



**City of Broken Arrow**  
**Minutes**  
**Broken Arrow Municipal Authority**

City Hall  
220 S 1st Street  
Broken Arrow OK  
74012

*Chairperson Debra Wimpee*  
*Vice Chair Christi Gillespie*  
*Trustee Johnnie Parks*  
*Trustee Lisa Ford*  
*Trustee Justin Green*

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**Monday, July 17, 2023**

**Council Chambers**

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**1. Call to Order**

Chairperson Debra Wimpee called the meeting to order at approximately 7:54 p.m.

**2. Roll Call**

**Present: 4 -** Lisa Ford, Johnnie Parks, Christi Gillespie, Debra Wimpee

**Absent: 1 -** Justin Green

**3. Consideration of Consent Agenda**

- A. 23-44** Approval of the Broken Arrow Municipal Authority Meeting Minutes of June 19, 2023
- B. 23-898** Acknowledgement of submittal of the Broken Arrow Municipal Authority's Solid Waste and Recycling report for June 2023
- C. 23-920** Acknowledgement of submittal of the Broken Arrow Municipal Authority's Wastewater Discharge Monitoring Report for the month of May 2023
- D. 23-919** Acknowledgement of submittal of the Broken Arrow Municipal Authority's Water Supply Report for the month of May 2023
- E. 23-950** Approval of and authorization to execute a Global Financial Professional Services Agreement with Municipal Finance Services
- F. 23-876** Approval of and authorization to execute Amendment No. 3 to Agreement for Professional Consulting Services with Holloway, Updike, and Bellen Inc. for Greens Lift Station and Force Main Rehabilitation & Covington Creek Manholes Replacement (Project Number 2154310 & 2154260)
- G. 23-917** Ratification of the Claims List Check Register Dated July 10, 2023  
Chairperson Wimpee asked if there were any Items to be removed from the Consent Agenda. There were none.

MOTION: A motion was made by Christi Gillespie, seconded by Lisa Ford.

**Move to approve the Consent Agenda**

The motion carried by the following vote:

**Aye: 4 -** Lisa Ford, Johnnie Parks, Christi Gillespie, Debra Wimpee

**4. Consideration of Items Removed from Consent Agenda**

There were no Items removed from the Consent Agenda; no action was taken or needed.

**5. Public Hearings, Appeals, Presentations, Recognitions, Awards**

There were no public hearings, appeals, presentations, recognitions, or awards.

**6. General Authority Business**

- A. 23-946** Consideration, discussion, and possible approval of Resolution No. 1540, a Resolution

of the Broken Arrow Municipal Authority (the “Borrower”) authorizing a loan from the Oklahoma Water Resources Board in the total aggregate principal amount of not to exceed \$20,750,000; approving the issuance of a Series 2023B Promissory Note to Oklahoma Water Resources Board in the total aggregate principal amount of not to exceed \$20,750,000, secured by a pledge of revenues and authorizing its execution; designating a Local Trustee; approving and authorizing the execution of a Trust Agreement; approving and authorizing the execution of a Loan Agreement; approving and authorizing the execution of a Security Agreement; ratifying and confirming a Lease Agreement; ratifying and confirming a Sales Tax Agreement; approving and authorizing a Note Purchase Agreement; approving various covenants; approving and authorizing application to the Oklahoma Water Resources Board; approving and authorizing professional services agreements; approving and authorizing payment of fees and expenses; and containing other provisions relating thereto

Finance Director Cindy Arnold reported during the Budget Workshops, the loan projects were reviewed, totaling almost \$20 million dollars. She stated Resolution No. 1540 authorized the loan and authorized the City to apply for an application and carry through to the closing documents. She noted the loan was not to exceed \$20,750,000 dollars. She discussed the projects which would be paid for through the loan. She asked for approval. She indicated funding would not be available until the end of October.

MOTION: A motion was made by Lisa Ford, seconded by Christi Gillespie.

**Move to approve Resolution No. 1540**

The motion carried by the following vote:

**Aye: 4 -** Lisa Ford, Johnnie Parks, Christi Gillespie, Debra Wimpee

**B. 23-949 Consideration, discussion, and possible approval of and authorization to purchase three (3) 2024 Peterbilt drive Chassis with Heil Liberty Automated Side Loader from United Engines pursuant to the Oklahoma State purchasing contract SW 197**

Director of Maintenance Service Ryan Baze reported these three side loaders would be identical to those which were purchased last year with an updated Peterbilt drive. He reported Jerry Schuber had a total of 42 trucks, 8 of which were side loaders and 29 of which were rear loaders. He stated trash trucks typically had a 7 year lifespan and Broken Arrow had trucks which were 12 years old, and the City was in need of the new trucks. He asked for approval.

Trustee Lisa Ford asked about the supply chain.

Mr. Baze explained Broken Arrow worked hard to maintain relationships with its vendors, and as a result, Broken Arrow lucked into these trucks, and he felt blessed Broken Arrow was able to secure these vehicles.

MOTION: A motion was made by Lisa Ford, seconded by Christi Gillespie.

**Move to approve and authorize the purchase of three (3) 2024 Peterbilt drive Chassis with Heil Liberty Automated Side Loader from United Engines pursuant to the Oklahoma State purchasing contract SW 197**

The motion carried by the following vote:

**Aye: 4 -** Lisa Ford, Johnnie Parks, Christi Gillespie, Debra Wimpee

**C. 23-935 Consideration, discussion, and possible approval to award the lowest responsible bid to Magnum Construction, Inc. and approve and authorize execution of a construction contract for the new Fleet Building (Project No. 2251150)**

Director of Engineering and Construction Ethan Edwards reported the needs in the Assessment Report approved by City Council identified a new Fleet Building to take care of 1,800 Broken Arrow vehicles. He noted the current Fleet Building was overcrowded; the

new building was designed to accommodate oil and tire changes on all fleet vehicles. He noted the base bid would include the building shell, site work, utilities, and a fire suppression system. He stated four bids were received and Magnum Construction had the lowest responsible bid for \$1,149,500 dollars.

Chairperson Wimpee noted she understood there were also options for this project.

Mr. Edwards concurred. He stated there were alternatives for this project including buildouts for the inside rooms, and other interior work; however, he believed City Staff would be used to complete the interior work. He stated he was recommending the base bid award.

MOTION: A motion was made by Johnnie Parks, seconded by Christi Gillespie.  
**Move to approve to award the lowest responsible bid to Magnum Construction, Inc. and approve and authorize execution of a construction contract for the new Fleet Building (Project No. 2251150)**

The motion carried by the following vote:

**Aye: 4 -** Lisa Ford, Johnnie Parks, Christi Gillespie, Debra Wimpee

#### **7. Remarks and Inquiries by Governing Body Members**

There were no remarks or inquiries by Governing Body Members.

#### **8. Remarks and Updates by City Manager and Staff**

City Manager Spurgeon stated he completed the letter to be sent out regarding the utility rate adjustments and LifeRide notification. He stated he would send out the draft to the City Council later this week.

#### **9. Executive Session**

There was no Executive Session.

#### **10. Adjournment**

The meeting was adjourned at approximately 8:01 p.m.

MOTION: A motion was made by Johnnie Parks, seconded by Christi Gillespie.

**Move to adjourn**

The motion carried by the following vote:

**Aye: 4 -** Lisa Ford, Johnnie Parks, Christi Gillespie, Debra Wimpee

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Chairperson

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Secretary