

**ATTACHMENT A**

**Bid Title: Custodial Services**

**PRICING SUMMARY**

*Note: Pricing is to remain firm while contract is in effect*

**Title: Custodial Services**

**Rates & Charges:**

**Custodial Services** \$ 136,677.60

**Additional Services (When Requested):**

**Stripping and Waxing Flooring** \$ .25  
**(200 SQFT Min – Pricing Per SQFT)**

**Shampooing Carpet** \$ .25  
**(200 SQFT Min – Pricing Per SQFT)**

1. List other optional services along with pricing.

Exterior Window Service \$ 3.00 ea

2. List any value-added services and / or volume discount information.

Genesis App System

**Comments/Notes:**

Please review Genesis system information.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

THIS BID IS INVALID IF NOT SIGNED AND NOTARIZED BY AN AUTHORIZED AGENT

**ATTACHMENT B**  
**TERMS AND SIGNATURE SHEET**

In compliance with this invitation for Bid Number **25.161** and subject to all conditions thereof, the undersigned offers and agrees to furnish any or all items and/or services upon which prices are quoted, at the price quoted as specified.

My signature certifies that the accompanying bid is not the result of or affected by any act of collusion with another person or company engaged in the same line of business or commerce, or any act of fraud punishable under Federal, State, or City Law. Furthermore, I understand that fraudulent and collusive bidding is a crime under Federal, State, and City Law and can result in fines, prison sentences, and civil damage awards. I hereby certify that I am authorized to sign this bid for the bidder.

If you desire not to bid on this Invitation, forward your acknowledgement of "No Bid". Return of only the "Statement of No Interest Sheet" with authorized signature and indicate the reason for "No Bid". Failure to comply may be cause for removal of your company's name from the bid list for the subject commodity and/or service.

Complete Legal Name of Bidder: Scott Minner

Date: 05/25/2025

Company Name: HMM Facility Management LLC

Address: PO Box 127 Ozark MO 65721  
City State Zip Code

Email: sminner@hhmmgmt.com

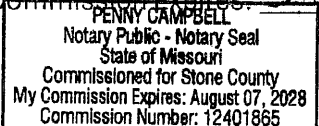
Signature: *SM* Official Title: COO

Please print or type name clearly: Scott Minner

Telephone: 888.929.5173 Fax Number: 417.337.5172

Federal Tax ID Number: 45-4671145

Subscribed and sworn to before me this 25<sup>th</sup> day of May 2025

My Commission Expires: 08/07/2028 *Penny Campbell*  
Notary Public (or Clerk or Judge)  


THIS BID IS INVALID IF NOT SIGNED AND NOTARIZED BY AN AUTHORIZED AGENT

**ATTACHMENT D  
INTEREST AFFIDAVIT**

**The following affidavit is to accompany the proposal:**

STATE OF: Missouri

COUNTY OF: Stone

Scott Wimmer, of lawful age, being first duly sworn, states that s(he) is the agent authorized by the bidder to submit the attached proposal. Affiant further states that no officer or employee of the City of Broken Arrow either directly or indirectly, owns a twenty-five percent (25%) interest in the bidder's business or such a percentage, which constitutes a controlling interest. Affiant further states that the following officers and/or employees of the City of Broken Arrow have some direct or indirect interest in the bidder's business:

N/A

\_\_\_\_\_

\_\_\_\_\_

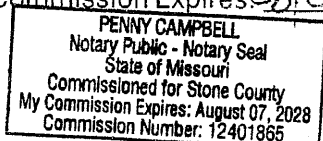
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For purposes of this affidavit, a direct or indirect interest is defined to include any relationship existing on the date of this affidavit, or which previously existed within the past year. Such an interest shall also be defined to include any business relationship between or among the proposed parties to the contract project and also to include any business relationship between the officers and directors of the proposed contracting parties of the project.

X S

Subscribed and sworn to before me this 25<sup>th</sup> day of May, 2025

My Commission Expires: 08/07/2028



Penny Campbell  
Notary Public (or Clerk or Judge)

**THIS BID IS INVALID IF NOT SIGNED AND NOTARIZED BY AN AUTHORIZED AGENT**

**ATTACHMENT E**

**PROPOSAL AFFIDAVIT**

**The following affidavit is to accompany the proposal:**

STATE OF: Missouri

COUNTY OF: Stone

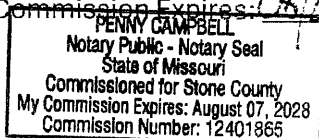
Scott Winner, of lawful age, being first duly sworn, on oath says:

1. (S)he is the duly authorized agent of HHM Facility Management LLC, the proposer submitting the competitive offer which is attached to this statement, for the purpose of certifying the facts pertaining to the existence of collusion among proposer and between proposer and city officials or employees, as well as facts to pertaining to the giving or offering of things of value to government personnel in return for special consideration in the letting of any contract pursuant to the offer to which this statement is attached;
2. (S)he is fully aware of the facts and circumstances surrounding the making of the offer to which this statement is attached and has been personally and directly involved in the proceeding leading to the submission of such proposal; and
3. Neither the proposer nor anyone subject to the proposer's direction or control has been a party:
  - a). to any collusion among proposers in restraint of freedom of competition by agreement to submit an offer at a fixed price or to refrain from submitting an offer, b).
  - to any collusion with any city official or employee as to quantity, quality, or price in the prospective contract, or as to any other terms of such prospective contract, nor
  - c). in any discussions between proposers and any city official concerning exchange of money or other things of value for special consideration in the letting of a contract.

X SC

Subscribed and sworn to before me this 25<sup>th</sup> day of May 2025

My Commission Expires: 08/07/2028 Penny Campbell  
(Notary Public (or Clerk or Judge))



**THIS BID IS INVALID IF NOT SIGNED AND NOTARIZED BY AN AUTHORIZED AGENT**