the INCOG By-laws, "the officers and members of the Board of Directors shall hold office for a term of two (2) years, said term commencing on the first day of January on each odd-numbered year, following their selection." Further, "The governing body of each participating city having more than 50,000 population shall select one (1) representative for each 50,000 increment of population or any fraction thereof. The majority of said representatives shall be public officials who hold an elective office and shall be members of the governing body of said city."

We are requesting that the City of Broken Arrow designate its three representatives, and alternates if desired, to the INCOG Board of Directors for the upcoming two-year terms. Currently, you, Councilor Richard Carter and City Manager Michael Spurgeon are the Broken Arrow representatives on the INCOG Board of Directors, and Councilor Mike Lester is designated as the alternate.

Also, the INCOG By-laws provide for the appointment of a representative to the INCOG General Assembly. Each participating member may appoint one elected official as a representative to the General Assembly. The General Assembly typically meets once a year. Currently, Richard Carter is the Broken Arrow representative to the General Assembly and Michael Spurgeon is the alternate.

Please notify us of your INCOG Board and General Assembly appointments in writing or by email to lhensch@incog.org by January 3, 2017, if possible. If you have any questions, please do not hesitate to contact me or Linda Hensch, at (918) 584-7526. We look forward to continuing to work with you in the coming year.

Sincerely,

A handwritten signature in dark ink, appearing to read "Rich Brierre".

Rich Brierre
Executive Director

RB/lh

cc: Richard Carter
Michael Spurgeon