



City of Broken Arrow

Minutes

City Council Meeting

Mayor Debra Wimpee
Vice Mayor Johnnie Parks
Council Member Lisa Ford
Council Member Justin Green
Council Member David Pickel

City Hall
220 S 1st Street
Broken Arrow OK
74012

Tuesday, October 7, 2025

Time 6:30 p.m.

Council Chambers

1. Call to Order

Mayor Debra Wimpee called the meeting to order at 6:30 p.m.

2. Invocation

Pastor Scott Moore led the Invocation.

3. Roll Call

Present: 5 - David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

4. Pledge of Allegiance to the Flag

The Pledge was led by Council Member Justin Green.

5. Consideration of Consent Agenda

- A. 25-24 Approval of the City Council Minutes of September 16, 2025
- B. 25-1386 Acceptance of Planning Commission meeting minutes of August 28, 2025
- C. 25-1387 Acceptance of Planning Commission meeting minutes of September 11, 2025
- D. 25-1393 Approval of the FY '24 audit and authorization to publish a Notice of Availability of Annual Audit for Fiscal Year 2023-2024
- E. 25-1433 Approval of and authorization to execute Budget Amendment Number 8 for Fiscal Year 2026
- F. 25-1368 Approval of and authorization to execute Resolution No. 1707, a Resolution ratifying, authorizing, affirming approval of and participation in settlements with Purdue Pharma LP, Members of the Sackler Family, Alvogen, Inc., Amneal Pharmaceuticals, Inc., Apotex, Inc., Hikma Pharmaceuticals USA, Inc., Indivior, Inc., Mylan Pharmaceuticals Inc., Sun Pharmaceutical Industries, Inc., and Zydus Pharmaceuticals
- G. 25-1416 Approval of and authorization to execute Resolution No. 1708, a Resolution confirming the supplementation and publication of the City of Broken Arrow's Code of Ordinances
- H. 25-1431 Approval of and authorization to execute the engagement letter with Arledge & Associates to prepare and audit the FY '25 financial statements for year ending June 2025
- I. 25-1421 Approval of and authorization to execute an engagement letter with Crawford & Associates for fiscal year 2025-2026
- J. 25-1380 Approval of and authorization to execute a Promotional License between Ice Challenge Enterprises, LLC, and the City of Broken Arrow for the installation and operation of an outdoor holiday ice rink at the Rose District Pavilion
- K. 25-1389 Approval of and authorization to execute project supplemental and modification agreement between the Oklahoma Department of Transportation and the City of Broken Arrow for the design of the Broken Arrow: Sidewalk/Sidepath & HAWK Beacons @ Pittsburg Street and Elm Street, Washington Street and Juniper Avenue, and New Orleans Street and Oak Avenue, Project No. TAP-272F(362)IG, J/P No. 35445(04)(05) (Project No. ST22300)
- L. 25-1346 Ratification of the Police Department's application and agreement for the FY '26 Oklahoma Highway Safety Office (OHSO) Enforcement Grant
- M. 25-1347 Ratification of the Police Department's application and agreement for the FY '26 Oklahoma Highway Safety Office (OHSO) Motorcycle Grant
- N. 25-1273 Approval of and authorization to execute Agreement for Professional Consultant Services with Professional Engineering Consultants, P.A. for the Aspen Avenue Rehabilitation from Kenosha Street to the Broken Arrow Expressway (Project Number ST24190)
- O. 25-1335 Approval of and authorization to execute Professional Consultant Agreement with Professional Engineering Consultants, P.A (PEC) for the construction documents of the

- Field Service Locker Room Renovation (2617120)
- P. 25-1396 Approval of and authorization to execute a Parks and Recreation Use Agreement between the City of Broken Arrow and the Broken Arrow Amateur Basketball Association, Incorporated
 - Q. 25-1322 Approval of and authorization to declare two (2) Stalker Dual Radars with antennas for surplus and authorize donation to the Tulsa Airport Improvements Trust
 - R. 25-1353 Approval of and authorization to purchase one (1) ¾ Ton Crew Cab Truck, from Carter Chevrolet, pursuant to the State of Oklahoma contract, category No. 25101507 Item No. 1000009355
 - S. 25-1341 Approval of and authorization for the purchase and installation of synthetic turf for Vandever Park Playground from Happy Playgrounds, LLC, pursuant of the PlayPower Sourcewell purchasing contract No. 010521 for the Parks Department
 - T. 25-1354 Approval of and authorization to purchase one (1) 1-ton Service Truck, from Vance Chevrolet, pursuant to the Oklahoma State Contract
 - U. 25-1424 Approval of and authorization to purchase one (1) Ford F-150 4X4 crew cab pickup from Vance Country Ford pursuant to the Oklahoma State purchasing contract SW0035 for the Utilities Department
 - V. 25-1403 Approval of and authorization to purchase one (1) Ford F-150 4X4 crew cab pickup from Vance Country Ford pursuant to the Oklahoma State purchasing contract SW0035 for the Utilities Department
 - W. 25-1405 Approval of and authorization to purchase one (1) Ford F-150 4X4 crew cab pickup from Vance Country Ford pursuant to the Oklahoma State purchasing contract SW0035 for the Utilities Department
 - X. 25-1357 Approval of and authorization to purchase two hundred (200) tons of raw Portland cement for project ST24270 (209th East Avenue from 101st Street to 111th Street) from Ash Grove
 - Y. 25-1369 Award of the most advantageous bid No. 26.109 to rebuild the Crawford C-1000P Incinerator to Burnz-Well Inc. for the Broken Arrow Animal Shelter
 - Z. 25-1334 Approval of and authorization to award to the lowest responsible bidder, Cherokee Pride Construction Inc., a construction contract for the Portland Cement Concrete Street Repairs Project
 - AA. 25-1333 Approval of and authorization to award to the lowest responsible bidder, Cherokee Pride Construction Inc., a construction contract for the Ridgeway Heights Residential Streets Concrete Panel Replacement, a project located northeast of Kenosha Street and Midway Road (Project No. ST24080)
 - AB. 25-1332 Approval of and authorization to award the lowest responsible bid to Cherokee Pride Construction Inc., and approve the execution of a construction contract for the Bristol Ponds Stormwater Improvements Project (SW25080)
 - AC. 25-1336 Approval of and authorization to award to the lowest bidder, Grade Line Construction, LLC, a construction contract for the Wedgewood Residential Streets Concrete Panel Replacement, a project located south of West Houston Street and east of South Aspen Avenue (Project No. ST22100)
 - AD. 25-1397 Approval of and authorization to execute Change Order No. 5 with Ascend Commercial Builders for the Broken Arrow Public Works Field Office Project (2217090)
 - AE. 25-1382 Approval of and authorization to execute the Change Order No. 1 with Cherokee Pride Construction, Inc. for the Brentwood Drainage Improvements (2453170)
 - AF. 25-1429 Approval of and authorization to execute Change Order No. 3 with Scissor Tail Construction LLC for the Broken Arrow Public Safety Complex Fire Department Annex Building project (191711)
 - AG. 25-1407 Approval of and authorization to execute a construction variance for Eller & Detrich at the Adams Creek Town Center Development
 - AH. 25-1229 Approval of and authorization to execute Resolution No. 1697, a Resolution authorizing acceptance of a General Warranty Deed for Parcel 1.0 consisting of 8,333 square feet of permanent Right-of-Way and Acceptance of a Utility Easement for Parcel 1.1 consisting of 5,775 square feet of Utility Easement located at 10202 South Lynn Lane Road in Broken Arrow, Oklahoma, in the Northeast Quarter of Section 26, Township 18 North, Range 14 East, Tulsa County, Oklahoma, from Michael Graham McGee and Agnes Louise McGee, Trustees of the Michael and Agnes McGee Revocable Trust, dated May 9, 2019, the owner, for the 9th Street widening from New Orleans Street to Washington Street, Parcels 1.0 and 1.1 (Project No. ST23280)
 - AI. 25-1352 Approval of and authorization to execute Resolution No. 1706 a Resolution authorizing acceptance of a General Warranty Deed for Parcel 18.0, consisting of 1,977 square feet of permanent Right-of-Way located at 4153 South 209th East Avenue in Broken Arrow, Oklahoma, in the Northeast Quarter of Section 29, Township 19 North, Range 15 East, Wagoner County, Oklahoma, from Aaron Villa for the 37th Street Roadway Widening from Omaha Street to Dearborn Street (Project No. ST21390)
 - AJ. 25-1381 Approval of a modification to Section 5.1.a.1 of the Land Subdivision Code for 21141 E. 46th Street, 5 acres, 1 lot to 4 lots, RMH (Residential Mobile Home), one-half mile south of Dearborn Street (41st Street), one-quarter mile east of 37th Street (209th E. Avenue)
 - AK. 25-1331 Approval of BAZ-002232-2025 (Rezoning), 2001 Angus Drive, approximately 0.76 acres, RS (Single Family Residential) to ON (Office Neighborhood), located south of the southeast corner of Kenosha Street (71st Street) and 23rd Street (193rd E.

- Avenue/County Line Road)
- AL. 25-1378 Approval of COMP-002347-2025 (Comprehensive Plan Change), SWC Kenosha & Oneta, 7.5 acres, Level 4 to Level 6, located at the southwest corner of Kenosha Street (71st Street) and Oneta Road (241st E. Avenue)
- AM. 25-1376 Approval of PT-002389-2025|PR-000234-2023, Conditional Final Plat, The Cottages at Battle Creek East, approximately 20.45 acres, 89 Lots, CG (Commercial General)/PUD (Planned Unit Development) 94 to RS-P (Single Family Residential - Preservation)/PUD-94Y via BAZ-2087, located one-quarter mile north of Albany Street (61st Street), one-half mile east of Aspen Avenue (145th E. Avenue)
- AN. 25-1377 Approval of SP-002329-2025 (Specific Use Permit), Kenosha and County Line Cell Tower, 8.16 acres, CH (Commercial Heavy), northwest corner of Kenosha Street (71st Street) and 23rd Street (193rd E. Avenue/County Line Road)
- AO. 25-1373 Acceptance of a Temporary Construction Easement for Parcel 1. A, consisting of 45,545 square feet, located on the east side of Millicent Pond II, south of West Houston Street and east of South Olive Avenue in Broken Arrow, Oklahoma, in the Northwest Quarter of Section 16, Township 18 North, Range 14 East, Tulsa County, Oklahoma, from Kyle E. Hunt, Co-Trustee of the Kyle E. & Rebecca Carol Hunt Revocable Trust, DTD. August 4, 2004, for the Millicent Pond II Drainage Improvements, Parcel 1.A (Project No. SW26120)
- AP. 25-1418 Acceptance of a Temporary Construction Easement for Parcel 16.1, consisting of 1,730 square feet, located at 4455 South 209th East Avenue in Broken Arrow, Oklahoma, in the Northwest Quarter of Section 29, Township 19 North, Range 15 East, Wagoner County, Oklahoma, from Mary Than, as Trustee of The Mary Than Living Trust, U/A dated June 1, 2024, and authorization of payment in the amount of \$300.00 for the 37th Street Roadway Widening from Omaha St to Dearborn St, Parcel 16.1 (Project No. ST21390)
- AQ. 25-1355 Acceptance of a Temporary Construction Easement for Parcel 26.A, consisting of 836 square feet, located at 2401 South 9th Street in Broken Arrow, Oklahoma, in the Northwest Quarter of Section 24, Township 18 North, Range 14 East, Tulsa County, Oklahoma, from Oklahoma Military Department for the 9th Street Roadway Improvements- New Orleans Street to Washington Street, Parcel 26.A (Project No. ST23280)
- AR. 25-1398 Acceptance of a Utility Easement from Margaret Couch Scraper, on property located on the northeast corner of Washington Street (91st Street) and 9th Street (Lynn Lane Road), Tulsa County, State of Oklahoma, (Section 13, T18N, R14E), (EASE-002391-2025)
- AS. 25-1399 Acceptance of a Utility Easement from Eagle 1 Investments by Dave Cocolin, on property located one-sixth mile north of Washington Street (91st Street) and one-half mile west of 23rd Street (193rd E Avenue / County Line Road), Tulsa County, State of Oklahoma, (Section 13, T18N, R14E), (EASE-002234-2025)
- AT. 25-1400 Acceptance of a Utility Easement from Eagle 1 Investments by Dave Cocolin, on property located one-sixth mile north of Washington Street (91st Street) and one-half mile west of 23rd Street (193rd E Avenue / County Line Road), Tulsa County, State of Oklahoma, (Section 13, T18N, R14E), (EASE-002235-2025)
- AU. 25-1232 Acceptance of a Utility Easement for Parcel 5.1 consisting of 2,310 square feet of Utility Easement located at 10132 South 177th East Avenue in Broken Arrow, Oklahoma, in the Northeast Quarter of Section 26, Township 18 North, Range 14 East, Tulsa County, Oklahoma, from Rose Graham Properties, LLC, an Oklahoma limited liability company, the owner, for the 9th Street widening from New Orleans Street to Washington Street, Parcel 5.1 (Project No. ST23280)
- AV. 25-1419 Acceptance of a Utility Easement for Parcel 27, consisting of 2,128.48 square feet of property located at 9625 South 193rd East Avenue in Broken Arrow, Oklahoma, in the Southwest Quarter of Section 19, Township 18 North, Range 15 East, Wagoner County, Oklahoma, from Jessica Cheyenne Cantwell and Colton Blake Cantwell, and authorization of payment in the amount of \$8,490.00 for the County Line Trunk Sewer Phase IIB - Sanitary Sewer Improvements, Parcel 27.0 (Project No. 2154250)
- AW. 25-1390 Ratification of the Claims List Check Register Dated September 29, 2025

MOTION: A motion was made by Justin Green, seconded by Lisa Ford

Move to Approve Consent Agenda minus Items AL, AM, AP

The motion carried by the following vote:

Aye: 5 - David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

6. Consideration of Items Removed from Consent Agenda

- AL. 25-1378 Approval of COMP-002347-2025 (Comprehensive Plan Change), SWC Kenosha & Oneta, 7.5 acres, Level 4 to Level 6, located at the southwest corner of Kenosha Street (71st Street) and Oneta Road (241st E. Avenue)

Jose Jimenez, Planner II, presented Item 25-1378, Comp 002347 is a request to amend the comprehensive plan from Level 4 to Level 6 for 7.5 acres on the southwest corner. The property is currently zoned Level 4 and Commercial General, but the applicant seeks rezoning to Commercial Heavy to utilize its more lenient frontage requirements for future development.

Council Member Johnnie Parks emphasized that comprehensive plan changes should always appear on the regular agenda, not the consent agenda, noting that a past mistake prompted this policy. He commended the staff for properly listing it as an agenda item. Council Member Lisa Ford asked for clarification, and Council Member Parks explained that comp plan amendments are more significant than zoning changes because they alter the guiding plan for an area and should always be discussed publicly. Staff confirmed that such items will continue to be handled this way.

MOTION: A motion was made by Johnnie Parks, seconded by Lisa Ford
Move to Approve Item 25-1378 COMP-002347-2025 (Comprehensive Plan Change), SWC Kenosha & Oneta, 7.5 acres, Level 4 to Level 6, located at the southwest corner of Kenosha Street (71st Street) and Oneta Road (241st E. Avenue)

The motion carried by the following vote:

Aye: 5 - David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

AM. 25-1376 **Approval of PT-002389-2025|PR-000234-2023, Conditional Final Plat, The Cottages at Battle Creek East, approximately 20.45 acres, 89 Lots, CG (Commercial General)/PUD (Planned Unit Development) 94 to RS-P (Single Family Residential - Preservation)/PUD-94Y via BAZ-2087, located one-quarter mile north of Albany Street (61st Street), one-half mile east of Aspen Avenue (145th E. Avenue)**

Jose Jimenez, Planner II, presented Item 25-1376, PT-002389-2025, known as the Cottages at Battle Creek East, which covers about 20.45 acres with 89 lots. The property was previously under PUD-94 with Commercial General zoning and is being changed to RSP (Single-Family Residential Preservation), one of the city's new zoning districts. This designation requires specific amounts of open and green space, making this one of the first developments in Broken Arrow to apply those standards. The Planning Commission recommended approval.

MOTION: A motion was made by Justin Green, seconded by Lisa Ford
Move to Approve Item 25-1376 PT-002389-2025|PR-000234-2023, Conditional Final Plat, The Cottages at Battle Creek East, approximately 20.45 acres, 89 Lots, CG (Commercial General)/PUD (Planned Unit Development) 94 to RS-P (Single Family Residential - Preservation)/PUD-94Y via BAZ-2087, located one-quarter mile north of Albany Street (61st Street), one-half mile east of Aspen Avenue (145th E. Avenue)

The motion carried by the following vote:

Aye: 5 - David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

AP. 25-1418 **Acceptance of a Temporary Construction Easement for Parcel 16.1, consisting of 1,730 square feet, located at 4455 South 209th East Avenue in Broken Arrow, Oklahoma, in the Northwest Quarter of Section 29, Township 19 North, Range 15 East, Wagoner County, Oklahoma, from Mary Than, as Trustee of The Mary Than Living Trust, U/A dated June 1, 2024, and authorization of payment in the amount of \$300.00 for the 37th Street Roadway Widening from Omaha St to Dearborn St, Parcel 16.1 (Project No. ST21390)**

Charlie Bright, Director of Engineering and Construction, presented Item 25-1418. He would leave the item on the agenda but requested that no action be taken on it. Although the property owner had signed all necessary documents and agreed to the terms, they later expressed confusion about what they had signed—particularly the difference between a temporary construction easement and a permanent right-of-way. To ensure clarity and maintain good relations, the staff decided to delay approval, revisit the issue with the property owner, and bring it back at a future council meeting.

7. Public Hearings, Appeals, Presentations, Recognitions, Awards

A. 25-1394 **Presentation, discussion, and appointment of and swearing in of the Youth City Council members for the school year 2025-2026**

Lori Hill, Tourism Director, presented Item 25-1394. The history and purpose of the Broken Arrow Youth City Council, founded 24 years ago by former Mayor Wade McCaleb. The program engages local students in civic initiatives, promoting leadership, volunteerism, and participation in local government. With nearly a quarter of the city's population under 18, it aims to give youth a voice in decision-making and public service. Vice Mayor Johnnie Parks and Council Member Justin Green serve as program co-sponsors, with Michael Godefrin as co-coordinator. Six new sophomores—Lindsey Cunningham, Alexis Foster, Kynlee Lang, Reid Makin, Clara Nantz, and Pranav Reddy—were introduced and sworn in to begin their three-year terms.

Rachel Fields administered the oath of office to the new Youth City Council members, leading them through their pledge to uphold the U.S. and Oklahoma constitutions and to serve faithfully in their roles. Councilor Green expressed enthusiasm for sponsoring the program, praising the students as some of the city's "best and brightest" and noting his excitement to learn from them as they engage with city leadership. Vice Mayor Parks echoed his remarks, emphasizing that

the entire council supports the program and that its purpose is to teach students about government while accommodating their demanding academic schedules. He noted the group meets about two hours a month to learn civic responsibility and contribute to community initiatives.

B. 25-1401 Approval of and authorization for the Mayor to execute a proclamation declaring the month of October 2025 as "Manufacturing Month"

Amber Miller, Vice President of Economic Development, presented Item 25-1401, highlighting October as Manufacturing Month in Broken Arrow, celebrating the people, companies, and partnerships that have shaped the city's economy. Broken Arrow hosts more than 300 manufacturers in aerospace, energy, and advanced manufacturing, supporting over 11,000 jobs—about 11% of the local economy. Strong collaboration between industry and education sustains workforce development and attracts new investment. The presentation highlighted Zeeco's 200,000-square-foot expansion, CSI Aerospace's new role as anchor tenant in the Arrow Forge Innovation District, and Solar Turbines' continued investment and commitment to high-wage employment. The speaker thanked the City Council for its support, emphasizing that Broken Arrow's manufacturing strength continues to build both products and community.

Mayor Debra Wimpee read a proclamation declaring October 2025 as Manufacturing Month in Broken Arrow, recognizing the industry's role in shaping the city's economy and encouraging public engagement with modern manufacturing. The proclamation emphasized the innovation, career opportunities, and contributions of manufacturing to job creation and community growth. Mayor Wimpe highlighted that Broken Arrow ranks third in Oklahoma for manufacturing, with over 300 local companies producing advanced technology in clean, well-equipped facilities. She praised the city's manufacturers for their impressive work, noting they create everything from aerospace components to advanced industrial products. Councilor Lisa Ford thanked Amber for her dedication and passion for supporting local manufacturers, crediting her leadership for the success of the city's manufacturing initiatives.

C. 25-277 Update on the 2026 General Obligation Bond Package

Norm Stephens, Assistant City Manager of Administration, presented Item 25-277, which reported that three well-attended public hearings on the upcoming bond package had concluded successfully, with strong participation from residents of South Broken Arrow. Meeting results are being compiled for a forthcoming report. The administration's next step is to narrow down more than \$600 million in proposed projects to \$404 million, with recommendations expected later this month. A community survey on sports facilities is nearing completion and will be presented at the October 21 meeting, showing strong support so far for the temporary sales tax proposal. The City Council will finalize the bond package this fall, with plans to present the ordinance and call for a special election at the January 6, 2026, meeting, followed by immediate filing with the election board. Mr. Stephens credited City Manager Michael Spurgeon for the long-term planning timeline and commended Shannon Marshall and Charlie Bright for their outstanding work.

8. Citizens' Opportunity to Address the Council on General Topics Related to City Business or Services (No action may be taken on matters under this item) - NONE

9. General Council Business

A. 25-1338 Consideration, discussion, and possible approval of and authorization to award the lowest responsible bid to Myers-Cherry Construction, LLC, and approve and authorize execution of construction contract for Operations Center Administration Building Project (Project No. 2317210)

Shannon Marshall, Special Projects Division Manager, presented Item 25-1338, a recommendation to award a contract for the Streets and Stormwater Building renovation near the Justice Center. The project stems from the 2022 Space Needs Study, which proposed consolidating administrative offices for Streets and Stormwater, Utilities, Community Development, and IT. Working with Narrate Design, the city developed plans for expanded offices, workstations, conference rooms, and break areas to accommodate future growth. The project was bid in August, including several alternates for flexibility. Bids came in under budget, allowing the addition of a covered entry canopy and funding for contingencies and signage. The total recommended award is \$2,347,500 to Myers-Cherry Construction LLC as the lowest responsible bidder. Staff recommended approval.

The renovation project will consolidate several city divisions into the upgraded Streets and Stormwater Building. It will primarily house the administrative offices for the Utilities Department and the Streets and Stormwater Department, as well as Community Development's Neighborhood Engagement and Inspections Program, led by Joe Williford. The city's IT

Department, including its six-person GIS team, will also relocate to the facility. Plans include moving the Emergency Management Division, currently led by Jamie Ott, to the exact location.

MOTION: A motion was made by Justin Green, seconded by Johnnie Parks
Move to Approve Item 25-1338 authorization to award the lowest responsible bid to Myers-Cherry Construction, LLC, and approve and authorize execution of construction contract for Operations Center Administration Building Project (Project No. 2317210)

The motion carried by the following vote:

Aye: 5 - David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

B. 25-1337 Consideration, discussion, and possible approval of and authorization to award the lowest responsible bid to Builders Unlimited, Inc., and approve and authorize execution of construction contract for Parks Maintenance Building Events Park Project (Project No. 2590140)

Shannon Marshall, Special Projects Division Manager, presented Item 25-1337, a proposed project that represents the second phase of the Events Park maintenance building, expanding on a structure currently under construction. Designed to support park operations for the Events Park, amphitheater, and Challenger complex, the new facility will provide storage for equipment and mowers, as well as a break area for maintenance staff working in the field. The contractor handling amphitheater infrastructure is completing the initial shell and site work. This phase covers the interior build-out, including offices, storage, a restroom, and a break room. Six bids were received, with Builders Unlimited submitting the lowest responsible bid. City staff recommended awarding the contract to Builders Unlimited for \$308,294, which includes a \$20,000 contingency allowance.

MOTION: A motion was made by Lisa Ford, seconded by David Pickel
Move to Approve Item 25-1337 authorization to award the lowest responsible bid to Builders Unlimited, Inc., and approve and authorize execution of construction contract for Parks Maintenance Building Events Park Project (Project No. 2590140)

The motion carried by the following vote:

Aye: 5 - David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

C. 25-1344 Consideration, discussion, and possible approval of the nomination and appointment of a City Councilor to the Visit Broken Arrow Board for a term expiring September 30, 2027

Makala Barton, Tourism Manager, presented Item 25-1344. The Visit Broken Arrow Board consists of nine members, including one City Council representative serving a two-year term. Council Member Lisa Ford's current term has concluded, and the council must now decide whether to reappoint her or select a new representative to serve on the board moving forward.

Council member Lisa Ford expressed her desire to remain on the board, as she enjoys the work.

MOTION: A motion was made by Justin Green, seconded by Johnnie Parks
Move to Approve nomination and appointment of a City Councilor, Lisa Ford, to the Visit Broken Arrow Board for a term expiring September 30, 2027

The motion carried by the following vote:

Aye: 5 - David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

10. Preview Ordinances

A. 25-1425 Consideration, discussion and possible preview of Ordinance No. 3894, an amendment to Broken Arrow Code of Ordinances Section 7-12 to align mobile food vendor regulations with state law by recognizing state licenses, setting a five-business-day local recognition period, permitting limited residential operation, adopting an all-weather surface requirement, and updating related fees, inspections, and safety provisions; and declaring an emergency

Rachel Fields, Senior Civil Litigation Attorney, presented Item 25-1425, Ordinance No. 3894 was introduced as a revision to Section 7-12 of the Broken Arrow Code to align the city's mobile food truck licensing and permitting requirements with recent state legislative changes. The update ensures local regulations remain consistent with state law. Staff presented the ordinance for preview and recommended scheduling it for adoption at the next available City Council meeting.

The primary change under Ordinance No. 3894 is that the State of Oklahoma will now be responsible for permitting mobile food trucks. Once operators obtain a state permit, they can present it to the City of Broken Arrow to receive the local license and begin operating. The city's previous requirement for local code enforcement inspections has been eliminated, as all inspections and compliance reviews will now be conducted through the state's permitting process.

MOTION: A motion was made by Justin Green, seconded by Lisa Ford
Move to set for adoption for Ordinance No. 3894, an amendment to Broken Arrow Code of Ordinances Section 7-12 to align mobile food vendor regulations with state law by recognizing state licenses, setting a five-business-day local recognition period, permitting limited residential operation, adopting an all-weather surface requirement, and updating related fees, inspections, and safety provisions; and declaring an emergency.

The motion carried by the following vote:

Aye: 5 - David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

11. Ordinances

- A. 25-1410 **Consideration, discussion, and possible adoption of Ordinance No. 3884, an ordinance amending the Broken Arrow Code of Ordinances Appendix A - Zoning Ordinance, Section 5 - Signs, regarding off-premises signs on City-owned property, and declaring an emergency**

Rachel Fields, Senior Civil Litigation Attorney, presented Item 25-1410, Ordinance No. 3884 amends Section 5.1.5 of the city's zoning ordinance, allowing privately owned billboards to be erected on city-owned property. The City Council initially adopted the ordinance in August; however, since it modifies the zoning code, it was required to be reviewed by the Planning Commission. The Planning Commission considered the same ordinance and language on September 25 and voted in favor of it. The measure has now returned to the Council for formal adoption and publication.

MOTION: A motion was made by Lisa Ford, seconded by Johnny Parks

Move to Approve adoption of Ordinance No. 3884, an ordinance amending the Broken Arrow Code of Ordinances Appendix A - Zoning Ordinance, Section 5 - Signs, regarding off-premises signs on City-owned property, and declaring an emergency

The motion carried by the following vote:

Aye: 5 - David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

- B. 25-1411 **Consideration, discussion, and possible approval of an emergency measure for Ordinance No. 3884; it being immediately necessary for the preservation of the public peace, health, safety, or welfare, an emergency is hereby declared to exist**

MOTION: A motion was made by Lisa Ford, seconded by David Pickel

Move to Approve Item 25-1411C approval of an emergency measure for Ordinance No. 3884; it being immediately necessary for the preservation of the public peace, health, safety, or welfare, an emergency is hereby declared to exist

The motion carried by the following vote:

Aye: 5 - David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

- C. 25-1427 **Consideration, discussion and possible adoption of Ordinance No. 3888, An Ordinance amending the Broken Arrow Code of Ordinances, Chapter 16 - Offenses-Miscellaneous, Article II - Offenses Against Public Authority, creating Section 16-50, to make it unlawful to activate or attempt to activate an outdoor warning siren without proper authorization; providing for definitions, penalties, and exemptions; and declaring an emergency**

Rachel Fields, Senior Civil Litigation Attorney, presented Item 25-1410 Ordinance No. 3888 amends Chapter 16 of the Broken Arrow Code of Ordinances by adding Section 16-50, making it illegal for any unauthorized individual to activate or attempt to activate the city's outdoor warning system. The ordinance was first previewed at the August 4 City Council meeting, accompanied by Jamie Ott, Emergency Management Director. Staff recommended adopting the ordinance, along with its emergency clause, to ensure immediate enforcement.

MOTION: A motion was made by Johnnie Parks, seconded by Lisa Ford

Move to Approve Ordinance No. 3888, An Ordinance amending the Broken Arrow Code of Ordinances, Chapter 16 - Offenses-Miscellaneous, Article II - Offenses Against Public Authority, creating Section 16-50, to make it unlawful to activate or attempt to activate an outdoor warning siren without proper authorization; providing for definitions, penalties, and exemptions; and declaring an emergency

The motion carried by the following vote:

Aye: 5 - David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

- D. 25-1428 **Consideration, discussion, and possible approval of an emergency measure for Ordinance No. 3888; it being immediately necessary for the preservation of the public peace, health, safety, or welfare, an emergency is hereby declared to exist**

MOTION: A motion was made by Justin Green, seconded by Lisa Ford

Move to Approve Item 25-1428, an emergency measure for Ordinance No. 3888; it being immediately necessary for the preservation of the public peace, health, safety, or welfare, an emergency is hereby declared to exist

Aye: 5 The motion carried by the following vote:
David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

12. Remarks and Inquiries by Governing Body Members

Mayor Debra Wimpee announced that an Honor Flight of veterans would be returning to Tulsa International Airport around 8 p.m. after a trip to Washington, D.C., where they toured national monuments. The public was invited to join in welcoming them home. Additionally, the Rotary Car Show is scheduled for Saturday, coinciding with the OSU–Texas football game.

An upcoming Trash Bash and recycling event will take place on Saturday from 8 a.m. to noon, with details available on the city's website. Residents can bring paper for shredding, batteries, medications, and even ammunition for disposal. Councilor Ford also thanked Tourism & Economic Development Director Lori Hill and building maintenance for the new, correctly sized flag displays that enhance the Council Chambers.

"Trash Bash" is a recycling rally and city clean-up—not general trash drop-off—with optional paid e-waste disposal. The council promoted the free, family-friendly Safety Spooktacular on October 25 from 6–8 p.m. in the Rose District, the Veterans Day Parade on November 1 featuring an F-16 flyover and Black Hawks, and Broken Arrow Homecoming events (a pink-out football game on Friday and a parade in the Rose District on Thursday). Also highlighted the Rotary Club's Cool Girls Car Show, which will run in conjunction with the farmers' market, featuring over 200 cars, food trucks, raffles, and auctions. Council Member David Pickel, the Rotary president, will serve as the emcee.

13. Remarks and updates by City Manager, including Recognition of Recent Accomplishments by Employees and Elected Officials - None

14. Executive Session - NONE

15. Adjournment

The meeting was adjourned at approximately 7:14 p.m.

MOTION: A motion was made by Justin Green, seconded by Johnnie Parks
Move to Adjourn

Aye: 5 - The motion carried by the following vote:
David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

Mayor

City Clerk