



February 14, 2024

Adam Makin  
204 W Pittsburg Pl  
Broken Arrow, OK 74102

**Subject: 204 W Pittsburg PL, Oklahoma 74012– Zoning Clearance Permit for Short Term Rental**

Dear Adam:

This Zoning Clearance Permit is to verify the proposed Short Term Rental location would not be located within a radius of three hundred (300) feet from any other currently licensed Short Term Rental. The distance specified is measured from property boundaries.

Staff reviewed the Zoning Clearance Permit application for 204 W Pittsburg PL, on February 14, 2024 and did identify a licensed Short Term Rental within 300 feet of this property.

The Zoning Clearance Permit is being denied. You have to ability to appeal this decision to City Council within 14 days of this letter. Please let us know if you would like to appeal and we can move forward with the process.

For questions concerning obtaining a short-term rental license you can contact the Community Development Department's Permitting and Licensing Division at (918) 259-2400.

Sincerely,

**Chris Cieslak**

Chris Cieslak  
Planning & Development  
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