



APPLICATION FOR CLOSINGS, VACATIONS AND/OR ENCROACHMENTS

APPLICATION IS HEREBY MADE TO THE CITY OF BROKEN ARROW TO CONSIDER ONE OF THE FOLLOWING:

CHOOSE (1) CLOSURE: [X]

ENCROACHMENT: _____

VACATION: [X]

CHOOSE (1) EASEMENT: [X]

RIGHT OF WAY: _____

PLAT: [portion]

Property Location: Northeast corner of East Kenosha Street and North 23rd Street

Legal Description: Tiger Plaza Part of Lot 2 Block 1

Parcel number: 008712-001002-000000

Plat name* (if applicable): Tiger Plaza

*If unplatted: Attach legal description and electronic legal description in WORD format

Project Details (Include-purpose of project, why the request, new proposal, etc.):

Attached

Property Address: 2400 East Kenosha Street

Applicant (Name & Company): QuikTrip Corporation c/o Stephen A. Schuller/GableGotwals

Address: 1100 ONEOK Plaza - 100 West 5th Street

City: Tulsa State: OK Zip: 74103-4217

Phone: 918-595-4800 Fax: 918-595-4990

Email: SSchuller@GableLaw.com

Property Owner(s) of Record: QuikTrip Corporation

Address: P.O. Box 3475

City: Tulsa State: OK Zip: 74101-3475

Phone: Carly Goodnight/Project Manager 918-615-7137 Fax: _____

Email: CGoodnig@QuikTrip.com

SIGNATURE OF APPLICANT: [Signature] DATE: 29 September 2017

(TYPE OR PRINT NAME OF APPLICANT SIGNING): Stephen A. Schuller, Attorney for QuikTrip Corporation

CHECK BOX IF ATTACHING OWNER'S SIGNATURE AUTHORIZATION FORM

SIGNATURE OF PROPERTY OWNER(S): [Signature] DATE: 8/17/17

(PRINT NAME OF OWNER(S) SIGNING): Chad M. Stanford



BROKEN ARROW

Where opportunity lives

APPLICATION FOR CLOSINGS, VACATIONS AND/OR ENCROACHMENTS

UTILITY COMPANY REVIEW FOR:

CHOOSE (1) CLOSURE: X

DEDICATION: _____

VACATION: X

CHOOSE (1) EASEMENT: X

RIGHT OF WAY: _____

PLAT: [portion]

Applicant (Name & Company): QuikTrip Corporation c/o Stephen A. Schuller/GableGotwals

Phone: 918-595-4800 Email: SSchuller@GableLaw.com

Property Location: Northeast corner of East Kenosha Street and North 23rd Street

Legal Description: Tiger Plaza Part of Lot 2 Block 1

Parcel number: 008712-001002-000000 Subdivision Lot Block

Plat name* (if applicable): Tiger Plaza

*If unplatted: Attach legal description and electronic legal description in WORD format

AEP/PSO: Tyler Devereux Signature: _____

Phone: 918.599.2351 Comments: PSD consents provided that new

Fax: 1.866.599.3226 QuikTrip No 33 plat is filed in conjunction

Email: mabuttler@aep.com with closure of existing platted v/e's.

Windstream: Angela Rahe Signature: _____

Phone: 918.451.3427 Comments: _____

Fax: 918.451.1865 _____

Email: Angela.rahe@windstream.com _____

ONG: James Nobles Signature: _____

Phone: 918.831.8267 Comments: _____

Fax: 918.831.8250 _____

Email: James.nobles@onegas.com _____

COX: Kevin Catlett Signature: _____

Phone: 918.286.4658 Comments: _____

Fax: 918.286.4018 _____

Email: kevin.catlett@cox.com _____

City of BA Barney Campbell Signature: _____

Phone: 918.259-2400 EX 7426 Comments: _____

Email: bcampbell@brokenarrowok.gov _____



BROKEN ARROW

Where opportunity lives

APPLICATION FOR CLOSINGS, VACATIONS AND/OR ENCROACHMENTS

UTILITY COMPANY REVIEW FOR:

CHOOSE (1) CLOSURE: X DEDICATION: _____ VACATION: X
 CHOOSE (1) EASEMENT: X RIGHT OF WAY: _____ PLAT: [portion]

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Parcel number: 008712-001002-000000
Subdivision Lot Block

Plat name* (if applicable): Tiger Plaza

*If unplatted: Attach legal description and electronic legal description in WORD format

AEP/PSO: **Mark Butler** Signature: _____
 Phone: 918.599.2351 Comments: _____
 Fax: 1.866.599.3226 _____
 Email: mabutler@aep.com _____

Windstream: **Angela Rahe** Signature: Angela Rahe
 Phone: 918.451.3427 Comments: _____
 Fax: 918.451.1865 _____
 Email: Angela.rahe@windstream.com _____

ONG: **James Nobles** Signature: _____
 Phone: 918.831.8267 Comments: _____
 Fax: 918.831.8250 _____
 Email: James.nobles@onegas.com _____

COX: **Kevin Catlett** Signature: _____
 Phone: 918.286.4658 Comments: _____
 Fax: 918.286.4018 _____
 Email: kevin.catlett@cox.com _____

City of BA **Barney Campbell** Signature: _____
 Phone: 918.259-2400 EX 7426 Comments: _____
 Email: bcampbell@brokenarrowok.gov _____



UTILITY COMPANY REVIEW FOR:

CHOOSE (1) CLOSURE: DEDICATION: _____ VACATION:
 CHOOSE (1) EASEMENT: RIGHT OF WAY: _____ PLAT: [portion]

Applicant (Name & Company): QuikTrip Corporation c/o Stephen A. Schuller/GableGotwals
 Phone: 918-595-4800 Email: SSchuller@GableLaw.com
 Property Location: Northeast corner of East Kenosha Street and North 23rd Street
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Subdivision Lot Block
 Parcel number: 008712-001002-000000
 Plat name* (if applicable): Tiger Plaza

*If unplatted: Attach legal description and electronic legal description in WORD format

AEP/PSO: **Mark Butler** Signature: _____
 Phone: 918.599.2351 Comments: _____
 Fax: 1.866.599.3226 _____
 Email: mabutler@aep.com _____

Windstream: **Angela Rahe** Signature: _____
 Phone: 918.451.3427 Comments: _____
 Fax: 918.451.1865 _____
 Email: Angela.rahe@windstream.com _____

ONG: **James Nobles** Signature: James Nobles 8/2/17
 Phone: 918.831.8267 Comments: Concur
 Fax: 918.831.8250 _____
 Email: James.nobles@onegas.com _____

COX: **Kevin Catlett** Signature: _____
 Phone: 918.286.4658 Comments: _____
 Fax: 918.286.4018 _____
 Email: kevin.catlett@cox.com _____

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 Phone: 918.599.2351 Comments: _____
 Fax: 1.866.599.3226
 Email: mabutler@aep.com

Windstream: Angela Rahe Signature: _____
 Phone: 918.451.3427 Comments: _____
 Fax: 918.451.1865
 Email: Angela.rahe@windstream.com

ONG: James Nobles Signature: _____
 Phone: 918.831.8267 Comments: _____
 Fax: 918.831.8250
 Email: James.nobles@onegas.com

COX: Ann Cypert Signature: Ann Cypert 
 Phone: 405.605.1440 Comments: _____
 Fax: 405.600.9267
 Email: kevin.catlett@cox.com

City of BA Barney Campbell Signature: _____
 Phone: 918.259-2400 EX 7426 Comments: _____
 Email: bcampbell@brokenarrowok.gov

GUIDELINES FOR SUBMITTAL OF APPLICATION FOR: ENCROACHMENT(S); CLOSING/VACATING AN EASEMENT(S), RIGHT-OF-WAY(S); VACATION OF PLAT

Confirm the following was submitted with application, incomplete applications will not be processed:

- Parcel number (required-obtain from County Tax Bill)
- Detailed description of reason for request (PDF or hard copy and word doc./email)
- Original Legal documents signed and executed by all relevant parties (templates available upon request)
 - All documents with legal descriptions must have stamp and *original signatures* of licensed Land Surveyor
 - All signatures, seals, and stamps must not encroach into the 1 (one) inch margins on documents
- Survey depicting the entire property - QuikTrip No. 033 Preliminary Plat
 - Survey of entire easement, encroachment or right-of-way
 - Survey of portion to be closed and/or vacated or encroached
- Location Map using Broken Arrow Street names
- Legal description AND address of the subject property
- Legal description of entire easement, encroachment and/or public right-of-way
- Legal description of the portion of the easement, encroachment and/or right-of-way requested to be closed and /or vacated, or encroached
 - Legal descriptions must be submitted (email) in WORD format
 - Email PDF's AND required word doc as requested per application (mhilton@brokenarrowok.gov)

Fee: Per Manual of Fees

Closure of Easement(s) and Right of Way:

- \$1,000.00 (non-refundable) for proposed construction
- \$ 500.00 (non-refundable) for existing encroachments
- \$1,000.00 (non-refundable) for General

Encroachment Agreement:

- \$ 500.00 (non-refundable)

Vacation of Plat:

- \$ 500.00 (non-refundable)

Notice of Easement or Right of Way Closing: \$6.00 per mailing (when applicable)

CITY STAFF TO COMPLETE THIS SECTION

DATE REC'D: _____ REC'D BY: _____ FEE: _____

PROJECT NAME (IF APPLICABLE): _____

CITY COUNCIL DATE: PREVIEW ORDINANCE: _____ ORDINANCE: _____

NOTES: _____

