



City of Broken Arrow

Minutes Broken Arrow Economic Development Authority

City Hall
220 S 1st Street
Broken Arrow OK
74012

Chairperson Debra Wimpee

Vice Chair Christi Gillespie

Trustee Johnnie Parks

Trustee Lisa Ford

Trustee Justin Green

Tuesday, September 19, 2023

Council Chambers

1. Call to Order

Chairperson Debra Wimpee called the meeting to order at approximately 8:40 p.m.

2. Roll Call

Present: 5 - Justin Green, Lisa Ford, Johnnie Parks, Christi Gillespie, Debra Wimpee

3. Consideration of Consent Agenda

A. 23-57 Approval of the Broken Arrow Economic Development Authority Meeting Minutes of September 5, 2023

B. 23-1129 Approval of the August 2023 Broken Arrow Economic Development Corporation's Monthly Report

C. 23-1187 Ratification of the Claims List Check Register Dated September 11, 2023

Chairperson Wimpee asked if there were any items to be removed from the Consent Agenda. There were none.

MOTION: A motion was made by Christi Gillespie, seconded by Johnnie Parks.

Move to approve the Consent Agenda

The motion carried by the following vote:

Aye: 5 - Justin Green, Lisa Ford, Johnnie Parks, Christi Gillespie, Debra Wimpee

4. Consideration of Items Removed from Consent Agenda

There were no Items removed from the Consent Agenda; no action was taken or required.

5. Public Hearings, Appeals, Presentations, Recognitions, Awards

There were no public hearings, presentations, recognitions, or awards.

6. General Authority Business

A. 23-1207 Consideration, discussion, and possible approval of and authorization to execute an Agreement for Tax Increment Finance Counsel Services with the Public Finance Law Group, PLLC

Finance Director Cindy Arnold stated this was the same contract approved during the City Council Meeting; the contract was required to be approved by BAEDA as well.

MOTION: A motion was made by Justin Green, seconded by Johnnie Parks.

Move to approve and authorize execution of an Agreement for Tax Increment Finance Counsel Services with the Public Finance Law Group, PLLC

The motion carried by the following vote:

Aye: 5 - Justin Green, Lisa Ford, Johnnie Parks, Christi Gillespie, Debra Wimpee

7. Remarks and Inquiries by Governing Body Members

There were no remarks or inquiries by Governing Body Members.

8. Remarks and Updates by City Manager and Staff

City Manager Spurgeon stated there were housing developers with new housing developments who were running into issues with the U.S. Postal Service and mailboxes. He explained traditionally, if someone lived in a subdivision in a home, the mailbox was located in front of the home. He stated the Post Office was looking to require new developments to install multiple mailbox units such as were utilized in multifamily communities, and this was a problem for some developers. He stated the City was looking into this further and working to find a solution to the problem.

Chairperson Wimpee noted this requirement supposedly went into effect in 2017, but it was just now being required, and plats were being filed, and this was something which should have been presented to the City. She said she spoke with Congressman Hern's Office to make him aware of the situation.

City Manager Spurgeon stated this would certainly be a problem for many developments which have already obtained approval for projects and the City was working to get a handle on the situation.

At approximately 8:47 p.m. Mayor Wimpee noted there was an Executive Session and called for a recess.

MOTION: A motion was made by Christi Gillespie, seconded by Justin Green.

Move for a recess to clear the room for Executive Session

The motion carried by the following vote:

Aye: 5 - Justin Green, Lisa Ford, Johnnie Parks, Christi Gillespie, Debra Wimpee

9. Executive Session

Executive Session for the purpose of confidential communications between the Broken Arrow Economic Development Authority, the City Manager, the City Attorney and any other pertinent staff members discussing, conferring on matters and possible action in open session pertaining to:

Discussion of Economic development and specifically discussing an economic development proposal involving real property located on and encompassing part of 21101 East 101st, Wagoner County, State of Oklahoma, to include the possible transfer of property, financing, and the creation of a proposal to entice business to locate within the City of Broken Arrow, and taking appropriate action in open session, including direction to the City Manager and Staff to negotiate for an economic development proposal, under 25 O.S. § 307(C)(11).

In the opinion of the City Attorney, the Authority is advised that the Executive Session is necessary to discuss a potential economic development and disclosure will seriously impair the ability of the public body to process the economic development proposal in the public interest. After the conclusion of the confidential portion of executive session, the Authority will reconvene in open meeting, and the final decision, if any, will be put to a vote.

MOTION: A motion was made by Christi Gillespie, seconded by Justin Green.

Move to find the Executive Session necessary

The motion carried by the following vote:

Aye: 5 - Justin Green, Lisa Ford, Johnnie Parks, Christi Gillespie, Debra Wimpee

10. Adjournment

The meeting was adjourned at approximately 9:13 p.m.

MOTION: A motion was made by Christi Gillespie, seconded by Johnnie Parks.

Move to adjourn

The motion carried by the following vote:

Aye: 5 - Justin Green, Lisa Ford, Johnnie Parks, Christi Gillespie, Debra Wimpee

Chairperson

Secretary