



October 18, 2016

REIP, L.L.C.  
525 South Main Avenue, Suite 700  
Tulsa, OK 74103

To Whom It May Concern,

**RE: SW1406(A) STONERIDGE AND ELM DRAINAGE IMPROVEMENTS**

The City of Broken Arrow (the City) has completed the design phase and is beginning the right of way acquisition phase on the above named project. I wanted to introduce myself to you as the Broken Arrow's Right of Way agent.

The overall benefit of the project to your property is the following:

- Increase stormwater conveyance
- Reduce flooding impacts in Haikay Creek watershed
- Less costly future drainage improvements for the property

The City would appreciate the donation of the drainage easement required for this project and I have enclosed a Donation Certificate and the Right of Way documents for your review.

In consideration for this donation, the City would be willing to construct the future roadway crossing as a part of this project. We feel this is a value add for the property and will make the property more marketable in the future.

If you could indicate your decision, sign and date the document and return these documents in the enclosed return envelope. The drawing is for your information describing the utility easement necessary for the project and may be kept by you. Please respond within 10 days of receipt of this letter.

I can be contacted at 918-259-7000, ext. 5244 or by email at [kwilliams@brokenarrowok.gov](mailto:kwilliams@brokenarrowok.gov). Please contact me and we can discuss this project. Thank you for your attention to this issue.

Sincerely,  
**CITY OF BROKEN ARROW**

Kellen Williams  
Right of Way Agent

Enc: Donation Certificate, Right of Way Drawings

# DONATION CERTIFICATE

Project: SW1406A County: Tulsa State: OK Parcel: 1

I, the undersigned, certify that I am fully aware of the use of this parcel of property for the following purpose:

- a. As a permanent right-of-way
- b. As a permanent easement
- c. As a temporary construction easement

x

I, hereby, elect to convey use of this parcel of property to the City of Broken Arrow, Oklahoma by:

- a. **Donation** ☐
- b. **Sale** ☐

NOTE: (Owner (s) / signer (s) enter initials in appropriate brackets)

_____ Agent Signature	_____ <u>Acquisition Agent</u> Title	_____ Date
_____ Signature	_____ REIP LLC	_____ Date