



City of Broken Arrow

Minutes

Broken Arrow Economic Development Authority

Chairperson Debra Wimpee
Vice Chairman Johnnie Parks
Trustee Lisa Ford
Trustee Justin Green
Trustee David Pickel

City Hall
220 S 1st Street
Broken Arrow, OK
74012

Tuesday, September 2, 2025

Council Chambers

1. Call to Order

Chairperson Debra Wimpee called the meeting to order at 7:11 p.m.

2. Roll Call

Present: 5 - David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

3. Consideration of Consent Agenda

- A. 25-66** Approval of the Broken Arrow Economic Development Authority Meeting Minutes of August 19, 2025
- B. 25-1254** Approval of and acceptance of an assigned lease agreement between Ladonna Ross and the City of Broken Arrow for office space lease for the Broken Arrow Tourism and Economic Development office located at 123 North Main Street
- C. 25-1247** Ratification of the Claims List Check Register Dated August 25, 2025

MOTION: A motion was made by Johnnie Parks, seconded by Lisa Ford
Move to approve the Consent Agenda

The motion carried by the following vote:

Aye: 5 - David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

4. Consideration of Items Removed from Consent Agenda - NONE

5. Public Hearings, Appeals, Presentations, Recognitions, Awards - NONE

6. General Authority Business - NONE

7. Remarks and Inquiries by Governing Body Members

8. Remarks and Updates by City Manager and Staff

City Manager Michael Spurgeon announced that at the first October meeting, he will ask the Council to formally create the Downtown Master Plan Update Committee. Working with Rocky Henkel's team, he will bring recommendations for the committee's format and membership, with about 20 individuals expected to be appointed, including community partners and Council-selected representatives. A consultant will be engaged through a request for qualifications to facilitate the process. City Manager Spurgeon described this update as a

“two-minute warning,” encouraging Council members to begin considering potential appointees ahead of the formal action.

9. Executive Session - NONE

10. Adjournment

The meeting was adjourned at 7:13 p.m.

MOTION: A motion was made by Lisa Ford, seconded by David Pickel

Move to Adjourn

The motion carried by the following vote:

Aye: 5 - David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

Chairperson

Secretary