



City of Broken Arrow
Meeting Agenda
Broken Arrow City Council

Mayor Craig Thurmond
Vice Mayor Scott Eudey
Council Member Mike Lester
Council Member Johnnie Parks
Council Member Debra Wimpee

Monday, June 4, 2018

6:30 PM

Council Chambers
220 S. 1st Street
Broken Arrow, OK

1. Call to Order

2. Invocation

3. Roll Call

4. Pledge of Allegiance to the Flag

5. Consideration of Consent Agenda

- A. [18-500](#) Approval of Broken Arrow City Council Meeting Minutes of May 15, 2018
- B. [18-611](#) Approval of Broken Arrow City Council Special Meeting Minutes of May 8, 2018
- C. [18-656](#) Approval of Legal Services Agreement with Kiser Law Firm, PLLC for services related to the approval and issuance of General Obligation Bonds in one or more series
- D. [18-654](#) Approval of Financial Services Agreement with Municipal Finance Services, Inc. for services related to the approval and issuance of General Obligation Bonds
- E. [18-655](#) Approval of and authorization to execute the engagement letter with Crawford & Associates for fiscal year 2018-2019 to prepare annual financial statements and required supplementary information
- F. [18-664](#) Adoption of the name Tiger Creek for the unnamed tributary that runs from the Shops at Adams Creek commercial development to the city-owned property along Albany Street immediately north of the Broken Arrow High School

- G. [18-665](#) Adoption of the name Tiger Creek Nature Park for the detention facility and City-owned property immediately north of Albany Street across from the Broken Arrow High School
- H. [18-631](#) Approval of and authorization to execute a Letter of Agreement with Saint Francis South Hospital, for the Broken Arrow Fire Department uniformed employee's biennial physical examinations
- I. [18-649](#) Approval of and authorization to execute 2017 CDBG Resolution Contract/Agreement Renewal with Tulsa County from July 1, 2018 to June 30, 2019 for 1st Street Waterline Project (Project No. WL1805)
- J. [18-648](#) Approval of and authorization to execute 2017 CDBG Resolution Contract/Agreement Renewal with Tulsa County from July 1, 2018 to June 30, 2019 for 4th Street Rehabilitation Project (Project No ST1804)
- K. [18-510](#) Approval of and authorization to declare 90 self-contained breathing apparatus (SCBA's) and 200 cylinders and masks as surplus and authorize the donation of those items to education organizations such as vocational trade schools, junior colleges, and any other training institutions
- L. [18-612](#) Approval of and authorization to execute a Renewal Agreement No. 4 with Admiral Express to provide office supplies on a city wide basis
- M. [18-603](#) Approval of and authorization to execute a Pest Control Service Agreement (fourth renewal) with Arrow Exterminators for monthly pest control at all City facilities
- N. [18-625](#) Approval of and authorization to execute an agreement with Bee Clean Cleaning Service Inc. (fifth renewal) to supply custodial services and supplies for the Public Safety Complex
- O. [18-629](#) Approval of and authorization to execute Amendment to Service Agreement No. 50006466 with Clean Uniform Company for non-public safety employee uniform rental service
- P. [18-633](#) Approval of and authorization to execute Sales Purchase Agreement Contract Extension 3 with Petroleum Traders Corporation for the purchase of gasoline and diesel fuel
- Q. [18-575](#) Approval of and authorization to execute Amendment No. 2 to Professional Consultant Agreement with The Schemmer Associates, Inc. for Computer Aided Drafting Design (CADD) and related technical services contract (Contract No. CADD 17-01)
- R. [18-607](#) Approval of and authorization to execute a renewal agreement with Storey Wrecker Inc. for wrecker services

- S. [18-605](#) Approval of and authorization to execute the Transaction Confirmation Renewal (third contract renewal) with Tiger Inc. for third party natural gas supply
- T. [18-641](#) Approval of and authorization to execute Amendment No. 4 to Professional Consultant Agreement with CEC Corporation (formerly Cobb Engineering Company) for revising and updating design plans for Florence Street Improvements, Olive Avenue to Aspen Avenue (Project No. ST1410)
- U. [18-640](#) Approval of and authorization to execute Amendment No. 5 to Agreement for Professional Consultant Services with Garver, L.L.C. for engineering of 9th Street Widening, El Paso to Elgin (Project No. ST1210)
- V. [18-632](#) Approval of and authorization to execute a Promotional License on City Property allowing the Broken Arrow Chamber of Commerce to host the 2018 Taste of Summer event
- W. [18-644](#) Approval of and authorization to execute a construction contract for asphalt pavement mill and overlay for Fire Station #5; Project #183508
- X. [18-642](#) Approval of and authorization to execute a construction contract to Midstate Traffic Control, Inc. for Traffic Signal Modifications, 9th Street and SH-51 Ramps (Project No. TS1801)
- Y. [18-621](#) Approval of and authorization to execute service agreement quote with Custom Service for heating, ventilation, and air conditioning service
- Z. [18-609](#) Approval of and authorization to execute service agreement quote from ADDCO Electric for electrical service
- AA. [18-647](#) Approval of and authorization to execute a service agreement quote with Davis H. Elliot, Inc. for street light repair services
- BB. [18-635](#) Award the most advantageous bid to Imajenus Inc. for the purchase and installation of two power distribution units and parts and labor to increase wire and breaker sizes at two existing power distribution units for the Parks and Recreation Department
- CC. [18-624](#) Award the most advantageous bid to Preferred Business Systems, LLC for City wide copiers, and the approval of and authorization to execute an equipment lease agreement and an annual maintenance agreement for copier services
- DD. [18-604](#) Award the most advantageous bid to S&S Powersports for the purchase of two (2) BMW Police Motorcycles
- EE. [18-645](#) Approval of and authorization of Final Acceptance for the public improvements at Tucson Village located at 121st Street South and 193rd East Avenue

FF. [18-34](#) Approval of the Broken Arrow City Council Claims List for June 04, 2018

6. Consideration of Items Removed from Consent Agenda

7. Public Hearings, Appeals, Presentations, Recognitions, Awards

- A. [18-666](#) Conduct a Public Hearing for the Proposed 2018-2019 Fiscal Year Budget
- B. [18-663](#) Presentation and possible action as recommended by City Council to acknowledge City of Broken Arrow's appreciation of Mr. Tommie Heltchel's assistance with the planning, design and construction of the Floating Wetlands

8. Citizens' Opportunity to Address the Council on General Topics Related to City Business or Services (No action may be taken on matters under this item)

9. General Council Business

- A. [18-669](#) Consideration, discussion, and possible approval of and authorization to execute a Special Election and Proclamation and Notice providing for the calling and holding an election in the City of Broken Arrow, State of Oklahoma, for the purpose of submitting to the registered qualified electors of said City the question of the issuance of bonds and said City in one or more series in amounts not to exceed the sums set forth in Ordinance No. 3528
- B. [18-623](#) Consideration, discussion, and possible approval of and authorization to execute Resolution No. 1106, a resolution confirming the supplementation and publication of the City of Broken Arrow's Code of Ordinances
- C. [18-637](#) Consideration, discussion, and possible approval of and authorization to execute an Employment Contract for Professional Services with Dennis Sagely as Alternate Judge for the City of Broken Arrow's Municipal Court
- D. [18-638](#) Consideration, discussion, and possible approval of and authorization to execute an Employment Contract for Professional Services with Steve Edgar as Presiding Judge for the City of Broken Arrow's Municipal Court
- E. [18-557](#) Consideration, discussion, and possible approval of the nomination and appointment of Carolyn Shafer to fill Lori Lewis' unexpired term on the Broken Arrow Convention and Visitors' Bureau (CVB) Board for a term expiring September 30, 2019

10. Preview Ordinances

- A. [18-639](#) Consideration, discussion, and possible preview of an Ordinance amending Chapter 2, Article XIV, Convention and Visitors' Bureau, Section 2-211, Created, of the Broken Arrow Code of Ordinances; specifically allowing the councilmember board member to appoint an alternate to serve in their position and clarifying positions, repealing all ordinances to the contrary; and declaring an emergency
- B. [18-610](#) Consideration, discussion, and possible preview of an Ordinance for an Overland Drainage Easement Closure from Joshua Herron, on property located north and west of the northwest corner of Dearborn Street and 37th Street, Wagoner County, State of Oklahoma, (Section 19, T19N, R15E)
- C. [18-657](#) Consideration, discussion, and possible preview of an Ordinance for a Utility Easement Closure from CSD Enterprises LLC, on property located none-quarter mile south of Omaha Street, west of Aspen Avenue, Tulsa County, State of Oklahoma, (Section 33, T19N, R14E)

11. Ordinances

- A. [18-653](#) Consideration, discussion, and possible adoption of Ordinance No. 3528, an Ordinance, not to be codified, authorizing the calling and holding of an election in the City of Broken Arrow, State of Oklahoma, for the purpose of submitting to the registered qualified electors of said City the question of the issuance of the bonds of said City in one or more series in amounts not to exceed the following sums: One Hundred Forty Two Million Six Hundred Twenty Five Thousand Dollars (\$142,625,000) for the purpose of constructing, reconstructing, improving and repairing streets within said City; Twenty Million Three Hundred Fifty Thousand Dollars (\$20,350,000) for the purpose of purchasing, constructing and repairing public safety utilities; Seventeen Million Seven Hundred Fifty Thousand Dollars (\$17,750,000) for the purpose of purchasing, constructing and repairing parks and recreation utilities; Sixteen Million Eight Hundred Thousand Dollars (\$16,800,000) for the purpose of purchasing land and constructing public buildings and facilities; and Seven Million Five Hundred Thousand Dollars (\$7,500,000) for the purpose of constructing, reconstructing, improving and repairing stormwater facilities; all to be owned exclusively by said City; Five Million Five Hundred Thousand Dollars (\$5,500,000) for the purpose of making drainage improvements to property not owned exclusively by said City; levying and collecting an annual tax, in addition to all other taxes, upon all the taxable property in said City for the payment of the interest on and principal of said bonds and containing other provisions relating to the issuance of municipal bonds and declaring an emergency

12. Remarks and Inquiries by Governing Body Members

13. Remarks and updates by City Manager, including Recognition of Recent Accomplishments by Employees and Elected Officials

14. Executive Session

Executive Session for the purpose of confidential communications between the City Council, the City Manager, the City Attorney and any other pertinent staff members discussing and conferring on matters pertaining to:

- 1. Litigation, including potential resolution, of a matter involving the tort claim of Sarah and Connor Hamilton vs. City of Broken Arrow, and taking appropriate action in open session, including possible authorization to settle this tort claim, under 25 O.S. §307(B)(4).**
- 2. Litigation, including potential resolution, involving litigation in the matter of Saleem Boon vs. City of Broken Arrow, Tulsa County District Court Case Number CJ-2017-3816, and taking appropriate action in open session, including possible authorization to settle this litigation, under 25 O.S. §307(B)(4).**

In the opinion of the City Attorney, the Council is advised that the Executive Session is necessary to process the pending claim, litigation and possible litigation and that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation or proceeding in the public interest. After the conclusion of the confidential portion of executive session, the Council will reconvene in open meeting, and the final decision, if any, will be put to a vote.

15. Adjournment

NOTICE:

If you wish to speak at this evening's meeting, please fill out a "Request to Speak" form. The forms are available from the City Clerk's table or at the entrance door. Please turn in your form prior to the start of the meeting. Topics are limited to items on the currently posted agenda, or relevant business.

All cell phones and pagers must be turned OFF or operated SILENTLY during meetings.

Exhibits, petitions, pictures, etc., shall be received and deposited in case files to be kept at the Broken Arrow City Hall. If you are a person with a disability and need some accommodation in order to participate in this meeting, please contact the City Clerk at 918-259-2400 Ext. 5418 to make arrangements.

POSTED this _____ day of _____, _____, at _____
a.m./p.m.

City Clerk