

**AMENDMENT NO. 3  
TO  
AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES  
BETWEEN  
CITY OF BROKEN ARROW  
AND  
SELSER SCHAEFER ARCHITECTS (NARRATE)  
FOR  
PROJECT NAME: OPERATIONS CENTER ADMINISTRATION BUILDING  
PROJECT NO. 2317210**

THIS **AMENDMENT NO. 3**, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2026, by and between the CITY OF BROKEN ARROW, OKLAHOMA, a municipal corporation of the State of Oklahoma, hereinafter referred to as "CITY", and Selser Schaefer Architects (Narrate), hereinafter referred to as "ENGINEER";

**WITNESSETH:**

**WHEREAS**, CITY and ENGINEER entered into an Agreement dated December 18, 2024 "ORIGINAL AGREEMENT" for services as set forth in said Agreement; and

**WHEREAS**, said ORIGINAL AGREEMENT requires ENGINEER to Design and Documentation for electrical systems revision to provide a separate electrical service for both the Broken Arrow Jail and for the Broken Arrow Operations Center Administration Building.

**WHEREAS**, CITY and ENGINEER propose to amend said ORIGINAL AGREEMENT to expand the project scope and compensation to include designs to separate electrical services for both the Broken Arrow Jail and the Operations Center Administration Building.

**WHEREAS**, the ORIGINAL AGREEMENT and Amendments No. 1 through No. 3 shall hereinafter collectively be referred to as the "Agreement"; and

**WHEREAS**, funding is now available for said additional services; and

**WHEREAS**, ENGINEER is prepared to provide said additional services identified in this Amendment.

**NOW THEREFORE**, in consideration of the promises contained herein, the parties hereto agree to amend the Agreement as follows:

**1. PROJECT SCOPE.**

This Amendment requires ENGINEER to design and document replacement for existing electrical switchgear, electrical panels, distribution, and existing branch circuits. I.T. room panels and distribution will remain and refed from new equipment in the main electrical room. Additional Construction Administration associated with supplemental scope such as submitted review, responding to questions, and site observations tasks.

**2. CHANGE IN CONTRACT AMOUNT.**

As compensation for the additional work, CITY shall pay ENGINEER in accordance with the terms as a change in the contract amount;

Original Contract Amount executed December 18, 2024	\$ 243,100.00
Amendment No. 1	\$ 27,350.00
Amendment No. 2	\$ 25,300.00
<u>Amendment No. 3</u>	<u>\$ 7,500.00</u>
Revised Total Contract Amount	\$ 303,250.00

**3. AMENDED PROJECT SCHEDULE**

The schedule for Amendment No. 3 is 0 days from Notice to Proceed.

**4. EFFECTIVE DATE AND AUTHORIZATION TO PROCEED.**

This Amendment No. 3 is effective upon signature of both parties.

Except as amended hereby, all terms of the Agreement shall remain in full force and effect without modification or change.



**ATTACHMENT A  
TO  
AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES  
BETWEEN  
CITY OF BROKEN ARROW (OWNER)  
AND  
SELSER SCHAEFER ARCHITECTS (NARRATE)  
FOR  
OPERATIONS CENTER ADMINISTRATION BUILDING  
PROJECT 2317210**

**SCOPE OF SERVICES**

**1.0 AMENDMENT SCOPE**

- 1.1 Design and document replacement for existing electrical switchgear, electrical panels, distribution, and existing branch circuits.
  - 1.1.1 I.T. room panels and distribution will remain and refed from new equipment in the main electrical room.
- 1.2 Additional Construction Administration associated with supplemental scope such as submitted review, responding to questions, and site observations tasks.

**ATTACHMENT B  
TO  
AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES  
BETWEEN  
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**ORGANIZATION OF SUBMITTAL DOCUMENTS**

- 1.0 Electrical System Updates: The CONSULTANT shall submit in-full the design and documents of the updated electrical plans in PDF and a digital format compatible with AutoCAD. It can be submitted via email, data download, or memory stick.

**ATTACHMENT C  
TO  
AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES  
BETWEEN  
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**COMPENSATION AND ADDITIONAL SERVICES**

**1.0 BASIC COMPENSATION**

The basic compensation for the Professional Consultant to perform all duties and responsibilities associated with the Scope of Services as described in Attachment A shall be in accordance with the following payment breakdown:

- 1.1 Electrical System Updates: The OWNER shall pay the CONSULTANT a lump sum amount of \$7,500.00 for the completion of the Electrical Design and Documents. This amount includes all labor, material, overhead and profit associated with the Scope of Services

**ATTACHMENT D  
TO  
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**PROJECT SCHEDULE**

- 2.0 Electrical Systems Update**
- 2.1 Notice to Proceed: TBD
- 2.2 Submit documents: 2 weeks