



City of Broken Arrow

Minutes

City Hall
220 S 1st Street
Broken Arrow OK 74012

Broken Arrow Municipal Authority

Chairperson Debra Wimpee
Vice Chairman Johnnie Parks
Trustee Lisa Ford
Trustee Justin Green
Trustee David Pickel

Tuesday, December 2, 2025

Council Chambers

1. Call to Order

Chairperson Debra Wimpee called the meeting to order at 8:30 p.m.

2. Roll Call

Present: 5 - David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

3. Consideration of Consent Agenda

- A. 25-50 Approval of the Broken Arrow Municipal Authority Meeting Minutes of November 17, 2025**
- B. 25-1623 Acknowledgement of submittal of the Broken Arrow Municipal Authority's Solid Waste and Recycling Report for October 2025**
- C. 25-1698 Acknowledgement of submittal of the Broken Arrow Municipal Authority's Water Supply Report for the month of October 2025**
- D. 25-1699 Acknowledgement of submittal of the Broken Arrow Municipal Authority's Wastewater Discharge Monitoring Report for the month of October 2025**
- E. 25-1694 Approval of and authorization to execute Budget Amendment Number 15 for Fiscal Year 2026**
- F. 25-1667 Approval of and authorization to execute the Professional Services Agreement for the 2026 Field Service Repairs at the Verdigris River Water Treatment Plant (VRWTP) with HACH Company**
- G. 25-1670 Approval of and authorization to purchase a conversion for Unit 2019 from Premier Truck Group of Tulsa for the Street & Stormwater Department**
- H. 25-1685 Approval of and authorization to purchase one (1) Ford F-550 4X4 Crew Cab Service Truck from Vance Country Ford pursuant to the Oklahoma State purchasing contract SW0035 for the Utilities Department**
- I. 25-1665 Award the most advantageous bid to Core & Main for Bid No. 26.125 4th & El Paso Waterline Materials, and award the fire hydrants to Utility Supply based on lead times**
- J. 25-1666 Award the most advantageous bid to all bidders for Bid No. 26.121 Annual Utility Stock Items Agreement; Each vendor will be awarded the items for which they submitted the lowest unit price**
- K. 25-1675 Ratification of the Claims List Check Register Dated November 21, 2025**

MOTION: A motion was made by Justin Green, seconded by Lisa Ford

Move to Approve the Consent Agenda

The motion carried by the following vote:

Aye: 5 - David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

4. Consideration of Items Removed from Consent Agenda - NONE

5. Public Hearings, Appeals, Presentations, Recognitions, Awards

A. 25-1681 Presentation of the December Solid Waste and Recycling Service Schedule for the upcoming holiday season

Jerry Schuber, Director of Solid Waste and Recycling, presented Item 25-1681 and explained that the department would need to adjust its collection schedule for the Christmas holiday. Usually, crews did not work on Christmas Eve or Christmas Day, but because the landfill would not be fully open on Saturday, the city could not simply push Thursday routes to Saturday as usual. After reviewing options with staff, the department decided that crews would work on Christmas Eve instead.

He said residents would be notified that Monday, Tuesday, and Wednesday routes would run on their regular days, with Wednesday—Christmas Eve—operating as a full service day. Because the landfill would be closed on Christmas Day, Thursday routes would instead be collected on Friday. He compared the plan to the recent Thanksgiving schedule, where Friday was used to make up for the holiday closure.

Mr. Schuber added that the city's new 4-10 work schedule had created opportunities to rethink holiday operations, and this change would serve as a test run. If additional adjustments seemed beneficial, staff would return to the board with recommendations. He noted that the "to-be-decided" placeholder previously shown for Christmas Eve had been updated once it became clear that Saturday operations would not be feasible, since TRT was typically closed on Saturdays and even with special arrangements, any Saturday availability would only be a half day—far too little time to complete Thursday's workload.

6. General Authority Business

A. 25-1636 Consideration, discussion, and possible approval of the lowest responsible bid to Crossland Heavy Contractor's, Inc., and authorize execution of a construction contract for the Verdigris River Water Treatment Plant On-Site Hypochlorite Generation System Brine Tank (Project No. 2154350)

Charlie Bright, Director of Engineering and Construction, presented Item 25-1636 and briefly explained that the item concerned awarding a contract for an additional brine tank at the city's water treatment plant. The plant currently relies on a single brine tank to produce sodium hypochlorite, the chemical used to treat the city's drinking water. While the existing tank functioned well, operations became challenging when demand was high, and the tank ran low; and the lack of redundancy posed a risk—if the tank failed, the plant would face a serious problem.

As part of the capital plan, the city bid out the installation of a second tank to improve operational flexibility, extend the time between refills, and provide essential backup. After a 21-day state-required bidding period, Crossland Heavy emerged as the low bidder at \$1,092,000. Staff recommended awarding the contract to them.

MOTION: A motion was made by Johnnie Parks, seconded by Lisa Ford
Move to Approve Item 25-1636, the lowest responsible bid to Crossland Heavy Contractor's, Inc., and authorize execution of a construction contract for the Verdigris River Water Treatment Plant On-Site Hypochlorite Generation System Brine Tank (Project No. 2154350)

The motion carried by the following vote:

Aye: 5 -

David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

7. Remarks and Inquiries by Governing Body Members

Councilor Ford thanked the city's trash and recycling crews for working through the holidays to keep service running smoothly. She emphasized that doing this requires workers to give up time with their families, and asked that staff pass along sincere appreciation for that sacrifice and dedication to serving residents.

8. Remarks and Updates by City Manager and Staff

City Manager Michael Spurgeon said he planned to use next year's State of the City address to highlight "what's on the horizon," including his intent to recommend funding for a feasibility study on building a solid-waste transfer station. He explained that disposal costs had risen sharply—from roughly \$12–14 per ton years ago to about \$26 per ton now—and that the current system requires the city's collection trucks to travel long distances to the landfill. He believed a transfer station could improve efficiency, reduce equipment wear, and open the door to partnerships with other cities or counties. He said the study would evaluate land needs, facility requirements, layout, and overall costs, and that he planned to include this recommendation in next year's budget.

9. Executive Session -NONE

10. Adjournment

The meeting was adjourned at 8:37 p.m.

MOTION: A motion was made by Lisa Ford, seconded by Johnnie Parks
Move to Adjourn

The motion carried by the following vote:

Aye: 5 -

David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

Chairperson

Secretary