

City of Broken Arrow
Minutes
Broken Arrow Municipal Authority

City Hall
220 S 1st Street
Broken Arrow OK
74012

Chairperson Craig Thurmond
Vice Chair Scott Eudey
Trustee Johnnie Parks
Trustee Debra Wimpee
Trustee Christi Gillespie

Tuesday, May 19, 2020

Council Chambers

1. Call to Order

Chairperson Craig Thurmond called the meeting to order at approximately 10:50 p.m.

2. Roll Call

Present: 5 - Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey, Craig Thurmond

3. Consideration of Consent Agenda

- A. 20-34** Approval of the Broken Arrow Municipal Authority Meeting Minutes of May 5, 2020
- B. 20-489** Acknowledgement of submittal of the Broken Arrow Municipal Authority's Water Supply Report for the month of March 2020
- C. 20-490** Acknowledgement of submittal of the Broken Arrow Municipal Authority's Wastewater Discharge Monitoring Report for the month of March 2020
- D. 20-499** Approval of and authorization to execute Amendment No. 1 to Professional Services Agreement with Professional Engineering Consultants, P.A. for County Line Trunk Sewer - Phase 1 (Project No. S.1609)
- E. 20-498** Approval of and authorization to execute Amendment No. 1 to Professional Consulting Services Agreement with HDR Engineering, Inc. for the Taste and Odor Mitigation Study at the Verdigris River Water Treatment Plant (Project No. 195425)
- F. 20-492** Award the most advantageous bid to Utility Supply Company for the purchase of water line pipes and accessories for construction of water distribution system improvements along West Galveston Street from Main Street to Elm Place
- G. 20-527** Ratification of the Claims List Check Register dated May 12, 2020

Chairperson Thurmond asked if there were any items to be removed from the Consent Agenda. There were none.

MOTION: A motion was made by Christi Gillespie, seconded by Scott Eudey.
Move to approve the Consent Agenda

The motion carried by the following vote:

Aye: 5 - Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey, Craig Thurmond

4. Consideration of Items Removed from Consent Agenda

No Items were removed from the Consent Agenda; no action was taken or required.

5. Public Hearings, Appeals, Presentations, Recognitions, Awards

There were no Public Hearings, Appeals, Presentations, Recognitions, or Awards.

6. General Authority Business

A. 20-523 **Approval of and authorization to purchase a microwave communications system from NASPO Light Speed Technologies, Inc. to replace the existing aging system at the water treatment plant facility, pursuant to the Oklahoma Statewide Contract**

Interim Information Technology Director Scott Carr reported this new microwave system would replace the existing aging/failing microwave system for the water treatment plant facilities. He reported this microwave system provided the water plant facilities with the abilities of telephones, data for computer use, SCADA information from the citywide tank storage facilities, cameras, and security systems. He explained with this new system, there would also be a redundant microwave system in place to provide a secondary path of data communications for the water treatment plant facilities. He noted currently there was only a single connection with the old system which was a risk. He stated the new microwave system would be purchased under the Oklahoma Statewide Contract number 1000005715. He noted all State Departments, Boards, Commissions, Agencies, and Institutions, as well as Counties, School Districts and Municipalities could purchase items from this contract; pricing under this contract was good until November 14, 2020. He stated Section 2-27 of Broken Arrow Code addressed exceptions to the established competitive bidding process; it provided that supplies, materials, equipment or contractual services when purchased at a price not exceeding a price set by the State Purchasing Agency or any other State Agency authorized to regulate pricing for items purchased by the State were excepted from formal competitive bidding. He explained purchase from the State Contract was, therefore, authorized under City Ordinance.

MOTION: A motion was made by Scott Eudey, seconded by Debra Wimpee.

Move to approve and authorize purchase of a microwave communications system from NASPO Light Speed Technologies, Inc. to replace the existing aging system at the water treatment plant facility, pursuant to the Oklahoma Statewide Contract

The motion carried by the following vote:

Aye: 5 - Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey, Craig Thurmond

7. Remarks and Updates by City Manager and Staff

City Manager Spurgeon reported the BAMA Budget was available for Authority review. He indicated he distributed notice to the Authority last week detailing his plan to reinstate normal business practices for utility billing. He noted utility cutoffs had been suspended due to the pandemic; approximately 5% of utility customers had not been paying utilities. He noted the surrounding municipalities were beginning to reestablish normal practices. He stated it would be hard, but later this week he would be required to give notice to the public regarding the reestablishment of normal utility practices. He stated the Utilities Department would work with those who had not paid to come up with a payment plan. He noted the City had a responsibility to those who paid utility rates as the budget was designed around utility revenues. He noted he was not happy about the situation, but notice would be sent via social media regarding normal utility billing practices beginning next month and into July.

Council Member Wimpee asked if special consideration for those who had applied for unemployment but had not yet received unemployment might be given on a case by case basis.

City Manager Spurgeon responded in the affirmative. He reported the City would work with residents on a case by case basis to formulate a payment plan; however, he did not have the authority to forgive utility payment debt. He indicated the debt was at approximately \$750,000 dollars. He noted the Budget was created without a utility rate increase. He explained utilities would not be turned off for residents who agreed to a payment plan and made payments accordingly.

8. Executive Session

There was no Executive Session.

9. Adjournment

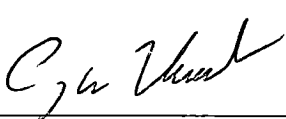
The meeting adjourned at approximately 10:56 p.m.

MOTION: A motion was made by Johnnie Parks, seconded by Christi Gillespie.

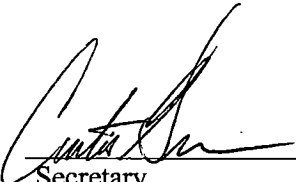
Move to adjourn

The motion carried by the following vote:

Aye: **5 -** Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey, Craig Thurmond



Chairperson



Secretary

