

## RESOLUTION NO. 1696

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BROKEN ARROW, OKLAHOMA, AUTHORIZING THE ESTABLISHMENT OF THE CITY OF BROKEN ARROW PAYROLL ACCOUNT, A BACKUP PAYROLL ACCOUNT AT BANK OF OKLAHOMA, DESIGNATING AUTHORIZED SIGNATORIES FOR THE ACCOUNT AND ESTABLISHING AN EFFECTIVE DATE**

**WHEREAS**, the Council of the City of Broken Arrow, Oklahoma finds it in the best interest of the City to establish a backup payroll account at Bank of Oklahoma to ensure continuity and security of payroll operations; and

**WHEREAS**, Council authorizes specific individuals to act as signatories for the backup payroll account to facilitate its operation; and

**WHEREAS**, Council desires to ensure that the establishment and management of this backup payroll account are conducted in an orderly and transparent manner;

### **NOW BE IT RESOLVED BY THE CITY OF BROKEN ARROW, THAT:**

Section 1. Establishment of Backup Payroll Account. The City of Broken Arrow hereby authorizes the establishment of a backup payroll account at Bank of Oklahoma to support the City's payroll operations in the event of disruptions to the primary payroll account.

Section 2. Authorized Signatories. The following individuals are hereby designated as authorized signatures of the City of Broken Arrow's backup payroll account at Bank of Oklahoma: Cynthia S. Arnold, Tom C. Cook, Jr. and Jay Heinrichs. These named individuals are granted authority to sign checks, authorize electronic transfers and execute any documents necessary for the operation of the backup payroll account on behalf of the City of Broken Arrow.

Section 3. Effective Date. This Resolution shall take effect on September 2, 2025.

ADOPTED by the Council: September 2, 2025

ATTEST:

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
(SEAL) City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_

City Attorney