



## City of Broken Arrow

### Minutes Planning Commission

City Hall  
220 S 1st Street  
Broken Arrow OK  
74012

**Chairperson Jaylee Klempa**  
**Vice Chair Robert Goranson**  
**Member Jonathan Townsend**  
**Member Jason Coan**  
**Member Mindy Payne**

Thursday, May 9, 2024

Time 5:30 p.m.

Council Chambers

#### 1. Call to Order

Chairperson Jaylee Klempa called the meeting to order at approximately 5:30 p.m.

#### 2. Roll Call

**Present:** 5 - Jason Coan, Mindy Payne, Jonathan Townsend, Robert Goranson, Jaylee Klempa

#### 3. Old Business

There was no Old Business.

#### 4. Consideration of Consent Agenda

**A. 24-625** **Approval of Planning Commission meeting minutes of April 25, 2024**  
**B. 24-575** **Approval of PT-001451-2024 | PR-000210-2023, Conditional Final Plat, Peyday BA Industrial Park, 20 acres, 1 Lot, IL (Industrial Light), located one-quarter mile west of Evans Road (225th East Avenue) one-quarter mile north of New Orleans Street (101st Street)**  
**C. 24-623** **Approval of LOT-001456-2024, Batchelor Lot Line Adjustment, 2 lots, 0.33 acres & 0.28 acres, R-2 (Residential Single Family), located approximately one-quarter mile south of New Orleans Street (101st Street), one-eighth mile west of Aspen Avenue (145th Avenue)**

Chairperson Klempa explained the Consent Agenda consisted of routine items, minor in nature, and was approved in its entirety with a single motion and a single vote, unless an item was removed for discussion. She asked if there were any Items to be pulled from the Consent Agenda for discussion. There were none.

**MOTION:** A motion was made by Jason Coan, seconded by Mindy Payne.

**Move to approve the Consent Agenda per Staff recommendations**

The motion carried by the following vote:

**Aye:** 5 - Jason Coan, Mindy Payne, Jonathan Townsend, Robert Goranson, Jaylee Klempa

Chairperson Klempa indicated Item 4B would go before City Council on June 3, 2024.

#### 5. Consideration of Items Removed from Consent Agenda

There were no items removed from the Consent Agenda; no action was taken or required.

#### 6. Public Hearings

There were no public hearings.

#### 7. Appeals

There were no appeals.

#### 8. General Commission Business

**A. 24-577** **Election of a Chairperson for the Planning Commission for 2024-2025**

Planning and Development Manager Amanda Yamaguchi reported this Item was for the Planning Commission to elect a Chairperson for 2024-2025.

**MOTION:** A motion was made by Jaylee Klempa, seconded by Mindy Payne.

**Move to elect Robert Goranson to serve as Planning Commission Chairperson for 2024-2025**

The motion carried by the following vote:

**Aye:** 5 - Jason Coan, Mindy Payne, Jonathan Townsend, Robert Goranson, Jaylee Klempa

**B. 24-578** **Election of a Vice-Chairperson for the Planning Commission for 2024-2025**

Ms. Yamaguchi reported this Item was for the Planning Commission to elect a Vice Chairperson for 2024-2025.

**MOTION:** A motion was made by Robert Goranson, seconded by Jonathan Townsend.

**Move to elect Jason Coan to serve as the Planning Commission Vice Chairperson for 2024-2025**

The motion carried by the following vote:

**Aye: 5 -** Jason Coan, Mindy Payne, Jonathan Townsend, Robert Goranson, Jaylee Klempa

**9. Remarks, Inquiries, and Comments by Planning Commission and Staff (No Action)**

Staff and other Commissioners congratulated the new Chairperson and Vice Chairperson.

Commissioner Jonathan Townsend introduced his baby daughter Amara and his wife Ashley.

Commissioner Robert Goranson reminded the Planning Commission about the City Hall meeting on May 15, 2024 at the Veteran's Center.

**10. Adjournment**

The meeting adjourned at approximately 5:37 p.m.

MOTION: A motion was made by Jaylee Klempa, seconded by Mindy Payne.

**Move to adjourn**

The motion carried by the following vote:

**Aye: 5 -** Jason Coan, Mindy Payne, Jonathan Townsend, Robert Goranson, Jaylee Klempa