



City of Broken Arrow
Minutes
Broken Arrow Municipal Authority

City Hall
220 S 1st Street
Broken Arrow OK
74012

Chairperson Craig Thurmond
Vice Chair Scott Eudey
Trustee Mike Lester
Trustee Johnnie Parks
Trustee Debra Wimpee

Tuesday, January 15, 2019

Council Chambers

1. Call to Order

Chairperson Craig Thurmond called the meeting to order at approximately 7:00 p.m.

2. Roll Call

Present: 5 - Debra Wimpee, Johnnie Parks, Mike Lester, Scott Eudey, Craig Thurmond

3. Consideration of Consent Agenda

Chairperson Thurmond asked if there were any items to be removed from the Consent Agenda. There were none.

MOTION: A motion was made by Mike Lester, seconded by Johnnie Parks.

Move to approve the Consent Agenda

The motion carried by the following vote:

Aye: 5 - Debra Wimpee, Johnnie Parks, Mike Lester, Scott Eudey, Craig Thurmond

- A. 19-26 Approval of Broken Arrow Municipal Authority Meeting Minutes of January 2, 2019**
- B. 19-127 Acknowledgement of receipt of Oklahoma Department of Environmental Quality (ODEQ) Permit No. SL000072180795 for construction of County Line Trunk Sewer (Project No. S.1609)**
- C. 19-133 Ratification of Professional Service Agreement and Amendment with COX | McLAIN Environmental Consulting, Inc. for environmental services for the County Line Trunk Sewer Project (S.1609)**
- D. 19-126 Ratification of Professional Service Agreement and Amendment with Eagle Environmental Consulting, Inc. for environmental services for the County Line Trunk Sewer Project (S.1609)**
- E. 19-132 Ratification of Professional Service Agreement with Terracon Consultants, Inc. for environmental services for the County Line Trunk Sewer Project (S.1609)**
- F. 18-1412 Approval of the Broken Arrow Municipal Authority Claims List for January 15, 2019**

4. Consideration of Items Removed from Consent Agenda

There were no items removed from the Consent Agenda. No action was required or taken.

5. Public Hearings, Appeals, Presentations, Recognitions, Awards

- A. 19-142 Presentation by the General Services Director about updates in regards to the Recycling Pilot Projects**

General Services Director, Lee Zirk, reported the Recycling Pilot Projects would start January 24, 2019 and January 25, 2019. He stated the last update was on October 2, 2018 at which time there were many items to accomplish prior to start. He reported on October 15, 2018

contact letters were sent informing residents of selection to participate in the pilot program and inviting said residents to an Open House in November. He stated on November 13, 2018 and November 14, 2018 Open House sessions were held and were very successful. He reported in January the refuse crews delivered information packets regarding the Pilot Projects; he listed and reviewed the various documents included in the information packets. He noted he worked with Krista Flasch to develop a Recycle BA website and he felt Ms. Flasch did a marvelous job developing the website.

Communications Director Krista Flasch indicated the Recycle BA website, www.recycleBA.com, was designed to answer questions about the Recycling Pilot Project. She noted the landing page contained the bulk of information and included five 30 second videos illustrating where to store carts, where to place the carts curbside, how to use the carts and what should be recycled. She reported there was also a link to the Action Center BA issue reporting application which was specifically linked to a section reserved for reporting recycling issues.

Mr. Zirk stated all necessary truck equipment was in place and the drivers participating in the Pilot Program had visited the Tulsa Recycle and Transfer for Orientation Training. He stated a message was released via Next Door informing residents of the Pilot Program start, as well as a robo-call. He reported tomorrow morning the carts would arrive and a cart team would assemble and distribute the carts; he expected it would take four days to deliver the carts. He noted a color flyer indicating types of recyclable materials would be affixed to each cart prior to delivery. He displayed a magnetic decal which would be applied to the recycling collection trucks which read "Recycle BA". He indicated tomorrow the recycle routes would be uploaded into the route-ware system and the routes would be test run prior to the program start date. He reported the consultants, Gershman, Brickner and Bratton (GBB), would send a collections expert to assist during the first two days of the project. He noted extensive data would be collected during the Pilot Programs including two recycling audits conducted at the sorting facility; the first on March 7 and 8, 2019 and the second at the end of the project May 16 and 17, 2019. He explained the audit measured the amount of each material recycled and would indicate an increase or decline in collected recycled materials. He reported Shapard Research would conduct a survey at the close of the Pilot to determine program use, satisfaction, etc. He indicated all collected data would be consolidated into a final report at the end of the pilot project. He reported Staff was working on an "Oops Tag" or "Contamination Tag" which would be hung on a container when Staff noticed a container was particularly contaminated; the tag would explain how to improve the quality of recyclables. He noted the Pilot Program was a learning process, both for the citizens and the city. He recommended referral of citizens with recycling questions to his office which was staffed and prepared to answer questions.

Trustee Mike Lester thanked Mr. Zirk for his efforts.

City Manager Spurgeon concurred with Mr. Zirk; the Pilot Program was a learning experience. He stated he felt it was important for all included residents to participate in the program and to give both positive and negative feedback which was necessary to determine the success of the program and to determine if Broken Arrow would continue with a recycling program.

Trustee Johnnie Parks asked if the contact number was the -8373 number. Mr. Zirk responded in the affirmative. Trustee Parks asked if many residents refused to participate. Mr. Zirk responded several residents expressed an intense dislike of the cart, but staff encouraged the residents to try the carts for the duration of the Pilot and indicated the carts would be picked up at the end of the Pilot if the resident wished. Trustee Lester stated he found, at the Open House Meetings, most residents who disapproved of cart use were willing to test the cart use during the Pilot. Trustee Parks stated the Open House he visited was well-attended and a positive experience. Vice Chair Scott Eudey indicated the Pilot Program was in place to enable City Council to make an informed decision regarding recycling in Broken Arrow. He

encouraged participation in the Pilot.

Mr. Zirk noted Shapard Research and the survey was an excellent venue for residents to express opinions. He explained Shapard would report its findings to the city. He stated if any resident was not contacted by Shapard Research, said resident should contact his office and Staff would ensure Shapard Research reached out.

6. General Authority Business

- A. 19-137 **Consideration, discussion, and possible approval of Resolution No. 1179, a Resolution authorizing a loan from the Oklahoma Water Resources Board in principal amount not to exceed \$4,255,000; authorizing the issuance of a Series 2019A Clean Water SRF promissory note in the principal amount of said loan; approving and authorizing the execution of a loan agreement for Clean Water SRF loan and a security agreement pertaining to said promissory note; ratifying and confirming a lease agreement and operation and maintenance contract and a security agreement with the City of Broken Arrow; approving and authorizing payment of fees and expenses; approving various covenants and authorizing execution of other documents pertaining to said loans and containing other provisions relating thereto**

Finance Director Cindy Arnold reported in the fall of 2008 Broken Arrow Municipal Authority authorized submission of a loan application to the Oklahoma Water Resource Board for an amount not to exceed \$4,255,000 dollars to cover costs and reimbursement of payment costs associated with the Lynn Lane Wastewater Treatment Plant. She reported the loan was priced at 2.57% and was approved on December 6, 2018 with a tentative closing date of January 24, 2019. She stated Staff recommended approval of Resolution No. 1179 and authorization of its execution.

MOTION: A motion was made by Scott Eudey, seconded by Mike Lester.

Move to approve Resolution No. 1179 and authorize its execution

The motion carried by the following vote:

Aye: 5 - Debra Wimpee, Johnnie Parks, Mike Lester, Scott Eudey, Craig Thurmond

7. Executive Session

There was no Executive Session.

8. Adjournment

The meeting adjourned at approximately 7:19 p.m.

MOTION: A motion was made by Johnnie Parks, seconded by Debra Wimpee.

Move to adjourn

The motion carried by the following vote:

Aye: 5 - Debra Wimpee, Johnnie Parks, Mike Lester, Scott Eudey, Craig Thurmond

Attest:

Chairman

Secretary