



City of Broken Arrow
Meeting Agenda
Visit Broken Arrow

Chairman Brian Dean
Vice Chair Tommy Yardy
Ben Buie
Lisa Ford
Kathy Muskrat
Sarah Lopp
Sonja Schneider
Trevor Swanson

Tuesday, August 11, 2026

3:30 PM

City Hall Council Chamber
220 South First Street
Broken Arrow, OK

1. Call to Order

2. Roll Call and Introductions

3. Presentations

4. General Visit Broken Arrow Business

- A. [26-1270](#) Consideration, discussion, and possible approval of the meeting minutes from the July 14, 2026 Visit Broken Arrow meeting
- B. [26-1262](#) Consideration, discussion, and possible approval of Oklahoma Wesleyan 918 Wrestling Open rebate request in an amount not to exceed \$2,500
- C. [26-1267](#) Consideration, discussion, and possible approval of The Christian Interpreters Conference hotel rebate request for \$12,500
- D. [26-1271](#) Consideration, discussion, and possible approval of 2027 National Senior Racquetball Championship rebate request in an amount not to exceed \$12,500
- E. [26-1268](#) Consideration, Discussion, and possible Approval of out-of-state travel and attendance of board member to US Travel's ESTO Award Ceremony in Philadelphia

5. Board members' opportunity to address Visit Broken Arrow on general topics related to city business or services (no action may be taken on matters under this item)

6. Tourism Director Report including updates on the following:

- A. [26-1273](#) Presentation and discussion of the Tourism Manager's Report

7. Adjournment

All cell phones and pagers must be turned OFF or operated SILENTLY during meetings.

Exhibits, petitions, pictures, etc., shall be received and deposited in case files to be kept at the Broken Arrow City Hall. If you are a person with a disability and need some accommodation in order to participate in this meeting, please contact the City Clerk at 918-259-2400 Ext. 5418 to make arrangements.

A paper copy of this agenda is available upon request.

POSTED this ____ day of _____, _____, at _____ M

City Clerk



City of Broken Arrow

Request for Action

File #: 26-1270, **Version:** 1

Visit Broken Arrow
Meeting of: 08-11-26

Title:

Consideration, discussion, and possible approval of the meeting minutes from the July 14, 2026 Visit Broken Arrow meeting

Background:

Staff will present the July 14, 2026, Visit Broken Arrow meeting minutes for review.

Cost: None

Funding Source: Visit Broken Arrow

Requested By: Makala Barton, Tourism Manager

Approved By: City Manager's Office

Attachments: 07-14-26 Visit Broken Arrow Minutes

Recommendation:

Approve the minutes from the July 14, 2026 Visit Broken Arrow meeting.



City of Broken Arrow
Visit Broken Arrow
Minutes

City Hall
220 S 1st Street
Broken Arrow, OK 74012

Chairman Brian Dean
Vice Chair Tommy Yardy
Ben Buie
Lisa Ford
Kathy Muskrat
Sarah Lopp
Sonja Schneider
Trevor Swanson

Tuesday, July 14, 2026

Board Chambers

1. Call to Order

Chairman Brian Dean called the meeting to order at 3:30 p.m.

2. Roll Call

Present: 7 - Trevor Swanson, Sonja Schneider, Sarah Lopp, Lisa Ford, Tommy Yardy, Brian Dean, Kathy Muskrat
Absent: 1- Ben Buie

3. Presentations

4. General Visit Broken Arrow Business

- A. 26-998 Consideration, discussion, and possible approval of the meeting minutes from the June 09, 2026, Visit Broken Arrow meeting**

MOTION: A motion was made by Lisa Ford, seconded by Kathy Muskrat

Move to Approve Meeting Minutes

The motion carried by the following vote:

Aye: 7 - Trevor Swanson, Sonja Schneider, Sarah Lopp, Lisa Ford, Tommy Yardy, Brian Dean, Kathy Muskrat

- B. 26-1075 Consideration, discussion, and possible approval of Senior Softball USA Oklahoma Championship rebate request for \$3,500**

Donna McGuire spoke to the tourism board regarding this item. Approval is asked for this rebate for the annual softball tournament in Broken Arrow. This past tournament was held in June of 2026. They hosted 32 teams, with 15 players each, with over 640 in attendance. The current rebate is set for \$500 for every 12 hotel room nights, next year the rate will increase to 20 hotel room nights.

MOTION: A motion was made by Lisa Ford, seconded by Brian Dean

Move to Approve item 26-1075

The motion carried by the following vote:

Aye: 7 - Trevor Swanson, Sonja Schneider, Sarah Lopp, Lisa Ford, Tommy Yardy, Brian Dean, Kathy Muskrat

C. 26-1101 Consideration, discussion, and possible approval of the 2026 Tuesdays in the Park sponsorship request in an amount not to exceed \$5000

Janie Green introduced this item to the Board. She detailed attendance numbers and issues they faced regarding weather. The inclusion of a VIP section was well received, as well as numerous activities for family and children included in the weekly event. Additional questions were answered regarding costs for stages, as well as discussion of successful aspects of the event.

MOTION: A motion was made by Tommy Yardy, seconded by Kathy Muskrat

Move to Approve item 26-1101

The motion carried by the following vote:

Aye: 7 - Trevor Swanson, Sonja Schneider, Sarah Lopp, Lisa Ford, Tommy Yardy, Kathy Musgrave
Brian Dean recused himself from voting on this item as he is a sponsor of the event.

D. 26-1103 Consideration, discussion, and possible approval of a film and hotel incentive rebate in the amount of \$18,186.44

Adria Baratta addressed the board regarding a movie production working in Broken Arrow. 15 days of filming were done in Broken Arrow. Ms. Baratta recounted locations where the movie was filmed. She then spoke to the board about future plans for distribution of the film.

MOTION: A motion was made by Lisa Ford, seconded by Trevor Swanson

Move to Approve item 26-1103

The motion carried by the following vote:

Aye: 7 - Trevor Swanson, Sonja Schneider, Sarah Lopp, Lisa Ford, Tommy Yardy, Brian Dean, Kathy Muskrat

E. 26-1104 Consideration, discussion, and possible approval of a film incentive rebate in an amount not to exceed \$55,000

Cassidy Lunnen addressed the tourism board with her new project, a horror film called "A Body in the Woods." The anticipated budget is \$500,000 with 300 room nights and 10 to 20 Broken Arrow hires between September 14th and October 9th.

MOTION: A motion was made by Lisa Ford, seconded by Tommy Yardy

Move to Approve item 26-1104

The motion carried by the following vote:

Aye: 7 - Trevor Swanson, Sonja Schneider, Sarah Lopp, Lisa Ford, Tommy Yardy, Brian Dean, Kathy Muskrat

F. 26-1106 Consideration, discussion, and possible approval of a film incentive rebate in an amount not to exceed \$35,500

Cassidy Lunnen again addressed the tourism board asking for a rebate for a different film project. This project is a romantic comedy featuring the Jewish community. She detailed additional resources the area provides for the project and indicated crew previously hired from Broken Arrow would be a benefit to the production.

MOTION: A motion was made by Tommy Yardy, seconded by Trevor Swanson

Move to Approve item 26-1106

The motion carried by the following vote:

Aye: 7 -

Trevor Swanson, Sonja Schneider, Sarah Lopp, Lisa Ford, Tommy Yardy, Brian Dean, Kathy Musgrave

5. Board members' Opportunity to Address Visit Broken Arrow on General Topics Related to City Business or Services (no action may be taken on matters under this item)

Lisa Ford commended the efforts made for New Orleans Square Block Party. She also asked for an update regarding the Rooster Days' numbers.

6. Tourism Director Report Including Updates on the Following:

A. 26-1108 Presentation and discussion of the Tourism Manager's Report

Tourism Manager Makala Barton addressed the VBA board with an update to FY 2026 funding. She also detailed a higher hotel occupancy rate of 64.7% in May. General tourism activity for June includes an announcement for the renaming of the Regent Bank Amphitheatre, the new services agreement with SparkLoft for marketing, and recent conferences which include the Christiam Interpreters Conference, and the Association Professionals of Oklahoma. Future plans look toward the American Junior Golf Association event and additional conferences to be attended by tourism department staff.

7. Adjournment

The VBA meeting was adjourned at 4:20pm.

MOTION: A motion was made by Brian Dean, seconded by Lisa Ford

Move to Adjourn

The motion carried by the following vote:

Aye: 7 -

Trevor Swanson, Sonja Schneider, Sarah Lopp, Lisa Ford, Tommy Yardy, Brian Dean, Kathy Muskrat

Chairperson

City Clerk



City of Broken Arrow

Request for Action

File #: 26-1262, Version: 1

**Visit Broken Arrow
Meeting of: 08-11-2026**

Title:

Consideration, discussion, and possible approval of Oklahoma Wesleyan 918 Wrestling Open rebate request in an amount not to exceed \$2,500

Background:

The 918 Open is an annual collegiate open wrestling tournament, historically held in Bartlesville, Oklahoma. Due to the success of the event and expanding interest, there was a need for more space and the event was held in Broken Arrow for the first time in 2025. It was a huge success, and the event will be coming back for its second year on December 11 and 12, 2026.

While not a team-based competition, the 918 Open attracts collegiate programs primarily from the regional area. The 2026 tournament is expected to include teams from institutions such as:

- Tarleton State University (TX)
- University of Central Oklahoma
- Oklahoma Wesleyan University
- Northern Oklahoma College - Tonkawa
- Northeastern Oklahoma A&M
- Central Baptist College (AR)
- University of Arkansas at Little Rock
- Fort Hays State University (KS)
- Newman University (KS)
- University of Saint Mary (KS)
- Schreiner University (TX)
- Southeast Community College (NE)
- Midland University (NE)
- Texas Wesleyan University (TX)
- Maryville University (MO)

The event aims to gather 300+ participants in 2026 and Broken Arrow is the ideal location to support this inevitable growth.

The requested rebate is based on a maximum expected number of hotel nights at 100.

Cost: Not to Exceed \$2,500
Funding Source: Visit Broken Arrow
Requested By: Makala Barton, Tourism Manager
Approved By: City Manager's Office
Attachments: 2026 Grant Application

Recommendation:

Approve the Oklahoma Wesleyan 918 Wrestling Open rebate request in an amount not to exceed \$2,500, pending the receipt of the post-event requirements as outlined in the Rebate Guidelines.



Form Name:
Submission Time:

Visit Broken Arrow Rebate Guidelines and Application
June 19, 2026 3:52 pm

Event Name 918 Open - College Wrestling Tournament

I have read and I understand Visit Broken Arrow's Purpose Yes

I understand that submitting an application does not guarantee funding Yes

My event will generate a minimum of TWENTY (20) paid overnight HOTEL/MOTEL accommodations in Broken Arrow per the \$500.00 funding requested Yes

I have read and I understand Visit Broken Arrow's Qualifying Applicants Statement Yes

I have read and I understand Visit Broken Arrow's Rebate Guidelines Yes

I have read and I understand Visit Broken Arrow's Eligible Expenses Yes

I have read and I understand Visit Broken Arrow's Ineligible Expenses Yes

Application Date (Today's Date) Jun 19, 2026

Name of applying organization Oklahoma Wesleyan University

Address (no P.O. Boxes) 2201 Silver Lake Road
Bartlesville, OK 74006

Phone 19189140859

Email tcarr@okwu.edu

Event Contact Name	Tom Carr
Name of Event	Tom Carr
Event Start Date/Time	Dec 11, 2026 12:00 PM
Event End Date/Start Time	Dec 12, 2026 05:00 PM
Event Location	Broken Arrow Event Center
Does your event require a Special Events Permit?	No
Total Event Budget Amount	\$13,570.05
Total Funding Amount Requested	5000
Amount Applicant Will Apply Towards Event	all
How Will Rebate Funds Be Used?	funds are reinvested in the event, through the purchase of event equipment
What Other Sources Of Funding Have Been Secured For Your Event?	Sponsorships from Midwest Printing, Tulsa Sports Commission, and Two Fella's moving
Event Location	Broken Arrow Event Center
Please attach a copy of your detailed event budget	https://www.formstack.com/admin/download/file/19720205768
I have read and I understand Visit Broken Arrow's Rebate Funding Information - rebates will be provided only on a reimbursable basis	Yes
Event Description	918 Open
Is this event, in any way, a fundraiser for your organization?	Yes
If yes, please explain	Funds support Oklahoma Wesleyan Wrestling
Projected Attendance	300 athletes, 500 attendees
Is this a new event?	No
If not, how many years has this event occurred?	4

Will your event generate any overnight accommodations?	Yes
Hotel(s) for the event	Best Western Broken Arrow Inn Canterbury Inn Hampton Inn Hilton Garden Inn Holiday Inn Express Homewood Suites LaQuinta Luxury Inn Quality Inn Ramada Inn Stoney Creek Hotel TownePlace Suites
Anticipated number of hotel room(s)/night(s) expected for the duration of the event, if applicable	40
Provide the Group Booking Code from each hotel property that you have reserved a block of rooms in Broken Arrow for your event.	I would like help with a new host hotel
I have read and I understand Visit Broken Arrow's host hotel requirement.	Yes
I have read and I understand Visit Broken Arrow's post-event summary requirements.	Yes
I have read and I understand all of Visit Broken Arrow's rebate application guidelines and requirements.	Yes

Item	2026 estimate
Trackwrestling	\$200.00
Table Workers	\$1,000.00
Officials (8@\$500)	\$4,500.00
Facility	\$4,020.00
Tournament Directors	\$600.00
Hospitality	\$500.00
Mat Tape	\$200.00
Mat Rental	\$800.00
BAWC	\$500.00
Hotels	\$872.00
Total Expenses	\$13,192.00



City of Broken Arrow

Request for Action

File #: 26-1267, Version: 1

**Visit Broken Arrow
Meeting of: 08-11-2026**

Title:

Consideration, discussion, and possible approval of The Christian Interpreters Conference hotel rebate request for \$12,500

Background:

The Christian Interpreters Conference was held July 9-11, 2026 at Stoney Creek Hotel & Conference Center. There were 367 in attendance from 35 states, the District of Columbia, the Dominican Republic and Trinidad and Tobago, with a total of 422 hotel room nights.

On February 10, 2026, the VBA board approved the rebate of \$500 for every 12 room nights (*before the rebate update) in amount not to exceed \$12,500.

Cost: \$12,500
Funding Source: Visit Broken Arrow
Requested By: Makala Barton, Tourism Manager
Approved By: City Manager's Office
Attachments: Post Event Summary Packet

Recommendation:

Approve The Christian Interpreters Conference hotel rebate request in an amount of \$12,500.

Form Name:	Visit Broken Arrow Post Event Summary
Submission Time:	August 4, 2026 5:41 pm
Browser:	Firefox 152.0 / OS X
IP Address:	98.178.139.176
Unique ID:	1485608021
Location:	

EVENT INFORMATION

Name of Sponsoring Organization	Word Access with Sonshine Interpreting
Event Organizer's Name	Angie Mathis
Event Organizer's Email	info@christianinterpretersconference.org
Name of Event	Christian Interpreters Conference
Event Date	Jul 09, 2026
Estimated Event Attendance	367
Describe the method used to estimate attendance. If a private group was utilized to collect data through surveys or other methods, include their information.	Registration check-in
Describe the advertising utilized in the promotion of the event. If funds provided for advertising, please attach receipt/invoice copies	Social Media, email newsletters, word of mouth, Sponsor collaboration
Describe any press or media coverage about the event. Include press/media outlet and description of coverage	There was no media coverage, but this is the asset kit we share with sponsors: https://drive.google.com/drive/folders/123LPpxad2f4bGxh4iroSQbKccZeO3gez?usp=drive_link

EVENT SUMMARY

Attendance	Excellent
Marketing of Event	Good
Organization of Event	Excellent
Planning of Event	Excellent
Entertainment (if applicable)	N/A
Execution of Event	Excellent
Overall Success of Event	Excellent

Describe how the event went:	The conference went very well. Interpreters traveled in from around the country, and there was a warm spirit of unity and belonging. The presenters were top-notch, and the opportunity to earn 20 hours (2.0) of CEUs was, of course, valuable to the attendees. The venue was great, and Broken Arrow was a good host. There were 367 in attendance from 35 states, the District of Columbia, the Dominican Republic and Trinidad and Tobago.
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HOTEL INFORMATION

Broken Arrow Hotel(s) utilized for event	Stoney Creek Hotel
Total Number of Paid Rooms For Event	336 booked and paid by guests and 86 rooms on the house account = 422 total
Approximate Number of Local Attendees For Event	of those reporting location - 49 from Oklahoma and 29 from the Tulsa metro-area
Broken Arrow Hotel Room Block 1	Stoney Creek Hotel
Number of Paid Room Nights (Room Block 1)	336 booked and paid by guests and 86 rooms on the house account = 422 total
Room Rate Per Room For Room Block 1	\$125
Please provide the Group Booking Code utilized for the hotel room block at this hotel property for your event	SONSHINE0726
Persons Per Room For Room Block 1	1 2 3 4
Name of contact at lodging property that provided information (Room Block 1)	Angela Harding

EVENT COSTS

Event Space Rental Cost	complimentary with Food and Beverage minimum
Approximate Food and Beverage Cost For Event	\$36,500 (including service charge)

Approximate Audio/Visual Cost For Event	\$11,200
Approximate Security Cost For Event	na
Other Event Cost	Total event budget was \$123,000 - this includes Graphic design, conference shirt, decor, printing, travel, honorariums and meal stipends, event manager and more

RECEIPTS

IRS W-9 Form	https://www.formstack.com/admin/download/file/19895076864
Invoice for amount awarded for reimbursement	https://www.formstack.com/admin/download/file/19895076865
Financial Summary including expenses associated with sponsorship funding awarded	https://www.formstack.com/admin/download/file/19895076866
Detailed paid hotel room pickup report including the room nights generated and which Broken Arrow hotels utilized	https://www.formstack.com/admin/download/file/19895076867
Additional Hotel Pickup Document (2)	https://www.formstack.com/admin/download/file/19895076868
Additional Hotel Pickup Document (3)	https://www.formstack.com/admin/download/file/19895076869
Examples and expenses generated in marketing the event inside and outside of Broken Arrow	https://www.formstack.com/admin/download/file/19895076870
If this is the first time you are receiving a reimbursement from the City of Broken Arrow, please fill out the following New Vendor Form and upload here.	https://www.formstack.com/admin/download/file/19895076887

Would you be willing to provide us with a testimonial?

2026 was the first year the Christian Interpreters Conference was held in Oklahoma. With its history in Nebraska and Texas and its director in Tennessee, we cast a wide net, sending RFPs to multiple markets. Broken Arrow was easily the winner. Stoney Creek was the perfect size for our event, and their catering model helped to keep the cost down. Free parking, easy access to local restaurants, an airport shuttle, and the Visit BA Uber program were all benefits that helped make the decision easy. The opportunity to apply for the Visit Broken Arrow Rebate was a substantial benefit. In fact, this incentive alone has caused the team to talk about returning to Broken Arrow in 2028. On-site, we had a great experience at Stoney Creek and in Broken Arrow. Thanks for valuing groups looking for a quality and economical place to host a meaningful event.

Stoney Creek Hotel Tulsa - Broken Arrow
Christian Interpreters Conference
Rooming List

PICKED
UP
336

ROOM	GUEST NAME	ARRIVAL	DEPARTURE	ROOM TYPE	STATUS
 SHERBERT , SARA UNASSIGNED 188870	 07/08/2026	 07/11/2026	DELUXE 2 QUEEN QUADRUPLE		
 PATTON , ROLANDA ROOM 228 189267	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN DOUBLE	☐	
 OCHOA-SANCHEZ , KAETLYN UNASSIGNED 189271	 07/08/2026	 07/11/2026	DELUXE KING SINGLE		
 PURTELL , MARCI ROOM 306 189308	 07/08/2026	 07/12/2026	DELUXE KING SINGLE	☐	
 BEARD , LORI ROOM 305 189329	 07/08/2026	 07/12/2026	DELUXE KING DOUBLE	☐	
 CRUZAN , CATHY UNASSIGNED 189624	 07/09/2026	 07/11/2026	DELUXE 2 QUEEN SINGLE		
 CÉSPEDES , LUDWIG ROOM 275 189679	 07/08/2026	 07/12/2026	DELUXE KING DOUBLE	☐	
 IMHOLZ , ALLYSON ROOM 155 190125	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN SINGLE	☐	
 HICKS , PATRICIA ROOM 232 191607	 07/09/2026	 07/11/2026	DELUXE 2 QUEEN DOUBLE	☐	
 SIMON , HOPE ROOM 215 191724	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN TRIPLE	☐	
 PEARSALL , CHELSEA ROOM 215 191724	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN TRIPLE	☐	
 HINTON , HANNAH ROOM 215 191724	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN TRIPLE	☐	
 WEST , SIDNEY ROOM 303 191894	 07/08/2026	 07/12/2026	DELUXE KING SINGLE	☐	
 PLUMMER , REBECCA ROOM 328 191901	 07/09/2026	 07/11/2026	DELUXE 2 QUEEN DOUBLE	☐	
 COOL , ELLEN ROOM 248 192059	 07/09/2026	 07/11/2026	DELUXE 2 QUEEN SINGLE	☐	
 PEARSALL , CHELSEA UNASSIGNED 192074	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN SINGLE		
 RICHARD , THERESA UNASSIGNED 192075	 07/08/2026	 07/11/2026	DELUXE 2 QUEEN DOUBLE		
 FERGUSON , SHERRON UNASSIGNED 192075	 07/08/2026	 07/11/2026	DELUXE 2 QUEEN DOUBLE		
 POLHEMUS , LAURA ROOM 146 192382	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN SINGLE	☐	
 ROBINSON , JENNIFER ROOM 355 192390	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN SINGLE	☐	
 GONZALES , ROSITA ROOM 463 192437	 07/08/2026	 07/12/2026	DELUXE KING SINGLE	☐	

 MILLER , BELINDA ROOM 347 192861	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN DOUBLE	☐
 ANDELL , DAWN ROOM 453 192897	 07/09/2026	 07/12/2026	DELUXE KING DOUBLE	☐
 HOLLOWAY , BETH ROOM 174 193409	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN SINGLE	☐
 MCGUIRE , AMBER ROOM 226 194054	 07/08/2026	 07/11/2026	DELUXE 2 QUEEN SINGLE	☐
 ESTEP , KRISTINA ROOM 443 194178	 07/08/2026	 07/12/2026	DELUXE KING ACCESSIBLE SINGLE	☐
 SERRANO , ABIGAIL ROOM 229 194207	 07/09/2026	 07/12/2026	DELUXE 2 QUEEN DOUBLE	☐
 WINTER , STEPHANIE ROOM 147 194861	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN DOUBLE	☐
 HOLMAN , MIKE ROOM 176 194940	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN DOUBLE	☐
 SMITH , ILLONA ROOM 455 195394	 07/08/2026	 07/12/2026	DELUXE KING SINGLE	☐
 SCHMECHEL , THERESA ROOM 152 195598	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN DOUBLE	☐
 WRIGHT , KATHY ROOM 151 196033	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN QUADRUPLE	☐
 STALEY , VICKI ROOM 165 196135	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN SINGLE	☐
 OCHOA-SANCHEZ , KAETLYN ROOM 159 196489	 07/08/2026	 07/12/2026	EXPANDED 2 QUEEN SOFA SLEEPER ACCESSIBLE SINGLE	☐
 OCHOA-SANCHEZ , KAETLYN UNASSIGNED 196490	 07/09/2026	 07/12/2026	DELUXE 2 QUEEN SINGLE	☒
 WARKENTIN , PAMELA ROOM 177 196546	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN DOUBLE	☐
 HUSTON , CATHERINE UNASSIGNED 196705	 07/08/2026	 07/12/2026	DELUXE KING SINGLE	☒
 SHEPPARD , SAMMIE ROOM 309 196984	 07/08/2026	 07/10/2026	DELUXE KING SINGLE	☐
 POLSTRA , TANYA ROOM 276 197218	 07/09/2026	 07/12/2026	DELUXE KING SINGLE	☐
 POLSTRA , TANYA ROOM 277 197219	 07/09/2026	 07/12/2026	DELUXE KING DOUBLE	☐
 VOSS , KELSEY ROOM 277 197219	 07/09/2026	 07/12/2026	DELUXE KING DOUBLE	☐
 TOWNSEND , JULIA ROOM 230 198816	 07/08/2026	 07/11/2026	DELUXE 2 QUEEN DOUBLE	☐
 WALTERHOUSE , JONATHAN ROOM 169 199295	 07/08/2026	 07/11/2026	EXTENDED STAY COTTAGE SUITE ACCESSIBLE SINGLE	☐
 STRICKLAND , SABRINA ROOM 149 199717	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN TRIPLE	☐
 PAYNE , MICHELLE ROOM 148 200473	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN TRIPLE	☐
 COLLINS , DEE ROOM 333 200547	 07/09/2026	 07/12/2026	DELUXE 2 QUEEN DOUBLE	☐
 LACHER , BROOKE UNASSIGNED 200610	 07/09/2026	 07/12/2026	DELUXE 2 QUEEN SINGLE	☒

 DANIELS, REGINA ROOM 225 201041	 07/09/2026	 07/11/2026	DELUXE 2 QUEEN SINGLE	
 BENDER, CINDY ROOM 144 201520	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN SINGLE	☐
 LYON, YVETTE ROOM 329 201529	 07/09/2026	 07/12/2026	DELUXE 2 QUEEN SINGLE	☐
 HART, KENDRA ROOM 345 201560	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN DOUBLE	☐
 HYDORN, ELIZABETH ROOM 477 201760	 07/09/2026	 07/12/2026	DELUXE KING SINGLE	☐
 DIXON, LETESHA ROOM 472 202230	 07/08/2026	 07/12/2026	EXPANDED KING BUNK BED DOUBLE	☐
 KERR, KATARINA ROOM 330 202372	 07/09/2026	 07/12/2026	DELUXE 2 QUEEN DOUBLE	☐
 KERR, KATARINA ROOM 327 202373	 07/09/2026	 07/12/2026	DELUXE 2 QUEEN DOUBLE	☐
 BUCHAN, REBECCA ROOM 313 202388	 07/08/2026	 07/12/2026	DELUXE KING SINGLE	☐
 JONES, JAMIE ROOM 231 202517	 07/08/2026	 07/11/2026	DELUXE 2 QUEEN SINGLE	☐
 WYCH, AMY ROOM 245 202757	 07/09/2026	 07/12/2026	DELUXE 2 QUEEN DOUBLE	☐
 SMITH, STEPHANIE ROOM 352 202843	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN TRIPLE	☐
 PFEIL, JENIFFER ROOM 352 202843	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN TRIPLE	☐
 SCHWARTZ, ERIN ROOM 163 203052	 07/08/2026	 07/11/2026	DELUXE 2 QUEEN DOUBLE	☐
 HOLSTON, KARI ROOM 163 203052	 07/08/2026	 07/11/2026	DELUXE 2 QUEEN DOUBLE	☐
 ALVAREZ, GENEVIEVE UNASSIGNED 203716	 07/08/2026	 07/12/2026	DELUXE KING SINGLE	
 ELLIOTT, ASHLEY ROOM 250 203919	 07/08/2026	 07/11/2026	DELUXE 2 QUEEN TRIPLE	☐
 BRENNAN, BONNI ROOM 452 204051	 07/09/2026	 07/11/2026	DELUXE KING SINGLE	☐
 BRENNAN, BONNI ROOM 450 204052	 07/09/2026	 07/11/2026	DELUXE KING SINGLE	☐
 KROLL, MELODIE ROOM 154 204112	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN DOUBLE	☐
 SHELTON, STEPHANIE ROOM 344 204503	 07/09/2026	 07/11/2026	DELUXE 2 QUEEN DOUBLE	☐
 HAILU, MEDHANYE ZERAY ROOM 477 204610	 07/08/2026	 07/12/2026	DELUXE KING SINGLE	
 BULLAR, MICHELLE ROOM 454 204634	 07/08/2026	 07/12/2026	DELUXE KING DOUBLE	☐
 ADJEI, AYORKOR ROOM 335 205980	 07/09/2026	 07/12/2026	DELUXE 2 QUEEN DOUBLE	☐
 SEYMORE, TRESHELL ROOM 335 205980	 07/09/2026	 07/12/2026	DELUXE 2 QUEEN DOUBLE	☐

 WESTMORELAND , SOPHIA ROOM 253 206283	 07/09/2026	 07/11/2026	DELUXE 2 QUEEN DOUBLE	☐
 BOLT , REBEKAH ROOM 235 206593	 07/09/2026	 07/12/2026	DELUXE 2 QUEEN DOUBLE	☐
 LOEW , SARAH ROOM 334 206628	 07/09/2026	 07/12/2026	DELUXE 2 QUEEN DOUBLE	☐
 DAUGHTRY , BRANDI UNASSIGNED 206909	 07/09/2026	 07/12/2026	DELUXE 2 QUEEN DOUBLE	☒
 BRODIE , VIRGINIA ROOM 356 207442	 07/09/2026	 07/12/2026	DELUXE 2 QUEEN SINGLE	☐
 HAMPTON , PEGGY ROOM 376 208217	 07/09/2026	 07/11/2026	DELUXE KING SINGLE	☐
 GYGER , GRACE ROOM 375 208262	 07/09/2026	 07/11/2026	DELUXE KING SINGLE	☐
 BAYNE , KATHY ROOM 213 208320	 07/09/2026	 07/11/2026	DELUXE KING SINGLE	☐
 FORD , AMY ROOM 445 208327	 07/09/2026	 07/12/2026	DELUXE KING SINGLE	☐
 KIRKOS , RUTH UNASSIGNED 208363	 07/09/2026	 07/11/2026	DELUXE KING SINGLE	☒
 DEVAUGHN , DARLA ROOM 301 208467	 07/09/2026	 07/11/2026	EXPANDED KING COSMO SUITE SINGLE	☐
 DUBLIN , PETER ROOM 451 208485	 07/09/2026	 07/11/2026	DELUXE KING SINGLE	☐
 DUBLIN , PETER ROOM 249 208486	 07/09/2026	 07/11/2026	DELUXE 2 QUEEN SINGLE	☒
 MAROTA , ALLISON ROOM 332 208585	 07/09/2026	 07/11/2026	DELUXE 2 QUEEN DOUBLE	☐
 TUCKER , DEVONNE ROOM 207 208643	 07/08/2026	 07/11/2026	DELUXE KING SINGLE	☐
 RICHEY , HANNAH ROOM 447 208651	 07/08/2026	 07/11/2026	DELUXE KING DOUBLE	☐
 ARBEITER , ABBY ROOM 448 208686	 07/08/2026	 07/11/2026	DELUXE KING DOUBLE	☐
 TANG , GRACE ROOM 448 208686	 07/08/2026	 07/11/2026	DELUXE KING DOUBLE	☐
 WURZ , MELANIE ROOM 203 208746	 07/08/2026	 07/12/2026	DELUXE KING DOUBLE	☐
 GILBREATH , FERN ROOM 354 208762	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN DOUBLE	☐
 SHERBERT , SARA ROOM 357 208797	 07/08/2026	 07/12/2026	EXPANDED 2 QUEEN SOFA SLEEPER DOUBLE	☐
 WOLFE , JEFFREY ROOM 307 209004	 07/09/2026	 07/12/2026	DELUXE KING SINGLE	☐
 THIESSEN , LINDA ROOM 311 209302	 07/08/2026	 07/12/2026	DELUXE KING DOUBLE	☐
 GASKIN , BRANDON ROOM 209 209335	 07/09/2026	 07/12/2026	DELUXE KING SINGLE	☐
 JOSSELYN , JOSEPH ROOM 346 209654	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN SINGLE	☐
 ANALCO , CASEY ROOM 172 209655	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN SINGLE	☐

 GARCIA , APRIL ROOM 348 209656	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN <i>SINGLE</i>	☐
 SCRUGGS , ANGELA ROOM 323 209952	 07/08/2026	 07/12/2026	EXPANDED 2 QUEEN SOFA SLEEPER <i>SINGLE</i>	☐
 SULLIVAN , TAMMI ROOM 247 210212	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN <i>SINGLE</i>	☐
 LEINBAUGH , BETHANY ROOM 267 210414	 07/09/2026	 07/11/2026	THEME SUITE WHIRLPOOL <i>SINGLE</i>	☐
 GOEKEN , ALYSON ROOM 353 210426	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN <i>DOUBLE</i>	☐
 JOHNSON , SHARON ROOM 257 210577	 07/08/2026	 07/12/2026	EXPANDED 2 QUEEN SOFA SLEEPER <i>DOUBLE</i>	☐
 NODINE , SHARON ROOM 257 210577	 07/08/2026	 07/12/2026	EXPANDED 2 QUEEN SOFA SLEEPER <i>DOUBLE</i>	☐
 GRAY , CARYN ROOM 349 210595	 07/09/2026	 07/11/2026	DELUXE 2 QUEEN <i>DOUBLE</i>	☐
 LAWRENCE , DEBRAH ROOM 343 210608	 07/09/2026	 07/12/2026	DELUXE 2 QUEEN ACCESSIBLE <i>SINGLE</i>	☐
 SEAY , JACKIE ROOM 459 210836	 07/08/2026	 07/12/2026	EXPANDED 2 QUEEN SOFA SLEEPER <i>SINGLE</i>	☐
 DILEY , BRENDA ROOM 206 211260	 07/08/2026	 07/12/2026	DELUXE KING <i>SINGLE</i>	☐
 WILKEN-YODER , KATHE ROOM 321 211328	 07/08/2026	 07/12/2026	EXPANDED 2 QUEEN SOFA SLEEPER <i>DOUBLE</i>	☐
 YADRICH , BECKY ROOM 153 192391	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN <i>SINGLE</i>	☐
 STACEY , PETE ROOM 175 211891	 07/09/2026	 07/12/2026	DELUXE 2 QUEEN <i>SINGLE</i>	☐
 MORGAN , BEVERLY ROOM 225 211925	 07/10/2026	 07/12/2026	DELUXE 2 QUEEN <i>SINGLE</i>	☐
 COBB , PEGGY ROOM 246 198862	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN <i>TRIPLE</i>	☐
 KOEPPEN , KATRINA ROOM 363 211358	 07/08/2026	 07/12/2026	DELUXE KING <i>SINGLE</i>	☐
 MCCLAIN , DIANE ROOM 269 213436	 07/09/2026	 07/12/2026	EXTENDED STAY COTTAGE SUITE <i>SINGLE</i>	☐
 MCCLAIN , MARLYN ROOM 269 213436	 07/09/2026	 07/12/2026	EXTENDED STAY COTTAGE SUITE <i>SINGLE</i>	☐
 HONIG , SHELBY ROOM 359 213564	 07/08/2026	 07/12/2026	EXPANDED 2 QUEEN SOFA SLEEPER <i>SINGLE</i>	☐
 DOERKSEN , KATHLEEN ROOM 234 206602	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN <i>DOUBLE</i>	☐
 RUIZ , ERIN ROOM 234 206602	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN <i>DOUBLE</i>	☐
 ELLINGSON , DONNA ROOM 326 213887	 07/09/2026	 07/12/2026	DELUXE 2 QUEEN <i>SINGLE</i>	☐
 LONG , SHERRY ROOM 156 205579	 07/08/2026	 07/12/2026	DELUXE 2 QUEEN <i>DOUBLE</i>	☐
 HILL , DIANE ROOM 308 214125	 07/08/2026	 07/12/2026	EXPANDED KING BUNK BED <i>SINGLE</i>	☐

 BRYANT , VELVET ROOM 171 214136	 07/08/2026	 07/12/2026	EXTENDED STAY COTTAGE SUITE <i>SINGLE</i>	
 LOCKE , JESSICA ROOM 461 206718	 07/08/2026	 07/12/2026	JUNIOR THEME SUITE WHIRLPOOL <i>SINGLE</i>	

Invoice

Stoney Creek Hotel Tulsa - Broken Arrow

200 W Albany St
Broken Arrow Broken Arrow 74012
United States of America

Invoice Date: 07/29/2026 16:55:58
Invoice Number: 141444

Account Name: Christian Interpreters Conference - Master Rooming
List

Account Contact: Mathis,Angie
Invoice Currency: USD

Date of Charge	Charge Code	Charge Description	Charge Amount	Credit Amount
07/07/2026	1020	Group Room Revenue <i>Transferred From Armondo Billancione, RESV#209245, ROOM#201,</i>	\$125.00	
07/07/2026	8000	Hotel/Motel Tax <i>Transferred From Armondo Billancione, RESV#209245, ROOM#201,</i>	\$5.00	
07/07/2026	8100	State Sales Tax - 4.5% <i>Transferred From Armondo Billancione, RESV#209245, ROOM#201,</i>	\$5.63	
07/07/2026	8300	Local Tax - 3.917% <i>Transferred From Armondo Billancione, RESV#209245, ROOM#201,</i>	\$4.90	
07/07/2026	1020	Group Room Revenue <i>Transferred From Sam Roe, RESV#209246, ROOM#202,</i>	\$125.00	
07/07/2026	8000	Hotel/Motel Tax <i>Transferred From Sam Roe, RESV#209246, ROOM#202,</i>	\$5.00	
07/07/2026	8100	State Sales Tax - 4.5% <i>Transferred From Sam Roe, RESV#209246, ROOM#202,</i>	\$5.63	
07/07/2026	8300	Local Tax - 3.917% <i>Transferred From Sam Roe, RESV#209246, ROOM#202,</i>	\$4.90	
07/07/2026	1020	Group Room Revenue <i>Transferred From Angie Mathis, RESV#209251, ROOM#325,</i>	\$125.00	
07/07/2026	8000	Hotel/Motel Tax <i>Transferred From Angie Mathis, RESV#209251, ROOM#325,</i>	\$5.00	
07/07/2026	8100	State Sales Tax - 4.5% <i>Transferred From Angie Mathis, RESV#209251, ROOM#325,</i>	\$5.63	
07/07/2026	8300	Local Tax - 3.917% <i>Transferred From Angie Mathis, RESV#209251, ROOM#325,</i>	\$4.90	
07/07/2026	1020	Group Room Revenue <i>Transferred From Araya Williams, RESV#209252, ROOM#324,</i>	\$125.00	
07/07/2026	8000	Hotel/Motel Tax <i>Transferred From Araya Williams, RESV#209252, ROOM#324,</i>	\$5.00	
07/07/2026	8100	State Sales Tax - 4.5% <i>Transferred From Araya Williams, RESV#209252, ROOM#324,</i>	\$5.63	
07/07/2026	8300	Local Tax - 3.917% <i>Transferred From Araya Williams, RESV#209252, ROOM#324,</i>	\$4.90	
07/07/2026	1020	Group Room Revenue <i>Transferred From Jules Leith, RESV#209253, ROOM#319,</i>	\$125.00	
07/07/2026	8000	Hotel/Motel Tax <i>Transferred From Jules Leith, RESV#209253, ROOM#319,</i>	\$5.00	
07/07/2026	8100	State Sales Tax - 4.5% <i>Transferred From Jules Leith, RESV#209253, ROOM#319,</i>	\$5.63	
07/07/2026	8300	Local Tax - 3.917% <i>Transferred From Jules Leith, RESV#209253, ROOM#319,</i>	\$4.90	
07/07/2026	1020	Group Room Revenue <i>Transferred From Becky Woodall, RESV#209255, ROOM#469,</i>	\$125.00	
07/07/2026	8000	Hotel/Motel Tax <i>Transferred From Becky Woodall, RESV#209255, ROOM#469,</i>	\$5.00	
07/07/2026	8100	State Sales Tax - 4.5% <i>Transferred From Becky Woodall, RESV#209255, ROOM#469,</i>	\$5.63	
07/07/2026	8300	Local Tax - 3.917% <i>Transferred From Becky Woodall, RESV#209255, ROOM#469,</i>	\$4.90	
07/07/2026	1020	Group Room Revenue <i>Transferred From Rebecca Kaiser, RESV#209257, ROOM#361,</i>	\$125.00	
07/07/2026	8000	Hotel/Motel Tax <i>Transferred From Rebecca Kaiser, RESV#209257, ROOM#361,</i>	\$5.00	
07/07/2026	8100	State Sales Tax - 4.5% <i>Transferred From Rebecca Kaiser, RESV#209257, ROOM#361,</i>	\$5.63	
07/07/2026	8300	Local Tax - 3.917% <i>Transferred From Rebecca Kaiser, RESV#209257, ROOM#361,</i>	\$4.90	
07/07/2026	1020	Group Room Revenue <i>Transferred From Ryan Beinema, RESV#209259, ROOM#317,</i>	\$125.00	
07/07/2026	8000	Hotel/Motel Tax <i>Transferred From Ryan Beinema, RESV#209259, ROOM#317,</i>	\$5.00	
07/07/2026	8100	State Sales Tax - 4.5% <i>Transferred From Ryan Beinema, RESV#209259, ROOM#317,</i>	\$5.63	
07/07/2026	8300	Local Tax - 3.917% <i>Transferred From Ryan Beinema, RESV#209259, ROOM#317,</i>	\$4.90	
07/07/2026	1020	Group Room Revenue <i>Transferred From Alissa Brown, RESV#209260, ROOM#255,</i>	\$125.00	
07/07/2026	8000	Hotel/Motel Tax <i>Transferred From Alissa Brown, RESV#209260, ROOM#255,</i>	\$5.00	
07/07/2026	8100	State Sales Tax - 4.5% <i>Transferred From Alissa Brown, RESV#209260, ROOM#255,</i>	\$5.63	
07/07/2026	8300	Local Tax - 3.917% <i>Transferred From Alissa Brown, RESV#209260, ROOM#255,</i>	\$4.90	
07/07/2026	1020	Group Room Revenue <i>Transferred From Desiraye Fil, RESV#209261, ROOM#254,</i>	\$125.00	

07/07/2026	8000	Hotel/Motel Tax Transferred From Desiraye Fil, RESV#209261, ROOM#254,	\$5.00
07/07/2026	8100	State Sales Tax - 4.5% Transferred From Desiraye Fil, RESV#209261, ROOM#254,	\$5.63
07/07/2026	8300	Local Tax - 3.917% Transferred From Desiraye Fil, RESV#209261, ROOM#254,	\$4.90
07/08/2026	1020	Group Room Revenue Transferred From Glory Entinger, RESV#208980, ROOM#161,	\$125.00
07/08/2026	8000	Hotel/Motel Tax Transferred From Glory Entinger, RESV#208980, ROOM#161,	\$5.00
07/08/2026	8100	State Sales Tax - 4.5% Transferred From Glory Entinger, RESV#208980, ROOM#161,	\$5.63
07/08/2026	8300	Local Tax - 3.917% Transferred From Glory Entinger, RESV#208980, ROOM#161,	\$4.90
07/08/2026	1020	Group Room Revenue Transferred From Francis Casale, RESV#208981, ROOM#143,	\$125.00
07/08/2026	8000	Hotel/Motel Tax Transferred From Francis Casale, RESV#208981, ROOM#143,	\$5.00
07/08/2026	8100	State Sales Tax - 4.5% Transferred From Francis Casale, RESV#208981, ROOM#143,	\$5.63
07/08/2026	8300	Local Tax - 3.917% Transferred From Francis Casale, RESV#208981, ROOM#143,	\$4.90
07/08/2026	1020	Group Room Revenue Transferred From Colin Analco, RESV#208982, ROOM#157,	\$125.00
07/08/2026	8000	Hotel/Motel Tax Transferred From Colin Analco, RESV#208982, ROOM#157,	\$5.00
07/08/2026	8100	State Sales Tax - 4.5% Transferred From Colin Analco, RESV#208982, ROOM#157,	\$5.63
07/08/2026	8300	Local Tax - 3.917% Transferred From Colin Analco, RESV#208982, ROOM#157,	\$4.90
07/08/2026	1020	Group Room Revenue Transferred From Mary Bacheller, RESV#208983, ROOM#473,	\$125.00
07/08/2026	8000	Hotel/Motel Tax Transferred From Mary Bacheller, RESV#208983, ROOM#473,	\$5.00
07/08/2026	8100	State Sales Tax - 4.5% Transferred From Mary Bacheller, RESV#208983, ROOM#473,	\$5.63
07/08/2026	8300	Local Tax - 3.917% Transferred From Mary Bacheller, RESV#208983, ROOM#473,	\$4.90
07/08/2026	1020	Group Room Revenue Transferred From Bill Ross, RESV#208984, ROOM#273,	\$125.00
07/08/2026	8000	Hotel/Motel Tax Transferred From Bill Ross, RESV#208984, ROOM#273,	\$5.00
07/08/2026	8100	State Sales Tax - 4.5% Transferred From Bill Ross, RESV#208984, ROOM#273,	\$5.63
07/08/2026	8300	Local Tax - 3.917% Transferred From Bill Ross, RESV#208984, ROOM#273,	\$4.90
07/08/2026	1020	Group Room Revenue Transferred From Armondo Billancione, RESV#209245, ROOM#201,	\$125.00
07/08/2026	8000	Hotel/Motel Tax Transferred From Armondo Billancione, RESV#209245, ROOM#201,	\$5.00
07/08/2026	8100	State Sales Tax - 4.5% Transferred From Armondo Billancione, RESV#209245, ROOM#201,	\$5.63
07/08/2026	8300	Local Tax - 3.917% Transferred From Armondo Billancione, RESV#209245, ROOM#201,	\$4.90
07/08/2026	1020	Group Room Revenue Transferred From Sam Roe, RESV#209246, ROOM#202,	\$125.00
07/08/2026	8000	Hotel/Motel Tax Transferred From Sam Roe, RESV#209246, ROOM#202,	\$5.00
07/08/2026	8100	State Sales Tax - 4.5% Transferred From Sam Roe, RESV#209246, ROOM#202,	\$5.63
07/08/2026	8300	Local Tax - 3.917% Transferred From Sam Roe, RESV#209246, ROOM#202,	\$4.90
07/08/2026	1020	Group Room Revenue Transferred From Jacob Alexander, RESV#209247, ROOM#379,	\$125.00
07/08/2026	8000	Hotel/Motel Tax Transferred From Jacob Alexander, RESV#209247, ROOM#379,	\$5.00
07/08/2026	8100	State Sales Tax - 4.5% Transferred From Jacob Alexander, RESV#209247, ROOM#379,	\$5.63
07/08/2026	8300	Local Tax - 3.917% Transferred From Jacob Alexander, RESV#209247, ROOM#379,	\$4.90
07/08/2026	1020	Group Room Revenue Transferred From Angie Mathis, RESV#209251, ROOM#325,	\$125.00
07/08/2026	8000	Hotel/Motel Tax Transferred From Angie Mathis, RESV#209251, ROOM#325,	\$5.00
07/08/2026	8100	State Sales Tax - 4.5% Transferred From Angie Mathis, RESV#209251, ROOM#325,	\$5.63
07/08/2026	8300	Local Tax - 3.917% Transferred From Angie Mathis, RESV#209251, ROOM#325,	\$4.90
07/08/2026	1020	Group Room Revenue Transferred From Araya Williams, RESV#209252, ROOM#324,	\$125.00
07/08/2026	8000	Hotel/Motel Tax Transferred From Araya Williams, RESV#209252, ROOM#324,	\$5.00
07/08/2026	8100	State Sales Tax - 4.5% Transferred From Araya Williams, RESV#209252, ROOM#324,	\$5.63
07/08/2026	8300	Local Tax - 3.917% Transferred From Araya Williams, RESV#209252, ROOM#324,	\$4.90
07/08/2026	1020	Group Room Revenue Transferred From Jules Leith, RESV#209253, ROOM#319,	\$125.00
07/08/2026	8000	Hotel/Motel Tax Transferred From Jules Leith, RESV#209253, ROOM#319,	\$5.00
07/08/2026	8100	State Sales Tax - 4.5% Transferred From Jules Leith, RESV#209253, ROOM#319,	\$5.63

07/08/2026	8300	Local Tax - 3.917% <i>Transferred From Jules Leith, RESV#209253, ROOM#319,</i>	\$4.90
07/08/2026	1020	Group Room Revenue <i>Transferred From Kerie Ljunghammar, RESV#209254, ROOM#479,</i>	\$125.00
07/08/2026	8000	Hotel/Motel Tax <i>Transferred From Kerie Ljunghammar, RESV#209254, ROOM#479,</i>	\$5.00
07/08/2026	8100	State Sales Tax - 4.5% <i>Transferred From Kerie Ljunghammar, RESV#209254, ROOM#479,</i>	\$5.63
07/08/2026	8300	Local Tax - 3.917% <i>Transferred From Kerie Ljunghammar, RESV#209254, ROOM#479,</i>	\$4.90
07/08/2026	1020	Group Room Revenue <i>Transferred From Becky Woodall, RESV#209255, ROOM#469,</i>	\$125.00
07/08/2026	8000	Hotel/Motel Tax <i>Transferred From Becky Woodall, RESV#209255, ROOM#469,</i>	\$5.00
07/08/2026	8100	State Sales Tax - 4.5% <i>Transferred From Becky Woodall, RESV#209255, ROOM#469,</i>	\$5.63
07/08/2026	8300	Local Tax - 3.917% <i>Transferred From Becky Woodall, RESV#209255, ROOM#469,</i>	\$4.90
07/08/2026	1020	Group Room Revenue <i>Transferred From Michelle Fink, RESV#209256, ROOM#351,</i>	\$125.00
07/08/2026	8000	Hotel/Motel Tax <i>Transferred From Michelle Fink, RESV#209256, ROOM#351,</i>	\$5.00
07/08/2026	8100	State Sales Tax - 4.5% <i>Transferred From Michelle Fink, RESV#209256, ROOM#351,</i>	\$5.63
07/08/2026	8300	Local Tax - 3.917% <i>Transferred From Michelle Fink, RESV#209256, ROOM#351,</i>	\$4.90
07/08/2026	1020	Group Room Revenue <i>Transferred From Rebecca Kaiser, RESV#209257, ROOM#361,</i>	\$125.00
07/08/2026	8000	Hotel/Motel Tax <i>Transferred From Rebecca Kaiser, RESV#209257, ROOM#361,</i>	\$5.00
07/08/2026	8100	State Sales Tax - 4.5% <i>Transferred From Rebecca Kaiser, RESV#209257, ROOM#361,</i>	\$5.63
07/08/2026	8300	Local Tax - 3.917% <i>Transferred From Rebecca Kaiser, RESV#209257, ROOM#361,</i>	\$4.90
07/08/2026	1020	Group Room Revenue <i>Transferred From Brianne Fowler, RESV#209258, ROOM#272,</i>	\$125.00
07/08/2026	8000	Hotel/Motel Tax <i>Transferred From Brianne Fowler, RESV#209258, ROOM#272,</i>	\$5.00
07/08/2026	8100	State Sales Tax - 4.5% <i>Transferred From Brianne Fowler, RESV#209258, ROOM#272,</i>	\$5.63
07/08/2026	8300	Local Tax - 3.917% <i>Transferred From Brianne Fowler, RESV#209258, ROOM#272,</i>	\$4.90
07/08/2026	1020	Group Room Revenue <i>Transferred From Ryan Beinema, RESV#209259, ROOM#317,</i>	\$125.00
07/08/2026	8000	Hotel/Motel Tax <i>Transferred From Ryan Beinema, RESV#209259, ROOM#317,</i>	\$5.00
07/08/2026	8100	State Sales Tax - 4.5% <i>Transferred From Ryan Beinema, RESV#209259, ROOM#317,</i>	\$5.63
07/08/2026	8300	Local Tax - 3.917% <i>Transferred From Ryan Beinema, RESV#209259, ROOM#317,</i>	\$4.90
07/08/2026	1020	Group Room Revenue <i>Transferred From Alissa Brown, RESV#209260, ROOM#255,</i>	\$125.00
07/08/2026	8000	Hotel/Motel Tax <i>Transferred From Alissa Brown, RESV#209260, ROOM#255,</i>	\$5.00
07/08/2026	8100	State Sales Tax - 4.5% <i>Transferred From Alissa Brown, RESV#209260, ROOM#255,</i>	\$5.63
07/08/2026	8300	Local Tax - 3.917% <i>Transferred From Alissa Brown, RESV#209260, ROOM#255,</i>	\$4.90
07/08/2026	1020	Group Room Revenue <i>Transferred From Desiraye Fil, RESV#209261, ROOM#254,</i>	\$125.00
07/08/2026	8000	Hotel/Motel Tax <i>Transferred From Desiraye Fil, RESV#209261, ROOM#254,</i>	\$5.00
07/08/2026	8100	State Sales Tax - 4.5% <i>Transferred From Desiraye Fil, RESV#209261, ROOM#254,</i>	\$5.63
07/08/2026	8300	Local Tax - 3.917% <i>Transferred From Desiraye Fil, RESV#209261, ROOM#254,</i>	\$4.90
07/08/2026	1020	Group Room Revenue <i>Transferred From Chloe Dant, RESV#209262, ROOM#350,</i>	\$125.00
07/08/2026	8000	Hotel/Motel Tax <i>Transferred From Chloe Dant, RESV#209262, ROOM#350,</i>	\$5.00
07/08/2026	8100	State Sales Tax - 4.5% <i>Transferred From Chloe Dant, RESV#209262, ROOM#350,</i>	\$5.63
07/08/2026	8300	Local Tax - 3.917% <i>Transferred From Chloe Dant, RESV#209262, ROOM#350,</i>	\$4.90
07/08/2026	1020	Group Room Revenue <i>Transferred From Regina Daniels, RESV#209663, ROOM#256,</i>	\$125.00
07/08/2026	8000	Hotel/Motel Tax <i>Transferred From Regina Daniels, RESV#209663, ROOM#256,</i>	\$5.00
07/08/2026	8100	State Sales Tax - 4.5% <i>Transferred From Regina Daniels, RESV#209663, ROOM#256,</i>	\$5.63
07/08/2026	8300	Local Tax - 3.917% <i>Transferred From Regina Daniels, RESV#209663, ROOM#256,</i>	\$4.90
07/09/2026	1020	Group Room Revenue <i>Transferred From Glory Entinger, RESV#208980, ROOM#161,</i>	\$125.00
07/09/2026	8000	Hotel/Motel Tax <i>Transferred From Glory Entinger, RESV#208980, ROOM#161,</i>	\$5.00
07/09/2026	8100	State Sales Tax - 4.5% <i>Transferred From Glory Entinger, RESV#208980, ROOM#161,</i>	\$5.63
07/09/2026	8300	Local Tax - 3.917% <i>Transferred From Glory Entinger, RESV#208980, ROOM#161,</i>	\$4.90
07/09/2026	1020	Group Room Revenue <i>Transferred From Francis Casale, RESV#208981, ROOM#143,</i>	\$125.00

07/09/2026	8000	Hotel/Motel Tax <i>Transferred From Francis Casale, RESV#208981, ROOM#143,</i>	\$5.00
07/09/2026	8100	State Sales Tax - 4.5% <i>Transferred From Francis Casale, RESV#208981, ROOM#143,</i>	\$5.63
07/09/2026	8300	Local Tax - 3.917% <i>Transferred From Francis Casale, RESV#208981, ROOM#143,</i>	\$4.90
07/09/2026	1020	Group Room Revenue <i>Transferred From Colin Analco, RESV#208982, ROOM#157,</i>	\$125.00
07/09/2026	8000	Hotel/Motel Tax <i>Transferred From Colin Analco, RESV#208982, ROOM#157,</i>	\$5.00
07/09/2026	8100	State Sales Tax - 4.5% <i>Transferred From Colin Analco, RESV#208982, ROOM#157,</i>	\$5.63
07/09/2026	8300	Local Tax - 3.917% <i>Transferred From Colin Analco, RESV#208982, ROOM#157,</i>	\$4.90
07/09/2026	1020	Group Room Revenue <i>Transferred From Mary Bacheller, RESV#208983, ROOM#473,</i>	\$125.00
07/09/2026	8000	Hotel/Motel Tax <i>Transferred From Mary Bacheller, RESV#208983, ROOM#473,</i>	\$5.00
07/09/2026	8100	State Sales Tax - 4.5% <i>Transferred From Mary Bacheller, RESV#208983, ROOM#473,</i>	\$5.63
07/09/2026	8300	Local Tax - 3.917% <i>Transferred From Mary Bacheller, RESV#208983, ROOM#473,</i>	\$4.90
07/09/2026	1020	Group Room Revenue <i>Transferred From Bill Ross, RESV#208984, ROOM#273,</i>	\$125.00
07/09/2026	8000	Hotel/Motel Tax <i>Transferred From Bill Ross, RESV#208984, ROOM#273,</i>	\$5.00
07/09/2026	8100	State Sales Tax - 4.5% <i>Transferred From Bill Ross, RESV#208984, ROOM#273,</i>	\$5.63
07/09/2026	8300	Local Tax - 3.917% <i>Transferred From Bill Ross, RESV#208984, ROOM#273,</i>	\$4.90
07/09/2026	1020	Group Room Revenue <i>Transferred From Renca Dunn, RESV#208985, ROOM#205,</i>	\$125.00
07/09/2026	8000	Hotel/Motel Tax <i>Transferred From Renca Dunn, RESV#208985, ROOM#205,</i>	\$5.00
07/09/2026	8100	State Sales Tax - 4.5% <i>Transferred From Renca Dunn, RESV#208985, ROOM#205,</i>	\$5.63
07/09/2026	8300	Local Tax - 3.917% <i>Transferred From Renca Dunn, RESV#208985, ROOM#205,</i>	\$4.90
07/09/2026	1020	Group Room Revenue <i>Transferred From Armondo Billancione, RESV#209245, ROOM#201,</i>	\$125.00
07/09/2026	8000	Hotel/Motel Tax <i>Transferred From Armondo Billancione, RESV#209245, ROOM#201,</i>	\$5.00
07/09/2026	8100	State Sales Tax - 4.5% <i>Transferred From Armondo Billancione, RESV#209245, ROOM#201,</i>	\$5.63
07/09/2026	8300	Local Tax - 3.917% <i>Transferred From Armondo Billancione, RESV#209245, ROOM#201,</i>	\$4.90
07/09/2026	1020	Group Room Revenue <i>Transferred From Sam Roe, RESV#209246, ROOM#202,</i>	\$125.00
07/09/2026	8000	Hotel/Motel Tax <i>Transferred From Sam Roe, RESV#209246, ROOM#202,</i>	\$5.00
07/09/2026	8100	State Sales Tax - 4.5% <i>Transferred From Sam Roe, RESV#209246, ROOM#202,</i>	\$5.63
07/09/2026	8300	Local Tax - 3.917% <i>Transferred From Sam Roe, RESV#209246, ROOM#202,</i>	\$4.90
07/09/2026	1020	Group Room Revenue <i>Transferred From Jacob Alexander, RESV#209247, ROOM#379,</i>	\$125.00
07/09/2026	8000	Hotel/Motel Tax <i>Transferred From Jacob Alexander, RESV#209247, ROOM#379,</i>	\$5.00
07/09/2026	8100	State Sales Tax - 4.5% <i>Transferred From Jacob Alexander, RESV#209247, ROOM#379,</i>	\$5.63
07/09/2026	8300	Local Tax - 3.917% <i>Transferred From Jacob Alexander, RESV#209247, ROOM#379,</i>	\$4.90
07/09/2026	1020	Group Room Revenue <i>Transferred From Angie Mathis, RESV#209251, ROOM#325,</i>	\$125.00
07/09/2026	8000	Hotel/Motel Tax <i>Transferred From Angie Mathis, RESV#209251, ROOM#325,</i>	\$5.00
07/09/2026	8100	State Sales Tax - 4.5% <i>Transferred From Angie Mathis, RESV#209251, ROOM#325,</i>	\$5.63
07/09/2026	8300	Local Tax - 3.917% <i>Transferred From Angie Mathis, RESV#209251, ROOM#325,</i>	\$4.90
07/09/2026	1020	Group Room Revenue <i>Transferred From Araya Williams, RESV#209252, ROOM#324,</i>	\$125.00
07/09/2026	8000	Hotel/Motel Tax <i>Transferred From Araya Williams, RESV#209252, ROOM#324,</i>	\$5.00
07/09/2026	8100	State Sales Tax - 4.5% <i>Transferred From Araya Williams, RESV#209252, ROOM#324,</i>	\$5.63
07/09/2026	8300	Local Tax - 3.917% <i>Transferred From Araya Williams, RESV#209252, ROOM#324,</i>	\$4.90
07/09/2026	1020	Group Room Revenue <i>Transferred From Jules Leith, RESV#209253, ROOM#319,</i>	\$125.00
07/09/2026	8000	Hotel/Motel Tax <i>Transferred From Jules Leith, RESV#209253, ROOM#319,</i>	\$5.00
07/09/2026	8100	State Sales Tax - 4.5% <i>Transferred From Jules Leith, RESV#209253, ROOM#319,</i>	\$5.63
07/09/2026	8300	Local Tax - 3.917% <i>Transferred From Jules Leith, RESV#209253, ROOM#319,</i>	\$4.90
07/09/2026	1020	Group Room Revenue <i>Transferred From Kerie Ljunghammar, RESV#209254, ROOM#479,</i>	\$125.00
07/09/2026	8000	Hotel/Motel Tax <i>Transferred From Kerie Ljunghammar, RESV#209254, ROOM#479,</i>	\$5.00
07/09/2026	8100	State Sales Tax - 4.5% <i>Transferred From Kerie Ljunghammar, RESV#209254, ROOM#479,</i>	\$5.63

07/09/2026	8300	Local Tax - 3.917% <i>Transferred From Kerie Ljunghammar, RESV#209254, ROOM#479,</i>	\$4.90
07/09/2026	1020	Group Room Revenue <i>Transferred From Becky Woodall, RESV#209255, ROOM#469,</i>	\$125.00
07/09/2026	8000	Hotel/Motel Tax <i>Transferred From Becky Woodall, RESV#209255, ROOM#469,</i>	\$5.00
07/09/2026	8100	State Sales Tax - 4.5% <i>Transferred From Becky Woodall, RESV#209255, ROOM#469,</i>	\$5.63
07/09/2026	8300	Local Tax - 3.917% <i>Transferred From Becky Woodall, RESV#209255, ROOM#469,</i>	\$4.90
07/09/2026	1020	Group Room Revenue <i>Transferred From Michelle Fink, RESV#209256, ROOM#351,</i>	\$125.00
07/09/2026	8000	Hotel/Motel Tax <i>Transferred From Michelle Fink, RESV#209256, ROOM#351,</i>	\$5.00
07/09/2026	8100	State Sales Tax - 4.5% <i>Transferred From Michelle Fink, RESV#209256, ROOM#351,</i>	\$5.63
07/09/2026	8300	Local Tax - 3.917% <i>Transferred From Michelle Fink, RESV#209256, ROOM#351,</i>	\$4.90
07/09/2026	1020	Group Room Revenue <i>Transferred From Rebecca Kaiser, RESV#209257, ROOM#361,</i>	\$125.00
07/09/2026	8000	Hotel/Motel Tax <i>Transferred From Rebecca Kaiser, RESV#209257, ROOM#361,</i>	\$5.00
07/09/2026	8100	State Sales Tax - 4.5% <i>Transferred From Rebecca Kaiser, RESV#209257, ROOM#361,</i>	\$5.63
07/09/2026	8300	Local Tax - 3.917% <i>Transferred From Rebecca Kaiser, RESV#209257, ROOM#361,</i>	\$4.90
07/09/2026	1020	Group Room Revenue <i>Transferred From Brianne Fowler, RESV#209258, ROOM#272,</i>	\$125.00
07/09/2026	8000	Hotel/Motel Tax <i>Transferred From Brianne Fowler, RESV#209258, ROOM#272,</i>	\$5.00
07/09/2026	8100	State Sales Tax - 4.5% <i>Transferred From Brianne Fowler, RESV#209258, ROOM#272,</i>	\$5.63
07/09/2026	8300	Local Tax - 3.917% <i>Transferred From Brianne Fowler, RESV#209258, ROOM#272,</i>	\$4.90
07/09/2026	1020	Group Room Revenue <i>Transferred From Ryan Beinema, RESV#209259, ROOM#317,</i>	\$125.00
07/09/2026	8000	Hotel/Motel Tax <i>Transferred From Ryan Beinema, RESV#209259, ROOM#317,</i>	\$5.00
07/09/2026	8100	State Sales Tax - 4.5% <i>Transferred From Ryan Beinema, RESV#209259, ROOM#317,</i>	\$5.63
07/09/2026	8300	Local Tax - 3.917% <i>Transferred From Ryan Beinema, RESV#209259, ROOM#317,</i>	\$4.90
07/09/2026	1020	Group Room Revenue <i>Transferred From Alissa Brown, RESV#209260, ROOM#255,</i>	\$125.00
07/09/2026	8000	Hotel/Motel Tax <i>Transferred From Alissa Brown, RESV#209260, ROOM#255,</i>	\$5.00
07/09/2026	8100	State Sales Tax - 4.5% <i>Transferred From Alissa Brown, RESV#209260, ROOM#255,</i>	\$5.63
07/09/2026	8300	Local Tax - 3.917% <i>Transferred From Alissa Brown, RESV#209260, ROOM#255,</i>	\$4.90
07/09/2026	1020	Group Room Revenue <i>Transferred From Desiraye Fil, RESV#209261, ROOM#254,</i>	\$125.00
07/09/2026	8000	Hotel/Motel Tax <i>Transferred From Desiraye Fil, RESV#209261, ROOM#254,</i>	\$5.00
07/09/2026	8100	State Sales Tax - 4.5% <i>Transferred From Desiraye Fil, RESV#209261, ROOM#254,</i>	\$5.63
07/09/2026	8300	Local Tax - 3.917% <i>Transferred From Desiraye Fil, RESV#209261, ROOM#254,</i>	\$4.90
07/09/2026	1020	Group Room Revenue <i>Transferred From Chloe Dant, RESV#209262, ROOM#350,</i>	\$125.00
07/09/2026	8000	Hotel/Motel Tax <i>Transferred From Chloe Dant, RESV#209262, ROOM#350,</i>	\$5.00
07/09/2026	8100	State Sales Tax - 4.5% <i>Transferred From Chloe Dant, RESV#209262, ROOM#350,</i>	\$5.63
07/09/2026	8300	Local Tax - 3.917% <i>Transferred From Chloe Dant, RESV#209262, ROOM#350,</i>	\$4.90
07/09/2026	1020	Group Room Revenue <i>Transferred From Regina Daniels, RESV#209663, ROOM#256,</i>	\$125.00
07/09/2026	8000	Hotel/Motel Tax <i>Transferred From Regina Daniels, RESV#209663, ROOM#256,</i>	\$5.00
07/09/2026	8100	State Sales Tax - 4.5% <i>Transferred From Regina Daniels, RESV#209663, ROOM#256,</i>	\$5.63
07/09/2026	8300	Local Tax - 3.917% <i>Transferred From Regina Daniels, RESV#209663, ROOM#256,</i>	\$4.90
07/10/2026	1020	Group Room Revenue <i>Transferred From Glory Entinger, RESV#208980, ROOM#161,</i>	\$125.00
07/10/2026	8000	Hotel/Motel Tax <i>Transferred From Glory Entinger, RESV#208980, ROOM#161,</i>	\$5.00
07/10/2026	8100	State Sales Tax - 4.5% <i>Transferred From Glory Entinger, RESV#208980, ROOM#161,</i>	\$5.63
07/10/2026	8300	Local Tax - 3.917% <i>Transferred From Glory Entinger, RESV#208980, ROOM#161,</i>	\$4.90
07/10/2026	1020	Group Room Revenue <i>Transferred From Francis Casale, RESV#208981, ROOM#143,</i>	\$125.00
07/10/2026	8000	Hotel/Motel Tax <i>Transferred From Francis Casale, RESV#208981, ROOM#143,</i>	\$5.00
07/10/2026	8100	State Sales Tax - 4.5% <i>Transferred From Francis Casale, RESV#208981, ROOM#143,</i>	\$5.63
07/10/2026	8300	Local Tax - 3.917% <i>Transferred From Francis Casale, RESV#208981, ROOM#143,</i>	\$4.90

CHRISTIAN INTERPRETERS CONFERENCE

GROUP CODE: SONSHINE0726

ARRIVAL DATE: 07/07/2026

RELEASE DATE: 07/06/2026

LOWEST RATE: \$ 0.00

RATE CODE: CUSTOM

STATUS DEFINITE

✕	336						0	63	99	99	75			
👉	336						0	63	99	99	75			
📱	0						0	0	0	0	0			
💰	125.6						0	125.79	127.53	122.47	126.67			
☰	42200						0	7925	12625	12125	9500	25		

2026 Christian Interpreters Conference • Stoney Creek Hotel and Conference Center • Broken Arrow, OK • July 9-11, 2026

Expenses

	2026 projected	notes both projected and actual	Actual updated 7/28/26
Travel - presenters/ interpreters	\$8,000.00	20 people x \$400	
travel - Sonshine team		8 Sonshine and 6 other =	5781
		rooms for 25 people for 4 or 5 nights including room tax - see chart on next tab --	
lodging - anyone on house bill	\$14,406.00	amount listed is still anticipated, not final	12,000
honorariums and presenter supplies	\$2,500.00	5 people x \$500	2650
Desert social	\$5,490.00	300 people @ \$15 + service charge (amount is a guess)	1905
Friday box lunch	\$9,150.00	300 people @ \$25 + service charge	8900
Saturday box lunch	\$9,150.00	300 people @ \$25 + service charge	8514
Coffee/tea	\$4,776.00	300 people - coffee/service all day - see chart on next tab	3390
AM and PM breaks and popcorn			5039
22% service charge (includes AV)			8827.63
	\$31,000.00	(\$25000 minimum + 22% service charge so we can add about \$1600 somewhere to the estimates expenditures)	36575.63
volunteer meals and expenses	\$3,000.00	group volunteer meals (15 or less people) Sonshine per diems. (# above is Ambassador meals)	1352.43
t-shirts and give-aways	\$3,000.00	at \$10 for 300 people (20 hours of work on signage, powerpoint scroll, social toolkit, welcome gift, other print pieces etc)	3025
Graphic Design	\$2,000.00	20 large easel signs @\$50 plus \$500 for misc).	739.69
printing	\$1,500.00		
Whova (program book and engagement)	\$2,079.00		2079
venue	\$0.00	with 80% room pick up and F & B minimum of \$25,000. (actual is Wood on Tues and furniture rental for sitting area)	750
décor	\$2,000.00	actuals would be more with Jaime's donations	1461.16
name tags and registration supplies	\$600.00	\$2/person for name tag and lanyard based on quote from Empire see breakdown	385.38
AV	\$13,000.00	on next tab	11177.6
AV with camera crew	na		
	\$500.00	for general sessions	included above
	\$1,000.00	risers 4 x 6 @200 each x 5 rooms \$15 for each 6 ft table/linen/chair with extension cord/power strip \$30 - see next tab	included above
exhibits	\$600.00	tab	comp'd
RID CMP charges	\$0.00	SLS, Interpretrek, CEU Sponsor?	In trade
Zoom (for voicing?)	\$0.00	a "zoom room" for in-ear voicing (for interpreters/volunteers) - some included	??
Thank you gifts	\$600.00	with decor orders applicable esp if we are not paying interpreters	268.65
interpreter fees or expenses		interpreters	deducted from reg
Headshot photographer		Brittney	1365
Mentors accepting payment			175
other labor	\$0.00		
other misc	\$1,000.00	insurance, green room snacks	483.31
event manager fee	\$30,000.00		30,000
Total	\$116,785.00		\$115,390.13

Sonshine staff wages during conference week	13000	based on initial proposed budget -- actual is pre-con hours	3400 Pre
		week of hours	3870
		post con hours	750
Grand total	\$129,785.00		\$123,410.13

Income

Actual	
Attendee Registration	91154.5
Sponsorships	17,500
Visit BA (projected)	12,500
Exhibitor	2150
Welcome Bag inserts	900
Seat Flyers	400
Headshots	1740
Mentoring	595
Raffle tickets for prize	210
Church Network	500
Other donations	780
Total	128429.5

Wood		250	
furniture seating area		500	
stage		500	
camera riser		200	
Thursday pmbreak	chips	725	
Friday am break	pastries	621	
	fruit	140	
Friday pm break	brownies	437.5	
	chips	319	
	fruit	140	
Saturday am break	bagels	464	
Saturday pm break	chips	812.5	
Saturday night popcorn		1380	5039
Thursday dessert	pie	780	
	cake	675	
	special	390	
	special	60	1905
Friday lunch	Wraps	2500	
		2375	
		2125	
		700	
		925	
		150	
		125	8900
Saturday lunch	BBQ	6720	
		1794	8514
Beverages			
Thurs coffee		425	
Thurs tea/lemonade		525	
		45	
Friday coffee		425	
		45	
Friday tea/lemonade		525	
		180	
Saturday coffee		425	
		90	
Saturday tea/lemonade		525	
		180	3390
Empire AV		11177.6	
TOTAL before service charge		40375.6	
service charge 22%		8827.63	36575.63
TOTAL before tax		49203.23	
local tax		1917.5	
sales tax		2202.9	
Grand total with tax		53323.63	

HOTEL ROOMS still to be invoiced

LODGING

room rate	room tax	room tax	room total	# rooms estimated	nights
125	0.1343	16.7875	141.7875	15	2126.8125
104	0.1343	13.9672	117.9672	10	1179.672
			3306.4845		
125	0.1343	16.7875	141.7875	15	2126.8125

"other" meals - volunteers and staff

		Group meals		
		amount	people	total
Wednesday	lunch	15	20	300
	dinner	20	12	240
Thurs	lunch	15	12	180
	dinner	20	12	240
Friday	dinner	20	12	240
Saturday	dinner	20	12	240
				1440
		Per Diem/meal stipend		
		amount	people	total
Wednesday	lunch	20	11	220
	dinner	28	11	308
Thurs	lunch	20	12	240
	dinner	28	12	336
Friday	dinner	28	12	336
Saturday	dinner	28	12	336
				1776

REGISTRATION FEES

Assumed by registrant

AV - initial estimate - actual invoice was less

	rooms	days	total
audio for main stage	675	1	3
includes 2 wireless mics and podium with mic mixer and server			2025
Video for main stage	570	1	3
includes comfort monitor, computer, mixes			1710
stage lighting	625	1	3
stage wash with some lights on stands			1875
stage backdrop	650	for event	650
black drape			

hotel rooms committee

presenters

		Nights
Glory and Chad	1	4
Francis and Kimie	2	4
Colin (and June)	3	4
Mary Bacheller	4	4
Bill Ross	5	4
Renca	6	3 or 4?

Presenters/team

Armondo and Jaime	7	4 or 5
Sam and Jeremy	8	4 or 5
Jacob	9	4

Team

Angie	10	4 or 5
Araya & Jeramy	11	5 Jeramy leaves Fri
Jules & Emma / Joel	12	4 or 5
Keri	13	4 or 5
Becky & Danielle	14	4 or 5
Michelle Fink (photo)	15	4
Rebecca (and fam?)	16	5
Brianne (social media)	17	4
Student Ambassadors		
room 1 - male	18	4
room 2 - female - 3	19	5
room 3 - female - 3	20	4
room 4 - female - 2	21	4

Meal Stipend to be paid

Armondo	\$150
Jaime	150
Sam	150
Jacob	150
Araya	150
Jules	150
Emma	100
Kerie	150
Becky	150
Michelle	150
Brianne	150
Regina	150
	\$1,750
	3190

breakout rooms - 2	375	2	2	1500
with audio - mic/podium/mixer				
breakout rooms - 4	25	2	2	100
with hdmi cord	25	2	3	150
tech support	T - 1440	F 1520	S 1520	4480
running lights/audio/PPT loops/presentation support and breakout room support				
TOTAL				12490

TRAVEL/HONORARIUMS reserve all travel using Capitol One

	fee/honorarium	travel	hotel		
Renca	650	507.5		Driving - RT miles	700
Colin		466.4	yes	Wed - Sunday	
June		466.4	"	"	
Mary			yes		
Bill		444.79	yes	Wed - Sunday	
Francis and Kin	500		yes	follow up - Angie	
Chad and Glory	500		yes	follow up - AW	
Angela S	500				
Rebecca		457.4	yes	Tues - Sunday	
Kari		328.2		Tulsa to Indy	
Kari		232.2		Omaha to Tulsa	
Jake	300				
Michelle F.		545			
Araya		429.6		BNA to Tulsa and Tulsa to PDX	
Regina	700	419.4		RT	
Emma	300	269.05			
Sam	500	372.65		Driving - RT miles	514
Jules	700	516.93		Driving - RT miles	713
Becky	700	162.4		Driving - RT miles	224
Kerie	500	163.13		Driving - RT miles	225
SUB TOTAL	2450	5781.05			
	3400				
Total		11631.05			

	500	
Jake		545
Michelle F.		429.6
Araya	700	419.4
Regina	300	269.05
Emma	500	372.65
Sam	700	516.93
Jules	700	162.4
Becky	500	163.13
Kerie	0	2878.16
SUB TOTAL	3400	

Graphic Design

Mike Minick	graphic design	1625	
	logo work	1400	3025

Volunteer meals

meals	Charlestons	218.73		Tues pm
	tip (I think)	40		
	Papa Johns	120.94		Wed lunch
	Los Cabos	276.95		Wed pm
	Johns	134.97		Thurs lunch
	Chick fil a	200		Thurs pm
	Panera	188.67		Friday pm
	Chipolte	172.17	1352.43	Sat pm

Misc

snacks/presen	SAMS	288.31		
Insurance		195	483.31	

T-shirts

Marketing	t-shirts	3371.28		
	t-shirts tax	300.72		

Décor

Victory Store	table décor	428.92		
Amazon	table décor	38.67		
Amazon	favors	16.48		
Amazon	easels	64.01		
Amazon	décor	913.08	1461.16	

Printing

Canva	cards - PR	42.7		
QuikPrint	signage	645.95		
Canva	first order	?		
Canva	CIC Cards	51.04	739.69	

Name tags

QuikPrint	name tags	288.86		
Amazon	lanyards	96.52	385.38	

Hospitality/Thank you gifts

4allpromos	bags - water	268.65		
Michelle W	Stickers	\$100	368.65	

11487.62

	TOTALS	40000	34730	5270
total projected revenue	128750	5,340	diff between the 40,000 projected and the actual	
Difference to still be made up is	(\$10,290)		(\$5,020)	-5019.5 actual still needed with no further registrations
	(IF we had the \$40,000)		in other words our income is \$5000+ over the adjusted projected budget needs.	

Sponsor		Exhibit tables		
Deaf Missions	7000	X	1	
Happy Hands Education Center and Deaf	2000	X	2	
Billy Graham Evangelistic Association	2000	X	3	
First Dallas Deaf (Brandon)	1000			
Visit Broken Arrow	12,500	X		no table needed
The Deaf Church at Brentwood Baptist	2000	X		not attending
Liberty University (Bonni)	1500			
Aid the Silent (Emma Faye)	1500			
Sorenson	500			
Total	30000		17500	

Sponsor in Trade				
Exceed Interpreting	2000	X	4	
SLS	1000			

Exhibits				
Converge Deaf Catalyst Team	300	5		
Deaf Child Hope International (10 paid	500	1		
Deaf Kids Connect paid	200	6		
Expressions of Emmanuel Selah f paid	300	7		
Marci Walker-Purtell paid	150	8		
Jeri's House Inc. paid	400	9		
Deaf Bible Society paid	300	10		
Sonshine organizer	0	11	2150	

Seat Ad				
Deaf Child Hope/Kellie Cutsinger paid	200			

Deaf Missions	sponsorship	0	(or branded item for welcome bag)
SLS	sponsorship	0	
First Dallas Deaf	sponsorship	0	
Gate Communications	link sent	200	

Bag Stuffer flyer or branded item

Adjei Ayorkor	trade		
Regina Daniels/NCU	paid	100	
Elizabeth Pike	trade		
Elizabeth Pike	trade		
Mimi Fondren - Bridges	paid	100	
Kathy Heide/Erin Trine - WOU ITF	paid	100	
Marci Purtell	paid	100	
Michael Starks	paid	150	not sending anything
PBT (Kat Townsend)	paid	100	
Selah Burnett (Sharon Kirk) -	paid	100	Expressions of Emmanuel
DOOR Marissa Sorenson	paid	150	

900

Total - Exhibits/seat add/bag stuffers 3450

Mentoring @ \$35/session	595
Headshots	1740
Raffle Tickets	210

SquareSpace website donations 780 as of June 4

Church Network		
Loud n Clear	paid	200
First Dallas Deaf	paid	100
Northland Deaf Church, Kansas C	paid	100
Indian Hills Community Church, Li	paid	100

500



THE CHRISTIAN *Interpreters* CONFERENCE

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City of Broken Arrow

Request for Action

File #: 26-1271, Version: 1

**Visit Broken Arrow
Meeting of: 08-11-2026**

Title:

Consideration, discussion, and possible approval of 2027 National Senior Racquetball Championship rebate request in an amount not to exceed \$12,500

Background:

The 2027 National Senior Racquetball Championship will be held June 26-July 3rd, 2027 in Broken Arrow. The National Senior Games have been held for more than 40 years and have never before taken place in Broken Arrow. The championship is held every two years, with participants qualifying through their own state's Senior Games program. The top four finishers in each division/state are invited to compete at the national level.

The tournament is expected to bring several hundred participants from out of state and organizers are anticipating approximately 500 hotel room nights.

Cost: Not to Exceed \$12,500, pending FY28 appropriations

Funding Source: Visit Broken Arrow

Requested By: Makala Barton, Tourism Manager

Approved By: City Manager's Office

Attachments: Rebate Application

Recommendation:

Approve the 2027 National Senior Racquetball Championship rebate request in an amount not to exceed \$12,500, pending FY28 appropriations and receipt of the post-event requirements as outlined in the Rebate Guidelines.



Form Name:
Submission Time:

Visit Broken Arrow Rebate Guidelines and Application
June 30, 2026 9:41 am

Event Name 2027 National Senior Racquetball Championship

I have read and I understand Visit Broken Arrow's Purpose Yes

I understand that submitting an application does not guarantee funding Yes

My event will generate a minimum of TWENTY (20) paid overnight HOTEL/MOTEL accommodations in Broken Arrow per the \$500.00 funding requested Yes

I have read and I understand Visit Broken Arrow's Qualifying Applicants Statement Yes

I have read and I understand Visit Broken Arrow's Rebate Guidelines Yes

I have read and I understand Visit Broken Arrow's Eligible Expenses Yes

I have read and I understand Visit Broken Arrow's Ineligible Expenses Yes

Application Date (Today's Date) Jun 30, 2026

Name of applying organization The 2027 National Senior Racquetball Championship

Address (no P.O. Boxes) 3832 Cambria Pl
Colorado Springs, CO 80918

Phone (402) 309-4260

Email rballjoe@gmail.com

Event Contact Name	Joe Williams
Name of Event	Joe Williams
Event Start Date/Time	Jun 30, 2027 07:00 AM
Event End Date/Start Time	Jul 08, 2027 10:00 PM
Event Location	Rhema Ninowski Rec. Center
Does your event require a Special Events Permit?	No
Total Event Budget Amount	20K
Total Funding Amount Requested	up to 10K
Amount Applicant Will Apply Towards Event	All
How Will Rebate Funds Be Used?	To secure future events
What Other Sources Of Funding Have Been Secured For Your Event?	Fundraising with local business and state racquetball organizers, working on this
Event Location	Rhema Ninowski Rec Center
Please attach a copy of your detailed event budget	https://www.formstack.com/admin/download/file/19759344629
I have read and I understand Visit Broken Arrow's Rebate Funding Information - rebates will be provided only on a reimbursable basis	Yes
Event Description	National Senior Racquetball Event
Is this event, in any way, a fundraiser for your organization?	No
Projected Attendance	200 players plus family and friends
Is this a new event?	No
If not, how many years has this event occurred?	40+ years
Will your event generate any overnight accommodations?	Yes

Hotel(s) for the event	Hampton Inn Holiday Inn Express Homewood Suites LaQuinta Stoney Creek Hotel TownePlace Suites
Anticipated number of hotel room(s)/night(s) expected for the duration of the event, if applicable	200 -300 room nights
Provide the Group Booking Code from each hotel property that you have reserved a block of rooms in Broken Arrow for your event.	I do not have yet, I am working on this
I have read and I understand Visit Broken Arrow's host hotel requirement.	Yes
I have read and I understand Visit Broken Arrow's post-event summary requirements.	Yes
I have read and I understand all of Visit Broken Arrow's rebate application guidelines and requirements.	Yes



City of Broken Arrow

Request for Action

File #: 26-1268, **Version:** 1

Visit Broken Arrow
Meeting of: 08/11/2026

Title:

Consideration, Discussion, and possible Approval of out-of-state travel and attendance of board member to US Travel's ESTO Award Ceremony in Philadelphia

Background:

Visit Broken Arrow has been named one of three finalists for U.S. Travel's 2026 ESTO Innovation Award for our submission, "**Small City, Big Screen: How Broken Arrow Rewrote the Rules of Tourism Growth.**" The other finalists are Visit Norfolk and Visit Savannah.

Visit Broken Arrow staff will attend the Annual ESTO Conference in Philadelphia, August 24-27, with the Innovation Award winner being announced during the awards ceremony on the evening of August 25.

Fellow Visit Broken Arrow Board Member and City Councilor Lisa Ford has expressed interest in attending the award ceremony to show her support. Councilor Ford has been a strong advocate for Visit Broken Arrow's film tourism initiatives since their inception, and staff is requesting the Board's support for her attendance at the conference.

Final approval for Councilor Ford's attendance will be considered by the City Council at its August 18, 2026 meeting.

Cost: TBD

Funding Source: General Government

Requested By: Makala Barton, Tourism Manager

Approved By: City Manager's Office

Attachments: None

Recommendation:

As directed by board



City of Broken Arrow

Request for Action

File #: 26-1273, **Version:** 1

Visit Broken Arrow
Meeting of: 08-11-26

Title:

Presentation and discussion of the Tourism Manager's Report

Background:

Staff will present the July Tourism Manager's Report

Cost:

None

Funding Source:

Visit Broken Arrow

Requested By:

Makala Barton, Tourism Manager

Approved By:

City Manager's Office

Attachments:

Tourism Manager's Report

Recommendation:

Informational only - no action required.

Visit Broken Arrow – Monthly Tourism Manager Report, July 2026

Prepared by: Makala Barton, Tourism Manager

Presented to: Visit Broken Arrow Board of Directors

1. Budget Report

Wrapping up final FY26 expenses (attached)

Hotel Feasibility Study - \$7,125

2. Hotel/Motel Tax Collections

June 2026 is up 13.15% over June 2025

FY26 is up 3.04% over FY25

3. General Tourism Activity for July

- Makala and Erin- Destinations International Conference
- American Junior Golf Association Event – August 3-6
- Christian Interpreters Conference July 11-16
- Sparkloft Kick-off
- Zartico Kick-off
- Hotel Feasibility Study

4. Upcoming Events:

- Makala and Erin ESTO Conference Mid-August- Makala a panelist, finalist for Innovation Award
- Appointments: September. Sonja, vacant position and Ben

	June 25	June 26
Occupancy %	63.8%	67.8%
ADR	\$105.57	\$106.45
RevPAR	\$67.38	\$72.53

Occupancy Rate: The percentage of rooms that are actually sold. **Formula:** Occupancy Rate = Rooms Sold ÷ Total Rooms Available

ADR (Average Daily Rate): The average price paid for each occupied room.

Formula: ADR = Total Room Revenue ÷ Number of Rooms Sold

RevPAR (Revenue Per Available Room): How much money a hotel makes per room, whether it's occupied or not. **Formula:** RevPAR = ADR × Occupancy Rate