



City of Broken Arrow
Meeting Agenda
Broken Arrow Economic Development
Authority

Chairperson Craig Thurmond

Vice Chair Scott Eudey

Trustee Johnnie Parks

Trustee Debra Wimpee

Trustee Christi Gillespie

Tuesday, January 7, 2020

Council Chambers
220 S. 1st Street
Broken Arrow, OK

**TIME: Follows City Council meeting which begins at 6:30 p.m. and the Broken Arrow
Municipal Authority meeting which follows City Council.**

1. Call to Order

2. Roll Call

3. Consideration of Consent Agenda

- A. [20-48](#) Approval of Broken Arrow Economic Development Authority Meeting
Minutes of December 17, 2019
- B. [20-98](#) Ratification of the Claims List Check Register dated January 3, 2020

4. Consideration of Items Removed from Consent Agenda

5. General Authority Business - NONE

6. Remarks and Updates by City Manager and Staff

7. Executive Session-NONE

8. Adjournment

NOTICE:

If you wish to speak at this evening's meeting, please fill out a "Request to Speak" form. The forms are available from the City Clerk's table or at the entrance door. Please turn in your form prior to the start of the meeting. Topics are limited to items on the currently posted agenda, or relevant business.

All cell phones and pagers must be turned OFF or operated SILENTLY during meetings.

Exhibits, petitions, pictures, etc., shall be received and deposited in case files to be kept at the Broken Arrow City Hall. If you are a person with a disability and need some accommodation in order to participate in this meeting, please contact the City Clerk at 918-259-2400 Ext. 5418 to make arrangements.

POSTED this ____ day of _____, _____, at _____
a.m./p.m.

City Clerk



City of Broken Arrow

Request for Action

File #: 20-48, Version: 1

**Broken Arrow Economic Development Authority
Meeting of January 7, 2020**

Title:

Approval of the Broken Arrow Economic Development Authority Meeting Minutes of December 17, 2019

Background:

Minutes recorded for the Broken Arrow Economic Development Authority Meeting.

Cost: 0.00

Funding Source: City Clerk Operation Fund

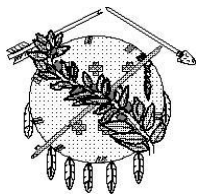
Requested By: Russell Gale, Assistant City Manager of Administration

Approved By: City Manager's Office

Attachments: December 17, 2019 BAEDA Meeting minutes

Recommendation:

Approve the minutes of December 17, 2019 for the Broken Arrow Economic Development Authority meeting.



City of Broken Arrow

City Hall
220 S 1st Street
Broken Arrow OK
74012

Minutes Broken Arrow Economic Development Authority

Chairperson Craig Thurmond
Vice Chair Scott Eudey
Trustee Johnnie Parks
Trustee Debra Wimpee
Trustee Christi Gillespie

Tuesday, December 17, 2019

Council Chambers

1. Call to Order

Chairperson Craig Thurmond called the meeting to order at approximately 6:55 p.m.

2. Roll Call

Present: 5 - Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey, Craig Thurmond

3. Consideration of Consent Agenda

- A. 19-71** Approval of the Broken Arrow Economic Development Authority Meeting Minutes of November 18, 2019
- B. 19-1502** Approval of and authorization to execute a First Amended Economic Development Agreement between the Broken Arrow Economic Development Authority, an Oklahoma Public Trust (together with its successors and assigns, "BAEDA" and the Broken Arrow Municipal Authority (together with its successors and assigns, "BAMA"), collectively the "City", and DHTC Development, LLC ("DHTC"), for an affordable senior housing project to be located near 37th and Kenosha Street in Broken Arrow
- C. 18-1479** Ratification of the Claims List Check Register dated 12/10/2019

Chairperson Thurmond asked if there were any items to be removed from the Consent Agenda. There were none.

MOTION: A motion was made by Scott Eudey, seconded by Johnnie Parks.

Move to approve the Consent Agenda

The motion carried by the following vote:

Aye: 5 - Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey, Craig Thurmond

4. Consideration of Items Removed from Consent Agenda

There were no items removed from the Consent Agenda. No action was required or taken.

5. General Authority Business

- A. 19-1508** Consideration, discussion, and possible approval of and authorization to execute a Mutual Release of Contract for the January 2, 2018 Economic Development Agreement between the Broken Arrow Economic Development Authority, a Public Trust ("BAEDA") and SoundMind Behavioral Health Hospital, LLC
City Attorney Trevor Dennis reported the proposed Mutual Release of Contract authorized the disbursement and release of \$49,334 dollars from the closing company Commercial Title and Escrow Services. He explained these funds represented the \$50,000 dollars which were forfeited and surrendered by SoundMind pursuant to the failure to meet the requirements of the January 2, 2018 Agreement. He stated it was notable there were two deductions for which the City was responsible which would be deducted before the funds were released. He

noted with this Mutual Release of Contract the current Agreement dated August 20, 2019 which was subsequently negotiated would go forward and be in full force and effect and the City would proceed to closing on the property. He recommended City Council approve and authorize execution of the Mutual Release of Contract between BAEDA and SoundMind Behavioral Health Hospital for the Contract dated January 2, 2018.

Trustee Gillespie asked if executing the Mutual Release of Contract would enable SoundMind to sign the Contract. City Attorney Dennis responded the execution of the Mutual Release of Contract would release the funds from the closing company and recognized the first contract was void. He stated the second contract dated August 20, 2019 would then proceed to closing.

MOTION: A motion was made by Christi Gillespie, seconded by Debra Wimpee.
Move to approve and authorize execution of a Mutual Release of Contract for the January 2, 2018 Economic Development Agreement between the Broken Arrow Economic Development Authority, a Public Trust ("BAEDA") and SoundMind Behavioral Health Hospital, LLC

The motion carried by the following vote:

Aye: 5 - Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey, Craig Thurmond

6. Remarks and Updates by City Manager and Staff

There were no Remarks and Updates by City Manager and Staff.

7. Executive Session

There was no Executive Session.

8. Adjournment

The meeting adjourned at approximately 6:58 p.m.

MOTION: A motion was made by Scott Eudey, seconded by Debra Wimpee.

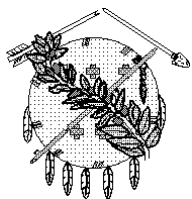
Move to adjourn

The motion carried by the following vote:

Aye: 5 - Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey, Craig Thurmond

Chairperson

Secretary



City of Broken Arrow

Request for Action

File #: 20-98, Version: 1

**Broken Arrow Economic Development Authority
Meeting of: 1/7/2020**

Title:

Ratification of the Claims List Check Register dated January 3, 2020

Background:

Council on September 3, 2019 approved Ordinance No. 3601 to allowing ratification of the claims list. For the period from December 11, 2019 through January 3, 2020. Checks, V-Cards or ACH were processed for a total of \$10,385,049.55.

(Total Includes City Council, BAMA and BAEDA)

A summary by funds and detail are attached.

Cost: \$10,451.60

Funding Source: BAEDA Operational and Capital accounts

Requested By: Cynthia S. Arnold, Finance Director

Approved By: City Manager's Office

Attachments: Check Register dated January 3, 2020.

Recommendation: Approve Ratification of Claims List Check Register dated 1/3/2020

BANK	NAME	FUND	AMOUNT
01	Arkansas Valley State Bank	010 GENERAL FUND	455,578.52
		020 BAMA	3,083,034.42
		027 CONVENTION&VISITOR BUREAU	4,378.22
		030 SALES TAX CAPITAL IMPROV	450,615.96
		031 POLICE ENHANCEMENT	525.41
		032 PARK AND RECREATION	36,435.50
		035 HOUSING URBAN DEVELOPMENT	4,256.50
		037 CRIME PREVENTION	89.92
		042 STREET LIGHT FUND	28,263.91
		043 STREET SALES TAX	403,755.65
		044 PUBLIC SAFETY SALES TAX	278,363.48
		045 PUBLIC SAFETY SALES TAX	187,592.02
		059 2008 GO BOND ISSUE	558,912.04
		060 WORKMANS COMP	63,196.45
		061 GROUP HEALTH AND LIFE	117,720.16
		070 DEBT SERVICE FUND	192,986.25
		082 AGENCY	11,065.49
		087 BAEDA	10,451.60
		091 2011 GO BOND ISSUE	271,766.58
		092 2014 GO BOND ISSUE	2,382,757.58
		093 2018 GO BOND ISSUE	302,882.38
		900 PAYROLL FUND	1,540,421.51
		Total	10,385,049.55 *
		Grand Total	10,385,049.55 *

Prepared: 01/03/2020, 8:54:32
 Program GM179L
 Bank: 01 Arkansas Valley State Bank

CITY OF BROKEN ARROW
 CHECK REGISTER BY FUND

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CHECK DATE	CHECK NUMBER	VENDOR	NAME	INVOICE	DESCRIPTION	G/L NUMBER	PROJECT	PERIOD YEAR	AMOUNT
12/20/2019	264946	11835	GHOST	11700	ANIMATED AD - LAYOUT	087-1700-419.30-87		6/2020	1,500.00
				11704	ANIMATED SOCIAL MEDIA	087-1700-419.30-87		6/2020	800.00
				11705	HOLIDAY STATISTIC AD LAYOUT	087-1700-419.30-87		6/2020	160.00
				11710	STICKERS PRODUCT	087-1700-419.30-87		6/2020	416.20
				11711	BUMPER STICKERS PRODUCT	087-1700-419.30-87		6/2020	1,545.60
				11712	B2BA POSTER PRODUCTION	087-1700-419.30-87		6/2020	154.80
								Total	4,576.60
12/20/2019	265133	9273	TULSA'S FUTURE III, INC 1640		QTRLY FUTURE FUND	087-1700-419.50-70		6/2020	5,875.00
								Total	5,875.00
						2 Checks	** Fund Total		10,451.60