



**City of Broken Arrow**  
**Minutes**  
**City Council Meeting**

City Hall  
220 S 1st Street  
Broken Arrow OK  
74012

*Mayor Debra Wimpee*  
*Vice Mayor Christi Gillespie*  
*Council Member Johnnie Parks*  
*Council Member Lisa Ford*  
*Council Member Justin Green*

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<b>Tuesday, November 5, 2024</b>	<b>Time 6:30 p.m.</b>	<b>Council Chambers</b>
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**1. Call to Order**

Mayor Debra Wimpee called the meeting to order at approximately 6:30 p.m.

**2. Invocation**

Pastor Andrew Conley performed the invocation.

**3. Roll Call**

**Present: 5 -** Justin Green, Lisa Ford, Johnnie Parks, Christi Gillespie, Debra Wimpee

**4. Pledge of Allegiance to the Flag**

Vice Mayor Christi Gillespie led the Pledge of Allegiance to the Flag.

**5. Consideration of Consent Agenda**

- A. 24-86** Approval of the City Council Meeting Minutes of September 17, 2024
- B. 24-87** Approval of the City Council Meeting Minutes of October 1, 2024
- C. 24-1453** Acceptance Planning Commission meeting minutes of September 12, 2024
- D. 24-1482** Acknowledgement of the submittal of the Financial Statements for General Fund, Broken Arrow Municipal Authority, Police Sales Tax Fund, Fire Sales Tax Fund, and Visit Broken Arrow for September 2024
- E. 24-1483** Approval of and authorization to execute a Proclamation declaring November 8, 2024, as "Optimist Youth Appreciation Day" in Broken Arrow
- F. 24-1444** Approval of and authorization to execute Amendment No. 3 to Professional Consultant Agreement with BKL, Inc. for the design of the Public Works Field Office Renovation Project (Project No. 2217090)
- G. 24-1408** Notification of City Manager's and Assistant City Manager's execution of Professional Consultant Agreements and Amendments to an Agreement, as well as public Construction Contracts not subject to the Competitive Bid Act, with a Contract value of less than \$50,000
- H. 24-1473** Award the most advantageous bid to Admiral Express to provide office supplies on a city-wide basis
- I. 24-1448** Award the lowest responsible bid to Anytime Roofing Inc. for the Broken Arrow Information Technology Communications Building Roof Replacement (Project No. 2417020)
- J. 24-1468** Award the most advantageous bid to Green Acre Sod Farms for purchase of Bermuda Sod on an as-needed basis
- K. 24-1449** Award the lowest responsible bid to Ira M. Green Construction for the construction of the Highland Park Rugby Field (Project No. 196024)
- L. 24-1354** Acceptance of the donation of the Park at Adams Creek Detention Facility as "some other form of valuable consideration in lieu of building a detention facility" in accordance with Ordinance Section 25-207 for the 260 acres draining to this detention facility
- M. 24-1458** Acceptance of a Utility Easement from Siegfried Companies, Inc. on property located in the 5000 block of Olive, Broken Arrow, Oklahoma 74011, located in the Northwest Quarter of the Section 33, Township 18 North, Range 14 East, Tulsa County, State of Oklahoma, Parcel 1.0 for the Arrow Forge Waterline (Project No. 2352100)
- N. 24-1441** Approval of and authorization to execute Change Order No. 1 with Commercial Roof Solutions for the Community Park Roof Replacement (Project No. 216002)
- O. 24-1442** Approval of and authorization to execute Change Order No. 1 with Cherokee Pride Construction LLC for the Elm Avenue Culvert Replacement (Project No. SW22050)
- P. 24-1277** Approval of and authorization to execute Resolution No. 1613, a Resolution of Necessity to Condemn Property located at 21194 E 101st Street, Broken Arrow, Oklahoma, located in Section 29, Township 18 North, Range 15 East of the Indian Meridian, Wagoner County, Oklahoma, for the Events Park Infrastructure, Parcel 3.0 (Project No. 2417210)

- Q. 24-1362 Approval of and authorization to execute Resolution No. 1608, a Resolution authorizing acceptance of a General Warranty Deed for Parcel 6.0, and Temporary Construction Easement 6.1 for 23rd Street: Albany to Omaha Roadway Improvements, The Parcel is generally located at 5900 South 193rd East Avenue, Broken Arrow, Oklahoma in the Southwest Quarter of Section 31, Township 19 North, Range 15 East, Wagoner County, State of Oklahoma, from Memorial Drive, LLC., and American Southwest Properties, Inc., and authorization of payment for \$69,809.37 for the 23rd Street: Albany to Omaha Roadway Improvements, Parcel 6.0, 6.1 (Project No. ST2031)
- R. 24-1457 Approval of and authorization to execute Resolution No. 1612, a Resolution authorizing acceptance of a General Warranty Deed for Parcel 2.0, which consists of 9,084 square feet of permanent Right-of-Way, located at 9123 South 177th East Avenue in Broken Arrow, Oklahoma, in the Northeast Quarter of Section 23, Township 18 North, Range 14 East, Tulsa County, Oklahoma, from The Columbia Club of Broken Arrow, a not-for-profit corporation, and authorization of payment in the amount of \$82,000.00 for the 9th Street widening from Houston Street to Washington Street, Parcel 2.0 (Project No. ST2027)
- S. 24-1477 Acceptance of a Temporary Construction Easement from Independent School District No. 3 of Tulsa County, Oklahoma, a.k.a. Broken Arrow Public Schools on property located at 4300 East Gary Street, Broken Arrow, Oklahoma 74014, located in the Northeast Quarter of the Section 20, Township 18 North, Range 15 East, Wagoner County, State of Oklahoma, Parcel 1.0 for the Parking Lot Connection Improvements Project No. 2417210
- T. 24-1443 Acceptance of Storm Sewer and Temporary Construction Easement from Bill E and Sandra K Leach on property generally located at 8900 S 241st East Ave, Broken Arrow, Oklahoma 74014, located in the Southeast Quarter of the Section 16, Township 18 North, Range 15 East, Wagoner County, State of Oklahoma, Parcel 1.0 for the Oneta Road Storm Sewer Improvements
- U. 24-1434 Acceptance of a Utility Easement from The Birch Co., on a portion of property located approximately one-third mile east of Elm Place (161st Street), one-half mile north of Washington Street (91st Street), Tulsa County, State of Oklahoma, (Section 14, T18N, R14E) (EASE-001763-2024)
- V. 24-1360 Acceptance of a Utility Easement from Melissa Kay and William Clyde Bogle on property located at 11632 E 64th Street, Broken Arrow, Oklahoma 74012, located in the Northwest Quarter of the Section 5, Township 18 North, Range 14 East, Tulsa County, State of Oklahoma, Parcel 16.0 for the Melinda Park Sanitary Sewer Improvements, Project No. S.23030
- W. 24-1437 Acceptance of a Water Line Easement from Anthem Church, Inc., on a portion of property located approximately one-third mile north of Houston Street (81st Street), one-quarter mile east of Garnett Road (113th East Avenue), Tulsa County, State of Oklahoma (Section 08, T18N, R14E) (EASE-001776-2024)
- X. 24-1478 Ratification of the Claims List Check Register Dated October 28, 2024

MOTION: A motion was made by Justin Green, seconded by Lisa Ford.

**Move to approve Consent Agenda**

**The motion carried by the following vote:**

Aye: 5

Justin Green, Lisa Ford, Johnnie Parks, Christi Gillespie, Debra Wimpee

#### 6. Consideration of Items Removed from Consent Agenda

#### 7. Public Hearings, Appeals, Presentations, Recognitions, Awards - NONE

#### 8. Citizens' Opportunity to Address the Council on General Topics Related to City Business or Services (No action may be taken on matters under this item)

#### 9. General Council Business

- A. 24-1451 Consideration, discussion, and possible award of the lowest responsible bid to Ellis Concrete Construction, LLC, and approve and authorize execution of a construction contract for Concrete Panel Replacement Street Repair - Brentwood (Project No. ST23300)

Charlie Bright, Director of Engineering and Construction, addressed the Mayor, Vice Mayor, Council Members, and City Manager Spurgeon, noting the importance of approving a contract for a residential rehabilitation project funded by the 2018 bond. This is the first project awarded under this initiative, with more projects planned for other neighborhoods in the coming months. This project focuses on the Brentwood area near New Orleans and Aspen. After receiving five bids, the recommendation is to award the contract to the lowest responsible bidder, Ellis Concrete Construction, whose bid came under the engineer's estimate. The speaker is open to questions from the council.

There was no discussion.

**The motion carried by the following vote:**

Justin Green, Lisa Ford, Johnnie Parks, Christi Gillespie, Debra Wimpee