

**City of Broken Arrow**  
**Meeting Agenda**  
**Broken Arrow Industrial Trust**

*Chairperson Craig Thurmond*  
*Vice Chair Scott Eudey*  
*Trustee Mike Lester*  
*Trustee Johnnie Parks*  
*Trustee Debra Wimpee*

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**Tuesday, August 15, 2017**

**Council Chambers**  
**220 S. 1st Street**  
**Broken Arrow, OK**

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**AMENDED AGENDA**

**Time: Follows the City Council, the Broken Arrow Municipal Authority, and the Broken Arrow Economic Development Authority meetings which begin at 6:30 p.m.**

- 1. Call to Order**
- 2. Roll Call**
- 3. Consideration of the Consent Agenda**
  - A. [17-2551](#) Approval of Special Broken Arrow Industrial Trust Meeting Minutes of July 25, 2017  
**Attachments:** [07-25-2017 BAIT Special Meeting Minutes](#)
- 4. Consideration of Items Removed from Consent Agenda**
- 5. Presentations - - NONE**
- 6. General Authority Business - - NONE**
- 7. Adjournment**

**NOTICE:**

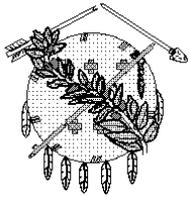
If you wish to speak at this evening's meeting, please fill out a "Request to Speak" form. The forms are available from the City Clerk's table or at the entrance door. Please turn in your form prior to the start of the meeting. Topics are limited to items on the currently posted agenda, or relevant business.

All cell phones and pagers must be turned OFF or operated SILENTLY during meetings.

Exhibits, petitions, pictures, etc., shall be received and deposited in case files to be kept at the Broken Arrow City Hall. If you are a person with a disability and need some accommodation in order to participate in this meeting, please contact the City Clerk at 918-259-2400 Ext. 5418 to make arrangements.

POSTED this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, at \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_  
City Clerk



# City of Broken Arrow

## Fact Sheet

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**File #: 17-2551, Version: 1**

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**Broken Arrow Industrial Trust  
Meeting of: August 15, 2017**

**To: Chairman and Trustees**

**From: Office of the City Clerk**

**Title:**

**Approval of Special Broken Arrow Industrial Trust Meeting Minutes of July 25, 2017**

**Background: Minutes recorded for the Broken Arrow Industrial Trust Special Meeting**

**Cost: \$0**

**Prepared By: Lisa Blackford, City Clerk**

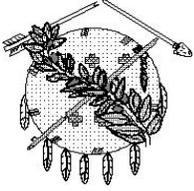
**Reviewed By: Russell Gale, Assistant City Manager of Administration**

**Beth Anne Childs, City Attorney**

**Approved By: Michael L. Spurgeon, City Manager**

**Attachments: Broken Arrow Industrial Trust minutes of July 25, 2017**

**Recommendation: Approval of the minutes of July 25, 2017 for the Broken Arrow Industrial Trust Special meeting**



**City of Broken Arrow**  
**Minutes**  
**Broken Arrow Industrial Trust**  
**Special Meeting**

City Hall  
220 S 1st Street  
Broken Arrow OK  
74012

*Trustee Michael Spurgeon*  
*Trustee Ted Cundiff*  
*Trustee Wes Smithwick*

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**Tuesday, July 25, 2017**

**Council Chambers**

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**1. Call to Order**

Michael Spurgeon called the special meeting to order at approximately 5:12 p.m.

**2. Roll Call**

**Present: 3 -** Michael Spurgeon, Wes Smithwick, Ted Cundiff

**3. Presentations**

**A.**

**Presentation, consideration, and discussion, to include the background and an overview of the Broken Arrow Industrial Trust**

City Attorney Beth Anne Childs stated the Broken Arrow Industrial Trust (BAIT) was created pursuant to a Trust Indenture dated 11/01/1962 and the City Council had previously accepted sole and exclusive beneficial interest in the Trust on the same date. The Trust was formed for the purpose of permitting the City of Broken Arrow to own, acquire, construct, reconstruct, extend, equip, improve, maintain, sell, lease, contract concerning or otherwise deal in, or dispose of, any lands, buildings or facilities in every way and in any nature that could be used for acquiring or developing industry within or near the City of Broken Arrow in accordance with the local Industrial Development Act. The Trust currently had three Trustees, one occupied the office of City Manager, and the other two were appointed by the Board of Directors of the Broken Arrow Chamber of Commerce, accomplished in the last few weeks; Mr. Smithwick and Mr. Cundiff were the recipients of that vote.

She expressed it was interesting because, although it was in the audit every year, the Legal Department was not aware of the Broken Arrow Industrial Trust until the 9<sup>th</sup> Street land acquisitions. She stated it was at that point Legal engaged the services of Kivell Rayment & Francis P.C. to help decipher who owned a parcel of the land. She explained every year, PACCAR, who was the current tenant of this particular tract, which was actually located slightly off 9<sup>th</sup> Street behind the existing building, paid a less than fair market value, probably, for rent. She indicated originally the Trust did encumber indebtedness in order to construct the building, but that indebtedness had been legally cleared. She stated as she, the City Manager, and Assistant Manager discussed this, it was felt now was an opportune moment to update the Trust Indenture, and to provide for the appointment of the City Council Members as the Trustees. In other jurisdictions, there were various lay members that were members of public trusts and she felt continuity worked very well in Broken Arrow and felt appointing the City Council Members was an excellent recommendation. She stated at the present time the Trust only owned one parcel of land. She explained there had been some confusion as a legal description mistake had been made approximately 30 years prior, and thanked representatives in Engineering and Construction for assisting Legal to determine there was only the sole land parcel owned by the Broken Arrow Industrial Trust. She asked if there were questions; there were none.

**4. General Authority Business**

**A. Consideration, discussion, and possible approval of Resolution No. 1028, a resolution of the Broken Arrow Industrial Trust, an Oklahoma Public Trust, approving and authorizing a First Amendment to the Trust Indenture of the Broken Arrow Industrial Trust, which provides for clarification of the language describing the trust estate; which further provides that the trustees shall be the members of the Broken Arrow City Council, as said Council is from time to time constituted; which further provides that the Mayor of the City Of Broken Arrow shall be the Chairman of the Trust and the Vice-Mayor shall be the Vice-Chairman of said Trust; which further provides for the clarification and expansion of the powers and duties of the trustees in accordance with the purposes set forth in said Trust Indenture; and which further provides for addition of a new section providing for a secretary, treasurer, and manager of the trust; to reaffirm and re-accept the Trust herein created for and provided for; to agree to carry out the provisions of the Trust Indenture and all amendments thereto; and finding that such actions are in the best interests of the City Of Broken Arrow and the health, safety, and welfare of the city and residents within and near the city**

MOTION: A motion was made by Wes Smithwick, seconded by Ted Cundiff  
**Move to approve Resolution No. 1028 and authorize its execution.**

The motion carried by the following vote:

**Aye: 3 -** Michael Spurgeon, Wes Smithwick, Ted Cundiff

**5. Adjournment**

The meeting adjourned at approximately 5:18 p.m.

MOTION: A motion was made by Wes Smithwick, seconded by Michael Spurgeon  
**Move to adjourn.**

The motion carried by the following vote:

**Aye: 3 -** Michael Spurgeon, Wes Smithwick, Ted Cundiff

Attest:

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Secretary