



**City of Broken Arrow**  
**Minutes**  
**Special Broken Arrow Municipal Authority**

City Hall  
220 S 1st Street  
Broken Arrow OK  
74012

*Chairperson Debra Wimpee  
Vice Chair Christi Gillespie  
Trustee Johnnie Parks  
Trustee Lisa Ford  
Trustee Justin Green*

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**Monday, July 15, 2024**

**Council Chambers**

**1. Call to Order**

Chairperson Wimpee called the meeting to order at approximately 7:44 p.m.

**2. Roll Call**

**Present:** 5 - Justin Green, Lisa Ford, Johnnie Parks, Christi Gillespie, Debra Wimpee

**3. Consideration of Consent Agenda**

- A. 24-118** Approval of the Broken Arrow Municipal Authority Meeting Minutes of June 17, 2024
- B. 24-877** Acknowledgement of submittal of the Broken Arrow Municipal Authority's Water Supply Report for the month of May 2024
- C. 24-878** Acknowledgement of submittal of the Broken Arrow Municipal Authority's Wastewater Discharge Monitoring Report for the month of May 2024
- D. 24-914** Acknowledgement of submittal of the Broken Arrow Municipal Authority's Solid Waste and Recycling Report for June 2024
- E. 24-968** Approval of and authorization to execute Budget Amendment Number 34 for Fiscal Year 2024
- F. 24-580** Approval of and authorization to execute a Professional Consultant Agreement with Holloway, Updike and Bellen, Inc. for Wastewater Collection System Rehabilitation - Lynn Lane WWTP Subbasin LL30 and LL33 (Project No.S.24040)
- G. 24-898** Notification of City Manager's and Assistant City Manager's execution of Professional Consultant Agreements and Amendments to an Agreement, as well as public Construction Contracts not subject to the Competitive Bid Act, with a Contract value of less than \$50,000
- H. 24-946** Award the most advantageous quote to Clark Equipment Company dba Bobcat Company for the purchase of one (1) MT100 Mini Tack Loader for the Streets and Stormwater Department pursuant to the Oklahoma Statewide Purchasing Contract
- I. 24-851** Award the lowest responsible bid to Core & Main, LP for construction materials for the Old Town Waterline Improvements (Project No. 2254400)
- J. 24-944** Award the most advantageous quote to Key Equipment & Supply Co. for the purchase of one (1) Remote Control Slope Mulcher/Mower for the Stormwater Division of the Streets and Stormwater Department pursuant to the Sourcewell Purchasing Contract
- K. 24-935** Award the most advantageous quote to Premier Truck Group of Tulsa for the purchase of one (1) 2025 Western Star 49X Dump Truck for the Streets and Stormwater Department pursuant to the Oklahoma Statewide Purchasing Contract
- L. 24-903** Approval of and authorization to purchase one (1) Ford Explorer Active 4WD from Vance Country Ford pursuant to the Oklahoma State purchasing contract SW035 for Maintenance Services
- M. 24-945** Approval of and authorization to purchase one (1) Ford F-150 Crew Cab 4WD from

**N. 24-942** **Vance Country Ford pursuant to the Oklahoma State purchasing contract SW035 for Utilities**  
**O. 24-943** **Approval of and authorization to purchase one (1) Ford F-150 Crew Cab 4WD from Vance Country Ford pursuant to the Oklahoma State purchasing contract SW035 for Utilities**  
**P. 24-936** **Approval of and authorization to purchase one (1) Ford F-150 Crew Cab 4WD from Vance Country Ford pursuant to the Oklahoma State purchasing contract SW035 for Engineering**  
**Q. 24-941** **Approval of and authorization to purchase one (1) 2024 Ford F-350 Regular Cab 4x4 Utility Bed Truck from Vance Country Ford of Norman pursuant to the Oklahoma State purchasing contract SW035 for Maintenance Services Department**  
**R. 24-937** **Approval of and authorization to execute purchase of one (1) Caterpillar 299D3 C3H2 Skid Steer Loader from Warren CAT for the Utility Department pursuant to the Sourcewell Coop Purchasing Contract**  
**S. 24-939** **Approval of and authorization to execute purchase of one (1) Caterpillar 301.7 Mini Excavator from Warren CAT for the Utility Department pursuant to the Sourcewell Coop Purchasing Contract**  
**T. 24-940** **Approval of and authorization to execute purchase of one (1) Caterpillar 906 Compact Wheel Loader from Warren CAT for the Utility Department pursuant to the Sourcewell Coop Purchasing Contract**  
**U. 24-925** **Ratification of the Claims List Check Register Dated July 08, 2024**  
Chairperson Wimpee asked if there were any Items to be removed from the Consent Agenda. There were none.

MOTION: A motion was made by Lisa Ford, seconded by Christi Gillespie.

**Move to approve the Consent Agenda**

The motion carried by the following vote:

**Aye: 5 -** Justin Green, Lisa Ford, Johnnie Parks, Christi Gillespie, Debra Wimpee

**4. Consideration of Items Removed from Consent Agenda**

There were no Items removed from the Consent Agenda; no action was taken or required.

**5. Public Hearings, Appeals, Presentations, Recognitions, Awards**

There were no public hearings, appeals, presentations, recognitions, or awards.

**6. General Authority Business**

**A. 24-873** **Consideration, discussion, and possible approval of award of the lowest responsible bid to Cherokee Pride Construction Inc. and authorize execution of a construction contract for the Wagoner County Trunk Sewer Improvements (Project No. S.22020)**  
Environmental Division Manager Emily Rowland reported this was to award the construction contract for the sewer line going through Events Park. She explained this was one of the oldest sewer lines in the Broken Arrow system and the Utilities Department was excited to get this replaced.

MOTION: A motion was made by Johnnie Parks, seconded by Justin Green.

**Move to approve the award of the lowest responsible bid to Cherokee Pride Construction Inc. and authorize execution of a construction contract for the Wagoner County Trunk Sewer Improvements (Project No. S.22020)**

The motion carried by the following vote:

**Aye: 5 -** Justin Green, Lisa Ford, Johnnie Parks, Christi Gillespie, Debra Wimpee

**B. 24-893 Consideration, discussion, and possible approval of award of the lowest responsible bid to TimberWolf Excavating, LLC and authorize execution of a construction contract for the Florence and Haikey Creek Sewer and Waterline Rehabilitation (Project No. WL23050)**

Ms. Rowland explained this project was for two water line crossings and one sewer line crossing; two of which were on Florence between Garnet and Olive, and one was across from the dog park on 101<sup>st</sup>. She discussed why these needed to be replaced to prevent flooding in the future.

Trustee Lisa Ford asked if this would interfere with the potential raising of the intersection at 101<sup>st</sup> and Garnet.

Assistant City Manager of Operations Kenny Schwab noted it should not, because it was several hundred feet east of the intersection, but in regard to the intersection, he understood Tulsa County planned to begin this fall.

Vice Chair Christi Gillespie noted the intersection project has been “about to begin” for quite some time now.

Trustee Ford agreed.

City Manager Spurgeon stated he would have Mr. Schwab provide an update regarding the intersection to the Trustees. He stated he believed Tulsa County had the funding in place to do the work, but there were approvals needed in order to be able to release the construction contract. He stated Tulsa County was closer than it had ever been to beginning the project.

Mr. Schwab stated from what he heard, Tulsa County had approval and the funding, but was waiting for approval from FEMA. He stated Mr. Alex Mills indicated FEMA would issue approval by Labor Day.

MOTION: A motion was made by Lisa Ford, seconded by Christi Gillespie.

**Move to approve the award of the lowest responsible bid to TimberWolf Excavating, LLC and authorize execution of a construction contract for the Florence and Haikey Creek Sewer and Waterline Rehabilitation (Project No. WL23050)**

The motion carried by the following vote:

**Aye: 5 - Justin Green, Lisa Ford, Johnnie Parks, Christi Gillespie, Debra Wimpee**

## **7. Remarks and Inquiries by Governing Body Members**

Trustee Justin Green thanked City Staff for keeping up with the infrastructure growth needed for City growth.

Chair Wimpee agreed infrastructure growth was pivotal to the success of the City of Broken Arrow.

## **8. Remarks and Updates by City Manager and Staff**

There were no remarks or updates by City Manager or Staff.

## **9. Executive Session**

There was no Executive Session.

## **10. Adjournment**

The meeting was adjourned at approximately 7:51 p.m.

MOTION: A motion was made by Christi Gillespie, seconded by Justin Green.

**Move to adjourn**

The motion carried by the following vote:

**Aye:** 5 - Justin Green, Lisa Ford, Johnnie Parks, Christi Gillespie, Debra Wimpee

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Chairperson

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Secretary