



**Public Contract  
Application for  
Contract Change Order #4**

**Engineering and Construction Department**  
485 N. Poplar, Broken Arrow, OK. 74012  
Fax: 918-259-8453 - Office: 918-259-7000

Project Name: BAPSC Fire Department Annex Building Project Number: 191711  
 PO Number: 22503344 Date of Application: Tuesday, February 10, 2026  
 Contractor: Scissor Tail Construction Submitted By: Mike Baxter

**Summary of Change in Scope of Work**

The following scope of work consisting of work location, work description, established quantities, and timeline for completion has been reviewed and agreed upon by the contractor, the origin funding department, and the Engineering and Construction Department.

**Change of Work Items Included in this Change Order:**

- 1) This Change Order is to amend the original contract price from \$939,153.28 to include Alternate 1: Exterior Wall Paint. This will bring the new contract price to \$958,400.78

**Change in Contractual Project Time:**

- 1) This will add an additional 15 days to the contract.

Plan Sheets or Additional Documents Attached:  Yes  No  Other: \_\_\_\_\_

**Work Order Quantities**

Item#	(Spec)	Item Description	Units	Price	Quantity	Total Amount
1		Exterior Wall Paint	LS	\$19,247.50	1	\$ 19,247.50
						\$ -
						\$ -
<b>Total Change Cost:</b>						<b>\$ 19,247.50</b>

**Summary of Project Costs**

Total Previous Change Orders:	\$ 159,586.61	Original Contract Amount:	\$ 939,153.28
Current Change Order:	\$ 19,247.50	Amended Contract Amount:	\$ 1,117,987.39
Total Cost of Change Orders:	\$ 178,834.11	Percent Change in Contract:	19.04%
Total Cost Applicable to CBA:	\$ 125,558.61	Percent Change Applicable to CBA:	13.37%

**Change Order Authorization**

Change Order # 4 in the sum of: \$ 19,247.50 has been reviewed by all parties and is recommended for approval by:

Contractor Submitting Change Order:	<u>Mike Baxter</u> Name	 Signed by Signature	<u>2/11/25</u> Date
Construction Division Manager:	<u>Nathanael T. Kohl, PE</u> Name	 Signature	<u>2/11/2026</u> Date
Director of Engineering & Construction:	<u>Charlie Bright, PE</u> Name	<u>Charlie Bright</u> Signature	<u>2/13/2026</u> Date
Assistant City Manager - Operations:	<u>Kenneth D Schwab, PE</u> Name	<u>Kenneth Schwab</u> Signature	<u>2/13/2026</u> Date
City Manager:	<u>Michael Spurgeon</u> Name	 Signature	 Date

**This Change is Executed Through:**

- This change to the contract documents is authorized by the City Manager's authority in accordance with the applicable state statutes and COBA Code of Ordinances.
- or
- This change to the contract documents was approved at the City Council/BAMA meeting held on : \_\_\_\_\_

Council Agenda Number: \_\_\_\_\_

City Clerk: \_\_\_\_\_