



City of Broken Arrow
Meeting Agenda
Board of Adjustment

City of Broken Arrow
Council Chambers
220 S 1st Street
Broken Arrow OK
74012

Harold Tohlen
Steve Knight
Randy Cherry
Stanley Evetts

Tuesday, November 13, 2018

5:00 PM

Council Chambers

1. Call to Order

2. Roll Call

3. Consideration of Consent Agenda

4. Public Hearings

5. General Board Business

- A. [18-1299](#) Consideration and possible approval of 2019 Board of Adjustment meeting schedule

Attachments: [2019 BOA MEETING DATES](#)

- B. [18-1302](#) Election of Board of Adjustment Members for 2018-2019

6. Remarks, Inquiries, and/or Comments by the Board and/or Staff (No Action)

7. Adjournment

NOTICE:

1. IF YOU HAVE A DISABILITY AND NEED ACCOMMODATION IN ORDER TO PARTICIPATE IN THE MEETING, PLEASE CONTACT THE PLANNING DIVISION AT 918 259 8412 TO MAKE ARRANGEMENTS.

2. EXHIBITS, PETITIONS, PICTURES, ETC. PRESENTED TO THE BOARD OF ADJUSTMENT MAY BE RECEIVED AND DEPOSITED IN CASE FILES TO BE MAINTAINED AT BROKEN ARROW CITY HALL.

3. RINGING/SOUND ON ALL CELL PHONES AND PAGERS MUST BE TURNED OFF DURING THE MEETING.

Posted on _____ 2018, at _____ am/pm.

CITY CLERK



City of Broken Arrow

Request for Action

File #: 18-1299, **Version:** 1

Broken Arrow Board of Adjustment

11-13-2018

To: Chairman and Board Members
From: Development Services Department
Title: Consideration and possible approval of 2019 Board of Adjustment meeting schedule

Background:

For the past several years, Board of Adjustment meetings have been scheduled for the second Monday of each month, at 5:00 p.m. These meetings are held in the City Council Chambers at Broken Arrow City Hall. In instances where the second Monday, of the month, falls on a City acknowledged holiday, the meeting was scheduled for the Tuesday immediately after the Monday Holiday.

Attachments: 2019 BOA meeting dates

Recommendation:

Staff recommends the Board of Adjustment approve the current meeting schedule of the second Monday of each month for the 2019 calendar year. In instances where the second Monday of the month is a holiday, the meeting shall occur on the Tuesday after the Monday holiday. Meetings shall occur at 5:00 p.m. in the City Council Chambers

Reviewed By: Larry R. Curtis

Approved By: Michael W. Skates

ALY

2019 CALENDAR YEAR
SCHEDULE OF REGULAR MEETINGS
BOARD OF ADJUSTMENT
CITY HALL COUNCIL CHAMBERS
220 SOUTH FIRST STREET
BROKEN ARROW, OKLAHOMA

<u>DATE</u>	<u>TIME</u>	<u>PLACE</u>
January 14, 2019	5:00 p.m.	City Council Chambers
February 11, 2019	5:00 p.m.	City Council Chambers
March 11, 2019	5:00 p.m.	City Council Chambers
April 08, 2019	5:00 p.m.	City Council Chambers
May 13, 2019	5:00 p.m.	City Council Chambers
June 10, 2019	5:00 p.m.	City Council Chambers
July 08, 2019	5:00 p.m.	City Council Chambers
August 12, 2019	5:00 p.m.	City Council Chambers
September 09, 2019	5:00 p.m.	City Council Chambers
October 14, 2019	5:00 p.m.	City Council Chambers
November 12, 2019	5:00 p.m.	City Council Chambers
December 09, 2019	5:00 p.m.	City Council Chambers

Posted this _____ day of _____ 2018, at _____ am/pm

Signed: _____
City Clerk



City of Broken Arrow

Request for Action

File #: 18-1302, **Version:** 1

Broken Arrow Board of Adjustment

11-13-2018

To: Chairman and Board Members
From: Development Services Department
Title: Election of Board of Adjustment Members for 2018-2019

Background:

The Board of Adjustment currently consists of four members, as Pablo Aguirre was removed from the Board of Adjustment and appointed to the Planning Commission on February 20, 2018. The City Council has not appointed a new member to fill this vacancy.

The Board of Adjustment, in the meeting of September 12, 2017, voted for new officers, appointing a chairperson and vice chairperson. The Board can select a new chairperson and vice chairperson or vote for these positions to remain the same. The Chairperson may request nominations and the members can nominate and vote accordingly.

Attachments: None

Recommendation:

Elect officers or vote for the current chairperson and vice chairperson to remain the same.

Reviewed By: Larry Curtis

Approved By: Michael W. Skates

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