



**City of Broken Arrow**  
**Meeting Agenda**  
**Broken Arrow City Council**

City Hall  
220 S 1st Street  
Broken Arrow OK  
74012

*Mayor Craig Thurmond*  
*Vice Mayor Richard Carter*  
*Council Member Mike Lester*  
*Council Member Johnnie Parks*  
*Council Member Scott Eudey*

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**Tuesday, February 21, 2017**

**6:30 PM**

**Council Chambers**

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**1. Call to Order**

**2. Invocation**

**3. Roll Call**

**4. Pledge of Allegiance to the Flag**

**5. Consideration of Consent Agenda**

- A.     [17-1655](#)       Approval of City Council Meeting Minutes of February 7, 2017

**Attachments:**   [02-07-17 Council Minutes](#)

- B.     [17-1855](#)       Approval of and authorization to execute the Oklahoma Municipal Retirement Fund Authorized Agent Notification Form designating Amber Moreno as the City's Authorized Agent

**Attachments:**   [OkMRF Authorized Agent Notification Form](#)

- C.     [17-1871](#)       Approval and adoption of the City of Broken Arrow Traffic Control Manual

**Attachments:**   [Traffic Control Manual Rev. 0](#)  
[09-29-2015 Traffic Control Manual Memo](#)

- D.     [17-1870](#)       Approval of and authorization to execute Resolution No. 987, a Resolution of the Broken Arrow City Council approving and authorizing the City's Traffic Control Committee to serve as an Advisory Committee to the City Manager on the implementation of the guidelines contained within the City's Traffic Control Manual; and approving and authorizing the appointment of a representative of the Legal Department to the City's Traffic Control Committee and appointment of the Assistant City Manager of Operations to serve as the Chairperson of the Committee

**Attachments:**   [2-21-2017 RESOLUTION NO 987 -Traffic Control Committee.doc](#)

- E.     [17-1840](#)       Approval of and authorization to accept Liberty Mutual Insurance Company's offer to settle a claim for vehicle loss, declaring the vehicle surplus and releasing it to Liberty Mutual Insurance Company

**Attachments:** [settlement unit 0645 NADA value](#)

- F. [17-1827](#) Approval of and authorization to execute a Professional Consultant Agreement with Olsson Associates for Concept Design of an Industrial Collector Street Roadway and Waterline in the vicinity of 9th Street between Houston Street and Washington Street

**Attachments:** [170215 Broken Arrow Industrial Collector Agreement r1 2017-02-15](#)

- G. [17-1841](#) Approval of bids received, award of the lowest responsible bid to Traffic and Lighting Systems, Inc., and approval and authorization to execute a construction contract for Kenosha and 33rd Street Signal (Project No. 175135)

**Attachments:** [170214 BID TABULATION Certified Kenosha & 33rd Signal](#)

- H. [17-1830](#) Approval of bids received, award the lowest responsible bid to Magnum Construction, Inc., and authorization to execute a construction contract for Arrowhead Park Softball Shade Structures (Project No. 166014)

**Attachments:** [170202 Certified Bid Tab Arrowhead Shade Structures](#)

- I. [17-1838](#) Approval of bids received and award the lowest responsible bid to England Ford for the purchase of one (1) replacement dump truck for the Parks Department

**Attachments:** [17.133 Cab 1 ton dump bid tab parks](#)

- J. [17-1856](#) Approval of bids received and award the lowest responsible bid to OCT Equipment for a tandem roller with dual drums for the Streets and Stormwater Department

**Attachments:** [17.128 tandem roller bid tab](#)

- K. [17-1858](#) Approval of and authorization to purchase two (2) stainless steel sand/salt spreaders with options from Caseco for the Streets and Stormwater Department pursuant to the State of Oklahoma Contract SW500

**Attachments:** [170221 sand salt spreader bid tab](#)

- L. [17-1852](#) Approval of and authorization to purchase three (3) snow plows with hitches from Southwest Trailer for the Streets and Stormwater Department pursuant to the State of Oklahoma Contract SW500

**Attachments:** [170221snow plow sw500 bid tab](#)

- M. [17-1836](#) Approval of and authorization to purchase fifteen (15) Dell Latitude 14 Rugged Extreme Laptops from Dell, Inc. pursuant to the Oklahoma statewide contract for the Fire Department

**Attachments:** [Quote from Dell Inc. for 15 Latitude 14 Rugged Extreme](#)

- N. [17-1777](#) Notification of Change Orders with a value of less than \$25,000 on Public Contracts

**Attachments:** [Executed Change Order C01](#)

[Executed Change Order C01](#)

- O. [17-1754](#) Approval and authorization of Final Acceptance for the public improvements at Ferguson Subaru located at 1501 North Elm Place

**Attachments:** [Infrastructure Inventory](#)

- P. [17-1826](#) Approval and authorization of Final Acceptance for the public improvements at Villas at Bricktown located at 1251 North Olive Avenue

**Attachments:** [Infrastructure Inventory](#)

- Q. [17-1839](#) Acceptance of a Deed of Dedication from Margaret Ogle Campbell, Trustee of The Margaret Ogle Campbell Trust Dated July 8, 1987, for the property located one-quarter mile south of New Orleans Street, east of 9th Street, Tulsa County, State of Oklahoma (Section 25, T18N, R14E) (Campbell Lot Split)

**Attachments:** [2-DEED OF DEDICATION.CAMPBELL](#)

[3- CASE MAP.BAL-2010](#)

- R. [17-1842](#) Acceptance of a Utility Easement Dedication from Margaret Ogle Campbell, Trustee of The Margaret Ogle Campbell Trust Dated July 8, 1987, for the property located one-quarter mile south of New Orleans Street, east of 9th Street, Tulsa County, State of Oklahoma (Section 25, T18N, R14E) (Campbell Lot Split)

**Attachments:** [2-UTILITY EASEMENT.CAMPBELL.BAL 2010](#)

[3- CASE MAP.BAL-2010](#)

- S. [17-1817](#) Acceptance of a Deed of Dedication from SRI Real Estate Properties LLC, for the property located west of Elm Place, north of the northwest corner of New Orleans Street and Elm Place (Section 22, T18N, R14E) (Sonic)

**Attachments:** [2-DEED OF DEDICATION.SONIC ON ELM PLACE](#)

[3-CASE MAP.PUD-250](#)

- T. [17-1821](#) Acceptance of a Utility Easement from SRI Real Estate Properties LLC, for the property located west of Elm Place, north of the northwest corner of New Orleans Street and Elm Place (Section 22, T18N, R14E) (Sonic)

**Attachments:** [2-UTILITY EASEMENT.SONIC ON ELM PLACE](#)

[3-CASE MAP.PUD-250](#)

- U. [17-1843](#) Acceptance of a Utility Easement conveyed to the City of Broken Arrow for a tract of land located in part of the NW ¼ of Section 8, Township 18 North, Range 15 East, Wagoner County, State of Oklahoma for the 209th Street Lift Station and Force Main Improvements (Project No. S.1608)

**Attachments:** [170215 Armory LLC Permanent Utility Easement Signed by Cocolin](#)

- V. [17-1844](#) Acceptance of a Temporary Construction Easement conveyed to the City of

Broken Arrow a tract of land located in part of the NW ¼ of Section 8, Township 18 North, Range 15 East, Wagoner County, State of Oklahoma for the 209th Street Lift Station and Force Main Improvements (Project No. S.1608)

**Attachments:** [Temporary Construction Easement](#)

- W. [17-1868](#) Acceptance of a Utility Easement and Temporary Construction Easement conveyed to the City of Broken Arrow a tract of land located in part of the NW ¼ of Section 7, Township 18 North, Range 15 East, Wagoner County, State of Oklahoma for the 209th Street Lift Station and Force Main Improvements (Project No. S.1608)

**Attachments:** [170213 Utility Easement S.1608 Parcel 4.0 B-Z](#)  
[170213 Temporary Construction Easement S.1608 Parcel 4.1 B-Z](#)

- X. [17-1846](#) Acceptance of a Utility Easement and Temporary Construction Easement conveyed to the City of Broken Arrow a tract of land located in part of the NW ¼ of Section 8, Township 18 North, Range 15 East, Wagoner County, State of Oklahoma for the 209th Street Lift Station and Force Main Improvements (Project No. S.1608)

**Attachments:** [170213 Utility Easement S.1608 Parcel 2.0 B-Z](#)  
[170213 Temporary Construction Easement S.1608 Parcel 2.1 B-Z](#)

- Y. [17-1848](#) Acceptance of a Utility Easement and Temporary Construction Easement conveyed to the City of Broken Arrow a tract of land located in part of the NW ¼ of Section 8, Township 18 North, Range 15 East, Wagoner County, State of Oklahoma for the 209th Street Lift Station and Force Main Improvements (Project No. S.1608)

**Attachments:** [170213 Utility Easement S.1608 Parcel 2.0 B-Z](#)  
[170213 Temporary Construction Easement S.1608 Parcel 2.1 B-Z](#)

- Z. [16-1540](#) Approval of the Broken Arrow City Council Claims List for February 21, 2017

**Attachments:** [02-21-17 CL](#)

## **6. Consideration of Items Removed from Consent Agenda**

## **7. Public Hearings, Appeals, Presentations, Recognitions, Awards**

- A. [17-1833](#) Presentation by representatives of Stoney Creek Hospitality Corporation to provide an update of the Stoney Creek Hotel and Conference Center
- B. [17-1873](#) Presentation and discussion of the OpenGov digital platform
- C. [17-1857](#) Presentation by Development Services Director Michael Skates on observations and objectives of Development Services Department and related discussion

**Attachments:** [Development Services 2017-2.pptx](#)

**8. Citizens' Opportunity to Address the Council on General Topics Related to City Business or Services (No action may be taken on matters under this item)**

**9. General Council Business**

- A. [17-1835](#) Consideration, discussion, and possible approval of and authorization to execute Resolution No. 979, a Resolution of the Broken Arrow City Council approving, authorizing and accepting a contract for sale of real estate for real property located at 845 East Elgin Place, in Broken Arrow, Oklahoma and more particularly described as beginning in the Northeast corner of Block Two (2), Mound View Addition to the City of Broken Arrow, Tulsa County, State of Oklahoma, thence west fifty (50) feet; thence south one hundred forty (140) feet; thence east fifty (50) feet; thence north one hundred forty (140) feet to the point of beginning; approving and authorizing purchase of real estate pursuant to the Contract for Sale of Real Estate; and authorizing the City of Broken Arrow's expenditure of the sum of \$76,900.00 to effect such purchase, as well as reasonable and necessary costs; designating representatives of the City of Broken Arrow, Oklahoma, for purposes of granting certain approvals and executing certain instruments as required under and in connection with said Contract for Sale of Real Estate; and containing other provisions relating thereto (9th Street Widening Project - Elgin to El Paso)

**Attachments:** [02-21-2017 RESOLUTION NO 979 - 845 E ELGIN PL PURCHASE.docx](#)

- B. [17-1845](#) Consideration, discussion, and possible approval of and authorization to execute Resolution No. 980, a Resolution of Necessity to condemn property located at 800 E Dallas Street, Broken Arrow, Tulsa County, State of Oklahoma

**Attachments:** [Resolution No. 980 - Paccar](#)  
[Parcel Exhibits PACCAR](#)

- C. [17-1847](#) Consideration, discussion, and possible approval of and authorization to execute Resolution No. 982, a Resolution of Necessity to condemn property located at 825 East Dallas Street, Broken Arrow, Tulsa County, State of Oklahoma

**Attachments:** [Resolution No. 982 - Kitchen](#)  
[Kitchen Offer Letter Rejection](#)  
[Tulsa County Assessor Parcel Exhibits Kitchen](#)

- D. [17-1849](#) Consideration, discussion, and possible approval of and authorization to execute Resolution No. 984, a Resolution of Necessity to condemn property located at 310 South 9th Street, Broken Arrow, Tulsa County, State of Oklahoma

**Attachments:** [Resolution No. 984 - Chasteen](#)  
[Parcel 26 Exhibits](#)

- E. [17-1853](#) Consideration, discussion, and possible approval of and authorization to

execute Resolution No. 985, a Resolution of Necessity to condemn property located at 312 North 9th Street, Broken Arrow, Tulsa County, State of Oklahoma

**Attachments:**    [Resolution No. 985 - Bryce Parcel 20](#)  
[Parcel 20 Assessor Record](#)

- F.     [17-1854](#)     Consideration, discussion, and possible approval of and authorization to execute Resolution No. 986, a Resolution of Necessity to condemn property located at 310 North 9th Street, Broken Arrow, Tulsa County, State of Oklahoma

**Attachments:**    [Resolution No. 986 - Bryce Parcel 21](#)  
[Parcel 21 Assessor Record](#)

**10. Preview Ordinances - - NONE**

**11. Ordinances - - NONE**

**12. Remarks and Inquiries by Governing Body Members**

**13. Remarks and updates by City Manager, including Recognition of Recent Accomplishments by Employees and Elected Officials**

**14. Executive Session - - NONE**

**15. Adjournment**

**NOTICE:**

If you wish to speak at this evening's meeting, please fill out a "Request to Speak" form. The forms are available from the City Clerk's table or at the entrance door. Please turn in your form prior to the start of the meeting. Topics are limited to items on the currently posted agenda, or relevant business.

All cell phones and pagers must be turned OFF or operated SILENTLY during meetings.

Exhibits, petitions, pictures, etc., shall be received and deposited in case files to be kept at the Broken Arrow City Hall. If you are a person with a disability and need some accommodation in order to participate in this meeting, please contact the City Clerk at 918-259-2400 Ext. 5418 to make arrangements.

POSTED this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, at \_\_\_\_\_  
a.m./p.m.

\_\_\_\_\_  
City Clerk