

**AMENDMENT NO. 4
TO
AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES
BETWEEN
CITY OF BROKEN ARROW
AND
SELSER SCHAEFER ARCHITECTS (NARRATE)
FOR
PROJECT NAME: OPERATIONS CENTER ADMINISTRATION BUILDING
PROJECT NO. 2317210**

THIS **AMENDMENT NO. 4**, made and entered into this _____ day of _____ 2026, by and between the CITY OF BROKEN ARROW, OKLAHOMA, a municipal corporation of the State of Oklahoma, hereinafter referred to as "CITY", and Selser Schaefer Architects (Narrate), hereinafter referred to as "ENGINEER";

WITNESSETH:

WHEREAS, CITY and ENGINEER entered into an Agreement dated December 18, 2024 "ORIGINAL AGREEMENT" for services as set forth in said Agreement; and

WHEREAS, said ORIGINAL AGREEMENT requires ENGINEER to design and provide Construction Documents and specifications for the replacements of the upper roof wall panels including associated framing, sheathing, weather barrier and metal wall panel system for the Broken Arrow Operations Center Administration Building.

WHEREAS, CITY and ENGINEER propose to amend said ORIGINAL AGREEMENT to expand the project scope and compensation to include designs to separate electrical services for both the Broken Arrow Jail and the Operations Center Administration Building.

WHEREAS, the ORIGINAL AGREEMENT and Amendments No. 1 through No. 4 shall hereinafter collectively be referred to as the "Agreement"; and

WHEREAS, funding is now available for said additional services; and

WHEREAS, ENGINEER is prepared to provide said additional services identified in this Amendment.

NOW THEREFORE, in consideration of the promises contained herein, the parties hereto agree to amend the Agreement as follows:

1. PROJECT SCOPE.

This Amendment requires ENGINEER to conduct a site visit to observe and document the existing upper wall panels and roofing conditions, design and provide Construction Documents and specifications for the replacements of the upper roof wall panels including associated framing, sheathing, weather barrier and metal wall panel system. Additional Construction Administration associated with supplemental

scope such as submitted review, responding to questions, and site observations tasks.

2. CHANGE IN CONTRACT AMOUNT.

As compensation for the additional work, CITY shall pay ENGINEER in accordance with the terms as a change in the contract amount;

Original Contract Amount executed December 18, 2024	\$ 243,100.00
Amendment No. 1	\$ 27,350.00
Amendment No. 2	\$ 25,300.00
Amendment No. 3	\$ 7,500.00
<u>Amendment No. 4</u>	<u>\$ 4,500.00</u>

Revised Total Contract Amount \$ 307,750.00

3. AMENDED PROJECT SCHEDULE

The schedule for Amendment No. 4 is 0 days from Notice to Proceed.

4. EFFECTIVE DATE AND AUTHORIZATION TO PROCEED.

This Amendment No. 4 is effective upon signature of both parties.

Except as amended hereby, all terms of the Agreement shall remain in full force and effect without modification or change.

IN WITNESS WHEREOF, the parties have executed this AMENDMENT, in multiple copies on the respective dates herein below reflected.

OWNER:

City of Broken Arrow, a Municipal Corporation

By: _____
Michael L. Spurgeon, City Manager

Date: _____

Attest: _____
City Clerk [Seal]

Date: _____

Approved as to form:

Graham Parker
Assistant City Attorney

CONSULTANT:

Selser Schaefer Architects (Narrate)

By: Hank Spier
Hank Spier, Partner

Date: 23 March 2026

(CORPORATE SEAL, IF APPLICABLE)

Attest: Britton Howerton
Britton Howerton, Associate

Date: 3-23-26

VERIFICATION

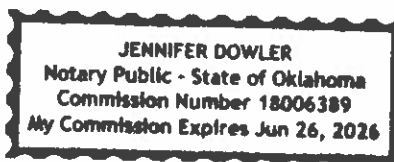
State of Oklahoma)
) §
County of Tulsa)

Before me, a Notary Public, on this 23 day of March, 2026, personally appeared Henny Spierer, known to be to be the (President, Vice-President, Corporate Officer, Member, or Other: _____) of Selser Schaefer Architects (Narrate), and to be the identical person who executed the within and foregoing instrument, and acknowledged to me that he/she executed the same as his/her free and voluntary act and deed for the uses and purposes therein set forth.

My Commission Expires:

June 26, 2026

J Dowler
Notary Public



**ATTACHMENT A
TO
AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES
BETWEEN
CITY OF BROKEN ARROW (OWNER)
AND
SELSER SCHAEFER ARCHITECTS (NARRATE)
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SCOPE OF SERVICES

1.0 AMENDMENT SCOPE

- 1.1 conduct a site visit to observe and document the existing upper wall panels and roofing conditions.
- 1.2 Design and provide Construction Documents and specifications for the replacements of the upper roof wall panels including associated framing, sheathing, weather barrier and metal wall panel system.
- 1.3 Additional Construction Administration associated with supplemental scope such as submitted review, responding to questions, and site observations tasks.

**ATTACHMENT B
TO
AGREEMENT FOR PROFESSIONAL CONSULTING SERVICES
BETWEEN
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ORGANIZATION OF SUBMITTAL DOCUMENTS

- 1.0 Upper Panel and Roofing Conditions Updates: The CONSULTANT shall submit in-full the design, construction documents, and specifications of the updated upper wall panels in PDF and a digital format compatible with AutoCAD. It can be submitted via email, data download, or memory stick.

**ATTACHMENT C
TO
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COMPENSATION AND ADDITIONAL SERVICES

1.0 BASIC COMPENSATION

The basic compensation for the Professional Consultant to perform all duties and responsibilities associated with the Scope of Services as described in Attachment A shall be in accordance with the following payment breakdown:

- 1.1 Upper Panel and Roofing Conditions Updates: The OWNER shall pay the CONSULTANT a lump sum amount of \$4,500.00 for the completion of the Upper Panel Design and Documents. This amount includes all labor, material, overhead and profit associated with the Scope of Services

**ATTACHMENT D
TO
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PROJECT SCHEDULE

- 2.0 Electrical Systems Update**
- 2.1 Notice to Proceed: TBD
- 2.2 Submit documents: 2 weeks