



**City of Broken Arrow**  
**Meeting Agenda**  
**Broken Arrow City Council**

*Mayor Debra Wimpee*  
*Vice Mayor Christi Gillespie*  
*Council Member Johnnie Parks*  
*Council Member Lisa Ford*  
*Council Member Justin Green*

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**Tuesday, April 2, 2024**

**6:30 PM**

**Council Chambers**  
**220 South 1st Street**  
**Broken Arrow, OK**

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**1. Call to Order**

**2. Invocation**

**3. Roll Call**

**4. Pledge of Allegiance to the Flag**

**5. Consideration of Consent Agenda**

- A.     [24-449](#)           Acknowledgement of upcoming out-of-state travel by City Council members
- B.     [24-72](#)           Approval of the City Council Meeting Minutes of March 19, 2024
- C.     [24-454](#)          Acceptance of Planning Commission meeting minutes of February 22, 2024
- D.     [24-390](#)          Acknowledgement of submittal of the Financial Statements for General Fund, Police and Fire Funds and Visit BA for February 2024
- E.     [24-423](#)          Approval of and authorization to execute Resolution No. 1566, a Resolution of the Broken Arrow City Council amending the Fiscal Year 2024 Manual of Fees, establishing fees charged by the City of Broken Arrow; authorizing the periodic adjustment and waiver of fees by the City Manager; providing an effective date of April 2, 2024
- F.     [24-421](#)          Approval of and authorization to declare certain City owned vehicles and equipment as surplus and authorize the sale of those items at an online public auction
- G.     [24-452](#)          Approval of and authorization to execute a First Amendment to Purchase and Sales Agreement

- H. [24-409](#) Approval of and authorization to execute an engagement letter with Crawford & Associates for fiscal year 2024-2025
- I. [24-436](#) Approval of and authorization to execute an Interlocal Agreement between the County of Tulsa, Oklahoma and the City of Broken Arrow, Oklahoma concerning County Road and Bridge Maintenance and Repair
- J. [24-418](#) Approval of and authorization to renew a non-exclusive licensing agreement for The Rose District merchandise with DS Concepts, LLC
- K. [24-448](#) Approval of and authorization to execute an order agreement for Copier Services with JD Young
- L. [24-427](#) Approval of and authorization to execute a Third Amendment for a five year extension on Lease Agreement at Tiger Hill with New Cingular Wireless PCS LLC
- M. [24-455](#) Notification of City Manager's and Assistant City Manager's execution of Professional Consultant Agreements and Amendments to an Agreement, as well as public Construction Contracts not subject to the Competitive Bid Act, with a Contract value of less than \$50,000
- N. [24-366](#) Approval of and authorization to award to the lowest responsible bid to Tri-Star Construction, LLC for a construction contract for Iola Street Rehabilitation from Elm Place to N. 1st Street (ST24010)
- O. [24-432](#) Approval of and authorization to purchase a third year subscription to KnowBe4 cyber security PhishER and Security Awareness Training
- P. [24-381](#) Notification of the City Manager's execution of change order to RFA 24-181 with United Data Technologies
- Q. [24-431](#) Approval of and authorization to renew subscription to SolarWinds Web-Service Desk
- R. [24-453](#) Approval of SP-001322-2024 (Specific Use Permit), Events Center, 0.08 acres, DM (Downtown Mixed-Use), one-half mile south of Kenosha Street (71st Street), one-half mile east of Elm Place (161st East Avenue)
- S. [24-320](#) Acceptance of a Utility Easement from Randall K Grounds, the owner, on property located at 11606 E 64th Street, Broken Arrow, Oklahoma 74012, located in the Northwest Quarter of the Section 5, Township 18 North, Range 14 East, Tulsa County, State of Oklahoma. Parcel 11.0 for the Melinda Park Sanitary Sewer Improvements. Project No. S.23030

- T.     [24-319](#)           Acceptance of a Utility Easement from the Leslie F & Patricia G Heisterberg Family Trust, the owners, on property located at 11518 E 64th Street, Broken Arrow, Oklahoma 74012, located in the Northwest Quarter of the Section 5, Township 18 North, Range 14 East, Tulsa County, State of Oklahoma. Parcel 7.0 for the Melinda Park Sanitary Sewer Improvements. Project No. S.23030
- U.     [24-424](#)           Acceptance of a Utility Easement consisting of 0.10 acres and 0.08 acres of Temporary Construction Easement from the W. O. Smith Trust, on property located at the Northwest corner of New Orleans and 23rd Street (193rd East Avenue), located in the Southeast Quarter of Section 24, Township 18 North, Range 14 East, Tulsa County, State of Oklahoma, for the County Line Trunk Sewer Replacement, Parcel 33.0, 33.1 (Project No. 2154250)
- V.     [24-437](#)           Ratification of the Claims List Check Register Dated March 25, 2024

## **6. Consideration of Items Removed from Consent Agenda**

## **7. Public Hearings, Appeals, Presentations, Recognitions, Awards**

- A.     [24-301](#)           Presentation of Service Award Pin to Vice Mayor Christi Gillespie
- B.     [24-463](#)           Recognition of Paccar Winch 100th Year Anniversary
- C.     [24-242](#)           Presentation of an annual report by representatives of Cox Communications, a cable service provider with a Non-Exclusive Franchise with the City of Broken Arrow, and regarding the services provided by Cox and operation of cable system
- D.     [23-1445](#)          Presentation of post-event update for the 2023 ScotFest festival
- E.     [24-169](#)           Presentation and annual programming update by ArtsOK

## **8. Citizens' Opportunity to Address the Council on General Topics Related to City Business or Services (No action may be taken on matters under this item)**

## **9. General Council Business**

- A.     [24-425](#)           Consideration, discussion, and possible approval of and authorization to execute Resolution No. 1567, a Resolution of the Broken Arrow City Council authorizing a joint application for the opioid abatement grant between the City of Broken Arrow and the Broken Arrow Public Schools
- B.     [24-365](#)           Consideration, discussion, and possible award of the lowest responsible bid to R&L Construction, LLC and approve the execution of a construction contract for the Wolf Creek Drainage Improvements project (2453170)

- C. [24-392](#) Consideration, discussion and possible approval of and authorization to execute construction contract with Schneider Electric for upgrades to the Broken Arrow Historical Museum and Rose District electrical infrastructure and signage and approve and authorize execution of Fiscal Year 2024 Budget Amendment Number 27
- D. [24-375](#) Consideration, discussion and possible approval of five (5) lay members as appointed by the Mayor and confirmed by the City Council to fill the expired terms of lay members on the Judicial Nominating Committee
- E. [24-376](#) Consideration, discussion and possible action for the Mayor to appoint four (4) attorneys to fill expired terms as attorney members on the City of Broken Arrow Judicial Nominating Committee and possible action by the City Council to confirm the appointments
- F. [24-462](#) Consideration, discussion and possible approval of Resolution No. 1568 authorizing the City Attorney to enter into a Final Journal Entry of Judgment in BC Land Holding Company, LLC vs. The City Of Broken Arrow et. al., Tulsa County District Court, Case Number: CV-2024-194, authorizing foreclosure of a temporary drainage easement and a temporary turn-around easement situated on property located one-quarter mile south of Dearborn Street (East 41st Street) and one-quarter mile east of Aspen Avenue (145 East Avenue), Tulsa County, State of Oklahoma (Section 27, T19N, R14E)

**10. Preview Ordinances - NONE**

**11. Ordinances - NONE**

**12. Remarks and Inquiries by Governing Body Members**

**13. Remarks and updates by City Manager, including Recognition of Recent Accomplishments by Employees and Elected Officials**

**14. Executive Session - NONE**

**15. Adjournment**

**NOTICE:**

If you wish to speak at this evening's meeting, please fill out a "Request to Speak" form. The forms are available from the City Clerk's table or at the entrance door. Please turn in your form prior to the start of the meeting. Topics are limited to items on the currently posted agenda, or relevant business.

All cell phones and pagers must be turned OFF or operated SILENTLY during meetings.

Exhibits, petitions, pictures, etc., shall be received and deposited in case files to be kept at the Broken Arrow City Hall. If you are a person with a disability and need some accommodation in order to participate in this meeting, please contact the City Clerk at 918-259-2400 Ext. 5418 to make arrangements.

21 O.S. Section 280 provides the following:

A. It is unlawful for any person, alone or in concert with others and without authorization, to willfully disturb, interfere or disrupt state business or the business of any political subdivision, which includes publicly posted meetings, or any agency operations or any employee, agent, official or representative of the state or political subdivision.

B. It is unlawful for any person who is without authority or who is causing any disturbance, interference or disruption to willfully refuse to disperse or leave any property, building or structure owned, leased or occupied by state officials or any political subdivision or its employees, agents or representatives or used in any manner to conduct state business or any political subdivision's business or operations after proper notice by a peace officer, sergeant-at-arms, or other security personnel.

C. Any violation of the provisions of this section shall be a misdemeanor punishable by imprisonment in the county jail for a term of not more than one (1) year, by a fine not exceeding One Thousand Dollars (\$1,000.00), or by both such fine and imprisonment.

D. For purposes of this section, "disturb, interfere or disrupt" means any conduct that is violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others.

A paper copy of this agenda is available upon request.

POSTED this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, at \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_  
City Clerk