

**AMENDMENT NO. 2
TO
AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES
BETWEEN
CITY OF BROKEN ARROW
AND
POE & ASSOCIATES, INC.
FOR
HOUSTON STREET WIDENING FROM GARNETT RD THROUGH OLIVE AVE.
ST 2028**

CONSULTANT'S PROPOSAL

Task No. 1

Provide assistance to the owner during construction of Project ST2028 as listed in Attachment A.

Fee: Proposed fee (Hourly not to exceed) for services outlined in Task No. 1: **\$7,500.00**

To be bill at the Standard Hourly rates are as follows:

- Principal Manager \$250.00
- Project Manager \$215.00
- Project Engineer \$165.00
- Engineering Designer (CADD)\$135.00

IN WITNESS WHEREOF, the parties have executed this AMENDMENT, in multiple copies on the respective dates herein below reflected.

OWNER:

City of Broken Arrow, a Municipal Corporation

CONSULTANT:

Poe & Associates, Inc.

By: _____
Michael L. Spurgeon
City Manager

By: Jim Hemphill
Jim Hemphill, Vice President
Municipal Team Leader

Date: _____

Date: September 3, 2024

(CORPORATE SEAL IF APPLICABLE)

Attest: _____
City Clerk [Seal]

Attest: Katherine R. Gaches
Katherine R. Gaches
Corporate Secretary

Date: _____

Date: September 3, 2024

Approved as to form:

Assistant City Attorney

VERIFICATION

State of Oklahoma)
) §
County of Tulsa)

Before me, a Notary Public, on this 3rd day of September, 2024, personally appeared Jim Hemphill, known to be to be the (President, Vice-President, Corporate Officer, Member, or Other of Poe & Associates, Inc., and to be the identical person who executed the within and foregoing instrument, and acknowledged to me that he/she executed the same as his/her free and voluntary act and deed for the uses and purposes therein set forth.

My Commission Expires:

November 18, 2026

Notary Public

**ATTACHMENT A
TO
AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES
BETWEEN
CITY OF BROKEN ARROW
AND
POE AND ASSOCIATES, INC.
FOR
HOUSTON STREET IMPROVEMENTS
FROM GARNETT RD. TO OLIVE AVE.
CONSTRUCTION SERVICES
PROJECT NUMBER ST2028**

SCOPE OF SERVICES

The following scope of services shall be made a part of the AGREEMENT dated the ____ day of September, 2024.

1.0 PROJECT UNDERSTANDING

CONSULTANT understands that the OWNER has retained their professional services in order to provide construction services for the project.

2.0 PROJECT SCOPE

CONSULTANT shall provide construction services in the form of submittal review, addressing Requests for Information (RFI's) submitted by the contractor to the OWNER, and job site visits if requested by the OWNER. This work will be invoiced on an hourly basis at the hourly rates specified in this AGREEMENT.

CONSULTANT shall provide consulting services as follows:

- Attend Meetings
- Submittal Review
- Review and Address Requests for Information (RFI's)
- Job Site Visit and Field Review
- Final Inspection and Punch List Items

3.0 SCOPE OF SERVICES

3.1 CONSTRUCTION SERVICES PHASE: This Phase includes the following tasks:

- 3.1.A. Answer design-related questions.
- 3.1.B. Review contractor submittals and provide comments back to the OWNER.
- 3.1.C. Attend progress meetings (at the request of OWNER).
- 3.1.D. Respond to OWNER requests, and Requests for Information (RFI's).
- 3.1.E. Make site-visits as requested by OWNER.
- 3.1.F. Attend final walk-through inspection and assist with identification of punch list items.



ADDITIONAL REMARKS SCHEDULE

| | | | |
|--|-----------------------------|--|--|
| AGENCY Messer-Bowers Company | | NAMED INSURED Poe & Associates Inc 4606 Garnett Rd Tulsa, OK 74146 | |
| POLICY NUMBER SEE PAGE 1 | | | |
| CARRIER SEE PAGE 1 | NAIC CODE SEE P 1 | EFFECTIVE DATE: SEE PAGE 1 | |

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
 FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Description of Operations/Locations/Vehicles:
 Re: #303909-2 BA Proj # ST2036 - Houston Street Widening From Garnett Road to Olive Avenue, Amendment #2
 30DNOC applies as respects Gen, Auto & Employer's Liab in favor of the cert holder.