



**City of Broken Arrow**  
**Minutes**  
**Broken Arrow Municipal Authority**

City Hall  
220 S 1st Street  
Broken Arrow OK  
74012

*Chairperson Craig Thurmond  
Vice Chair Scott Eudey  
Trustee Johnnie Parks  
Trustee Debra Wimpee  
Trustee Christi Gillespie*

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**Tuesday, September 15, 2020**

**Council Chambers**

**1. Call to Order**

Chairperson Craig Thurmond called the meeting to order at approximately 9:12 p.m.

**2. Roll Call**

**Present: 5 -** Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey, Craig Thurmond

**3. Consideration of Consent Agenda**

- A. 20-41 Approval of the Broken Arrow Municipal Authority Meeting Minutes of September 1, 2020**
- B. 20-1103 Acknowledgement of submittal of the Broken Arrow Municipal Authority's Water Supply Report for the month of July 2020**
- C. 20-1104 Acknowledgement of submittal of the Broken Arrow Municipal Authority's Wastewater Discharge Monitoring Report for the month of July 2020**
- D. 20-1061 Approval of and authorization to execute an Enterprise Licensing Agreement with Environmental Systems Research Institute (ESRI) for software, products, and licenses**
- E. 20-1134 Approval of and authorization to execute a Global Financial Professional Services Agreement with Municipal Finance Services**
- F. 20-1144 Ratification of the recommendation by the Broken Arrow Municipal Authority Chairman as a member of the Regional Metropolitan Utility Authority to award an Agreement for Professional Engineering Services to Holloway, Updike and Bellen, Inc. for the Hailey Creek Operations and Maintenance Capital Equipment Replacements Project (RMUA Project Number WPC 21-2, BAMA Project Number 2154140)**
- G. 20-1114 Ratification of the Claims List Check Register dated September 9, 2020**  
Chairperson Thurmond asked if there were any items to be removed from the Consent Agenda. There were none.

MOTION: A motion was made by Scott Eudey, seconded by Christi Gillespie.

**Move to approve the Consent Agenda**

The motion carried by the following vote:

**Aye: 5 -** Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey, Craig Thurmond

**4. Consideration of Items Removed from Consent Agenda**

No Items were removed from the Consent Agenda; no action was taken or required.

**5. Public Hearings, Appeals, Presentations, Recognitions, Awards**

- A. 20-1142 Presentation of Programming Updates for the Curbside Recycling Program**  
Mackenzie Jones, Recycling Outreach Coordinator, discussed what would be reviewed

during her presentation. She noted most citizens chose the standard size cart and most citizens chose to participate in the recycling program; fewer than 3,000 citizens chose the smaller size cart and a little over 3,000 citizens chose to opt-out of recycling. She stated her department would continue to encourage residents to opt-into the recycling program; this was always an option. She reported cart delivery would begin Monday, September 21, 2020; cart service would begin October 5, 2020; and continuing education would continue. She discussed recent outreach and education promotions which included videos, posts, articles, mailers, updated website, cart literature, etc. She reviewed the three most common questions her department was receiving: 1) How can I change my cart order? She noted residents were free to change out cart sizes after November 30, 2020. 2) What can I do if I am unable to move my carts? She noted garage door service was available for anyone over the age of 72, and residents with disabilities with a doctor's note; this service was at no cost to the resident. 3) How will I find out scheduling information? She noted this information was included in the cart literature and would be posted on the website.

Trustee Wimpee asked about the services for residents over 72 and those with disabilities. Ms. Jones further explained how these services would work and how the necessity for these services would be verified.

City Manager Spurgeon asked when videos would be released. Ms. Jones responded videos would be released every Tuesday for a while.

## **6. General Authority Business**

### **A. 20-1140 Consideration, discussion, and possible approval of and authorization to execute an agreement between Broken Arrow Municipal Authority (BAMA) and Tulsa Recycle and Transfer (TRT) for the processing and auditing of curbside recyclables**

General Services Director Lee Zirk reported on August 4, 2020, BAMA waived formal competitive bidding for curbside recycling processing services and authorized staff and the City's consultant, Gershman, Brickner & Bratton (GBB), to negotiate these services with Tulsa Recycle and Transfer (TRT). He stated this agreement would provide for the processing of recyclables from approximately 35,000 homes serviced by the Sanitation Division. He noted the agreement would expire June 30, 2030 and contained an option to renew the Agreement for up to four (4) additional years, exercised as two (2) renewal periods, each consisting of two (2) years. He stated during the agreement, TRT would conduct two material audits each year to determine the weights of each type of Program Recyclable Material and the rejects. He stated under this agreement, if two consecutive bi-annual audits proved there was 18% or less contamination, TRT would discount the processing fee by 3%; however, if a bi-annual audit showed a contamination rate greater than 18%, the discount would be removed. He stated under the agreement BAMA would pay TRT \$78.60 for every ton of Program Recyclable Materials, including rejects, delivered by BAMA to the Recycling Facility. He stated BAMA would receive eighty percent (80%) of the revenue from the Program Recyclables which would be applied to the processing fee. He stated GBB, the solid waste consultant, estimated 720 tons of recyclables would be collected per month.

City Manager Spurgeon asked if this fit into the Broken Arrow Budget. Mr. Zirk responded in the affirmative.

**MOTION:** A motion was made by Scott Eudey, seconded by Christi Gillespie.

**Move to approve and authorize execution of the Agreement with TRT for the processing and auditing of recyclables from the cart-based curbside recycle collection program**

The motion carried by the following vote:

**Aye:** 5 - Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey, Craig Thurmond

**7. Remarks and Updates by City Manager and Staff**

There were no remarks or updates by City Manager and Staff.

**8. Executive Session**

There was no Executive Session.

**9. Adjournment**

The meeting adjourned at approximately 9:23 p.m.

MOTION: A motion was made by Johnnie Parks, seconded by Scott Eudey.

**Move to adjourn**

The motion carried by the following vote:

**Aye:** 5 - Christi Gillespie, Debra Wimpee, Johnnie Parks, Scott Eudey, Craig Thurmond

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Chairperson

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Secretary