



**City of Broken Arrow**  
**Meeting Agenda**  
**Board of Adjustment**

City of Broken Arrow  
Council Chambers  
220 S 1st Street  
Broken Arrow OK  
74012

*Chairperson Stanley Evetts*  
*Vice Chair Randy Cherry*  
*Member Richard Carter*  
*Member Mindy Payne*

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**Monday, October 12, 2020**

**5:00 PM**

**Council Chambers**

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**AMENDED AGENDA**

**1. Call to Order**

**2. Roll Call**

**3. Consideration of Consent Agenda**

- A. [20-1238](#) Approval of Board of Adjustment Meeting Minutes held, July 15, 2020

**Attachments:** [07 15 2020 Board of Adjustment Minutes.docx](#)

**4. Public Hearings**

**5. General Board Business**

- A. [20-1239](#) Consideration and possible approval of 2021 Board of Adjustment meeting schedule

**Attachments:** [2021 BOA MEETING DATES](#)

**6. Remarks, Inquiries, and/or Comments by the Board and/or Staff (No Action)**

**7. Adjournment**

**NOTICE:**

- 1. IF YOU HAVE A DISABILITY AND NEED ACCOMMODATION IN ORDER TO PARTICIPATE IN THE MEETING, PLEASE CONTACT COMMUNITY DEVELOPMENT AT 918 259 8412 TO MAKE ARRANGEMENTS.**
- 2. EXHIBITS, PETITIONS, PICTURES, ETC. PRESENTED TO THE BOARD OF ADJUSTMENT MAY BE RECEIVED AND DEPOSITED IN CASE FILES TO BE MAINTAINED AT BROKEN ARROW CITY HALL.**
- 3. RINGING/SOUND ON ALL CELL PHONES AND PAGERS MUST BE TURNED OFF DURING THE MEETING.**

Posted on \_\_\_\_\_ 2019, at \_\_\_\_\_ am/pm.

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CITY CLERK



# City of Broken Arrow

## Request for Action

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**File #:** 20-1238, **Version:** 1

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**Broken Arrow Board of Adjustment  
10-12-2020**

**To:** Chairman and Board Members  
**From:** Development Services Department  
**Title:**

**Approval of Board of Adjustment Meeting Minutes held, July 15,  
2020**

**Background:** Minutes recorded for the Board of Adjustment Meeting of July 15, 2020.

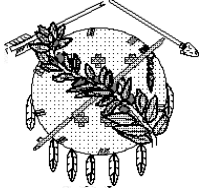
**Attachments:** 07 15 2020 Board of Adjustment Minutes

**Recommendation:** Approve minutes of Board of Adjustment Meeting, July 15, 2020, as presented.

**Reviewed By:** Jill Ferenc

**Approved By:** Larry R. Curtis

ALY



## City of Broken Arrow

### Minutes Board of Adjustment

City Hall  
220 S 1st Street  
Broken Arrow OK  
74012

*Chairman Stanley Evetts*  
*Vice Chairman Randy Cherry*  
*Board Member Richard Carter*

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Wednesday, July 15, 2020

Time 5:00 p.m.

Council Chambers

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#### 1. Call to Order

Chairman Stanley Evetts called the meeting to order at approximately 5:00 p.m.

#### 2. Roll Call

**Present:** 3 - Richard Carter, Randy Cherry, Stanley Evetts

#### 3. Consideration of Consent Agenda

Chairman Evetts presented the Consent Agenda.

##### A. 20-778 Approval of Board of Adjustment Meeting Minutes held, March 9, 2020

MOTION: A motion was made by Richard Carter, seconded by Randy Cherry.

##### **Move to approve Consent Agenda**

The motion carried by the following vote:

**Aye:** 3 - Richard Carter, Randy Cherry, Stanley Evetts

#### 4. Public Hearings

There were no Public Hearings.

#### 5. General Board Business

##### A. 20-779 Election of Board of Adjustment Officers for 2020-2021

Chairman Evetts called for a motion to elect a Chairperson.

MOTION: A motion was made by Randy Cherry, seconded by Richard Carter.

##### **Move to elect Stanley Evetts as the Board of Adjustment Chairperson for 2020-2021**

The motion carried by the following vote:

**Aye:** 3 - Richard Carter, Randy Cherry, Stanley Evetts

Chairman Evetts called for a motion to elect a Vice Chairperson.

MOTION: A motion was made by Richard Carter, seconded by Stan Evetts.

##### **Move to elect Randy Cherry as the Board of Adjustment Vice Chairperson for 2020-2021**

The motion carried by the following vote:

**Aye:** 3 - Richard Carter, Randy Cherry, Stanley Evetts

Chairman Evetts noted there was an Executive Session and he would entertain a motion to enter into the Executive Session.

MOTION: A motion was made by Randy Cherry, seconded by Richard Carter.

##### **Move to enter into the Executive Session**

The motion carried by the following vote:

**Aye:** 3 - Richard Carter, Randy Cherry, Stanley Evetts

#### 6. Executive Session

Executive Session for the purpose of confidential communications between the Board of Adjustment, the Director of Community Development, the Assistant City Attorney and any other pertinent staff members discussing and conferring on matters pertaining to:

1. Litigation, including potential resolution, of a matter involving the litigation case of In the Matter of the Appeal from the City of Broken Arrow Board of Adjustment, Case BOA 721 by Lois McCleary, Tulsa County District Court Case Number CV 2019 774, under 25 O.S. §307(B)(4).

In the opinion of the City Attorney, the Board of Adjustment is advised that the Executive Session is necessary to process the litigation and that disclosure will seriously impair the ability of the public body to process the litigation in the public interest. After the conclusion of the confidential portion of executive session, the Board will reconvene in open meeting, and the final decision, if any, will be put to a vote.

Chairman Evetts indicated the Board was exiting the Executive Session and called for a motion regarding Case BOA 721 by Lois McCleary, Tulsa County District Court Case Number CV 2019 774, under 25 O.S. §307(B)(4).

MOTION: A motion was made by Randy Cherry, seconded by Richard Carter.  
**Move to move forward to the Appeals Court on Case BOA 721 by Lois McCleary, Tulsa County District Court Case Number CV 2019 774, under 25 O.S. §307(B)(4)**

The motion carried by the following vote:

**Aye:**     **3 -**     Richard Carter, Randy Cherry, Stanley Evetts

**7. Remarks, Inquiries and/or Comments by the Board and/or Staff (No Action)**

There were no Remarks, Inquiries and/or Comments by the Board and/or Staff.

**8. Adjournment**

The meeting adjourned at approximately 5:42 p.m.

MOTION: A motion was made by Randy Cherry, seconded by Richard Carter.

**Move to adjourn**

The motion carried by the following vote:

**Aye:**     **3 -**     Richard Carter, Randy Cherry, Stanley Evetts



# City of Broken Arrow

## Request for Action

---

**File #:** 20-1239, **Version:** 1

---

**Broken Arrow Board of Adjustment  
10-12-2020**

**To:** Chairman and Board Members  
**From:** Development Services Department  
**Title:** Consideration and possible approval of 2021 Board of Adjustment meeting schedule

**Background:**

Over the past several years, Board of Adjustment meetings have been scheduled for the second Monday of each month, at 5:00 p.m. These meetings are held in the City Council Chambers at Broken Arrow City Hall. In instances where the second Monday of the month falls on a City acknowledged holiday, the meeting would be scheduled for the Tuesday immediately after the Monday holiday.

**Attachments:** 2021 BOA meeting dates

**Recommendation:**

Staff recommends approval of the Board of Adjustment meeting schedule of the second Monday of each month at 5:00p.m. in the City Council Chambers (220 S First Street) for the 2021 calendar year.

**Reviewed By:** Jill Ferenc

**Approved By:** Larry R. Curtis

ALY

**2021 CALENDAR YEAR  
SCHEDULE OF REGULAR MEETINGS  
BOARD OF ADJUSTMENT  
CITY HALL COUNCIL CHAMBERS  
220 SOUTH FIRST STREET  
BROKEN ARROW, OKLAHOMA**

<b><u>DATE</u></b>	<b><u>TIME</u></b>	<b><u>PLACE</u></b>
January 11, 2021	5:00 p.m.	City Council Chambers
February 08, 2021	5:00 p.m.	City Council Chambers
March 08, 2021	5:00 p.m.	City Council Chambers
April 12, 2021	5:00 p.m.	City Council Chambers
May 10, 2021	5:00 p.m.	City Council Chambers
June 14, 2021	5:00 p.m.	City Council Chambers
July 12, 2021	5:00 p.m.	City Council Chambers
August 09, 2021	5:00 p.m.	City Council Chambers
September 13, 2021	5:00 p.m.	City Council Chambers
October 11, 2021	5:00 p.m.	City Council Chambers
November 08, 2021	5:00 p.m.	City Council Chambers
December 13, 2021	5:00 p.m.	City Council Chambers

Posted this \_\_\_\_\_ day of \_\_\_\_\_ 2020, at \_\_\_\_\_ am/pm

Signed: \_\_\_\_\_  
City Clerk