



# BROKEN ARROW

Where opportunity lives

## APPLICATION FOR CLOSINGS, VACATIONS AND/OR ENCROACHMENTS

APPLICATION IS HEREBY MADE TO THE CITY OF BROKEN ARROW TO CONSIDER ONE OF THE FOLLOWING:

CHOOSE (1) CLOSURE: X ENCROACHMENT: \_\_\_\_\_ VACATION: X

CHOOSE (1) EASEMENT: \_\_\_\_\_ RIGHT OF WAY: \_\_\_\_\_ PLAT: \_\_\_\_\_

Property Location: 2520 East Kenosha Street

Legal Description: Tiger Plaza 1 1  
Subdivision Lot Block

Parcel number: \_\_\_\_\_

Plat name\* (if applicable): Tiger Plaza

**\*If unplatted: Attach legal description and electronic legal description in WORD format**

Project Details (Include-purpose of project, why the request, new proposal, etc.):

Vacation of a portion of the east boundary utility easement that is 15' wide & projects 46.5' from the 17.5' wide boundary utility easement located 132.3' south from the north property line. This easement vacation is needed for the construction of an addition on to Tiger Plaza Shopping Center (see attached Mark Thomas drawings A1 (site plan) & A2 (floor plan) dated 12/28/16 for the Playtime addition at Tiger Plaza.

Applicant (Name & Company): Tiger Plaza on Kenosha, LLC

Address: 902 West 23rd Street

City: Tulsa State: OK Zip: 74107

Phone: 918.587.0284 Fax: 918.583.8937

Email: office@ceitulsa.com

Property Owner(s) of Record: Tiger Plaza on Kenosha, LLC

Address: 902 West 23rd Street

City: Tulsa State: OK Zip: 74107

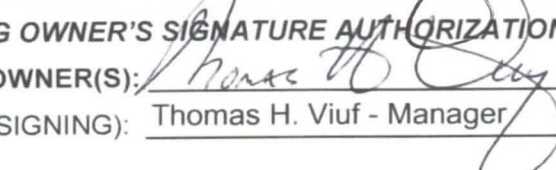
Phone: 918.587.0284 Fax: 918.583.8937

Email: office@ceitulsa.com

SIGNATURE OF APPLICANT:  DATE: FEBRUARY 24, 2017

(TYPE OR PRINT NAME OF APPLICANT SIGNING): THOMAS H. VIUF

CHECK BOX IF ATTACHING OWNER'S SIGNATURE AUTHORIZATION FORM

SIGNATURE OF PROPERTY OWNER(S):  DATE: February 24, 2017

(PRINT NAME OF OWNER(S) SIGNING): Thomas H. Viuf - Manager

**GUIDELINES FOR SUBMITTAL OF APPLICATION FOR: ENCROACHMENT(S); CLOSING/VACATING AN EASEMENT(S), RIGHT-OF-WAY(S); VACATION OF PLAT**

Confirm the following was submitted with application, incomplete applications will not be processed:

- Parcel number (required-obtain from County Tax Bill)
- Detailed description of reason for request (PDF or hard copy and word doc./email)
- Original Legal documents signed and executed by all relevant parties (templates available upon request)
  - All documents with legal descriptions must have stamp and *original signatures* of licensed Land Surveyor
  - All signatures, seals, and stamps must not encroach into the 1 (one ) inch margins on documents
- Survey depicting the entire property
  - Survey of entire easement, encroachment or right-of-way
  - Survey of portion to be closed and/or vacated or encroached
- Location Map using Broken Arrow Street names
- Legal description AND address of the subject property
- Legal description of entire easement, encroachment and/or public right-of-way
- Legal description of the portion of the easement, encroachment and/or right-of-way requested to be closed and /or vacated, or encroached
  - Legal descriptions must be submitted (email) in WORD format
  - Email PDF's AND required word doc as requested per application ([mhilton@brokenarrowok.gov](mailto:mhilton@brokenarrowok.gov))

**Fee: Per Manual of Fees)**

Closure of Easement(s) and Right of Way:

- \$1,000.00 (non-refundable) for proposed construction
- \$500.00 (non-refundable) for existing encroachments
- \$1,000.00 (non-refundable) for General

Encroachment Agreement:

- \$500.00 (non-refundable)

Vacation of Plat:

- \$500.00 (non-refundable)

Notice of Easement or Right of Way Closing: \$6.00 per mailing (when applicable)

CITY STAFF TO COMPLETE THIS SECTION

REC'D BY: Deh FEE: \$1,000<sup>00</sup> RECEIPT NO. : \_\_\_\_\_

PROJECT NAME (IF APPLICABLE): \_\_\_\_\_

CITY COUNCIL DATE: PREVIEW ORDINANCE: \_\_\_\_\_ ORDINANCE: \_\_\_\_\_

NOTES: \_\_\_\_\_













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## APPLICATION FOR CLOSINGS, VACATIONS AND/OR ENCROACHMENTS

### UTILITY COMPANY REVIEW FOR:

CHOOSE (1) CLOSURE: \_\_\_\_\_ DEDICATION: \_\_\_\_\_ VACATION: X

CHOOSE (1) EASEMENT: \_\_\_\_\_ RIGHT OF WAY: \_\_\_\_\_ PLAT: \_\_\_\_\_

Applicant (Name & Company): Tiger Plaza on Kenosha, LLC

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Property Location: 2520 East Kenosha Street

Legal Description: Tiger Plaza 1 1  
Subdivision Lot Block

Parcel number: \_\_\_\_\_

Plat name\* (if applicable): Tiger Plaza

\*If unplatted: **Attach legal description and electronic legal description in WORD format**

**AEP/PSO:** **Tyler Devereux** Signature: \_\_\_\_\_

Phone: 918.599.2488 Comments: \_\_\_\_\_

Fax: 918.599.3266 \_\_\_\_\_

Email: [thdevereux@aep.com](mailto:thdevereux@aep.com) \_\_\_\_\_

**Windstream:** **Angela Rahe** Signature: \_\_\_\_\_

Phone: 918.451.3427 Comments: \_\_\_\_\_

Fax: 918.451.1865 \_\_\_\_\_

Email: [Angela.rahe@windstream.com](mailto:Angela.rahe@windstream.com) \_\_\_\_\_

**ONG:** **James Nobles** Signature: \_\_\_\_\_

Phone: 918.831.8267 Comments: \_\_\_\_\_

Fax: 918.831.8250 \_\_\_\_\_

Email: [James.nobles@onegas.com](mailto:James.nobles@onegas.com) \_\_\_\_\_

**COX:** **Ann Cypert** Signature: Ann Cypert

Phone: 405.605.1440

Fax: 405.600.9267 Comments: Cox has no facilities in the 15" x 46'5" easement.

Email: [OKRightofWay@cox.com](mailto:OKRightofWay@cox.com) \_\_\_\_\_

**City of BA** **Barney Campbell** Signature: \_\_\_\_\_

Phone: 918.259-2400 EX 7426 Comments: \_\_\_\_\_

Email: [bcampbell@brokenarrowok.gov](mailto:bcampbell@brokenarrowok.gov) \_\_\_\_\_



APPLICATION FOR CLOSINGS, VACATIONS AND/OR ENCROACHMENTS

WINDSTREAM TIGER PLAZA (2010) 1-10-11

ENCLOSURE CLOSURE: \_\_\_\_\_ DEDICATION: \_\_\_\_\_ VACATION: X
EASEMENT: \_\_\_\_\_ RIGHT OF WAY: \_\_\_\_\_ PLAT: \_\_\_\_\_

Applicant (Name & Company) Tiger Plaza on Kenosha, LLC
Phone \_\_\_\_\_ Email \_\_\_\_\_
Property Location 2520 East Kenosha Street
Legal Description Tiger Plaza 1 1
Subdivision Lot Block
Parcel number \_\_\_\_\_
Plat name\* (if applicable): Tiger Plaza

\*If unplatted: Attach legal description and electronic legal description in WORD format

AEP/PSO: Tyler Devereux Signature \_\_\_\_\_
Phone: 918.599.2488 Comments \_\_\_\_\_
Fax: 918.599.3266 \_\_\_\_\_
Email: tyler.devereux@windstream.net \_\_\_\_\_

Windstream: Angela Rahe Signature \_\_\_\_\_
Phone: 918.451.3427 Comments: \_\_\_\_\_
Fax: 918.451.1865 \_\_\_\_\_
Email: angela.rahe@windstream.net \_\_\_\_\_

ONG: James Nobles Signature \_\_\_\_\_
Phone: 918.831.8267 Comments \_\_\_\_\_
Fax: 918.831.8250 \_\_\_\_\_
Email: jnoble@ongenergy.com \_\_\_\_\_

COX: Kevin Catlett Signature \_\_\_\_\_
Phone: 918.286.4658 Comments: \_\_\_\_\_
Fax: 918.286.4018 \_\_\_\_\_
Email: kevin.catlett@cox.net \_\_\_\_\_

City of BA Barney Campbell Signature: [Handwritten Signature]
Phone 918.259-2400 EX 7426 Comments: NO Comments
Email: [Redacted]