



City of Broken Arrow
 PO Box 610
 Broken Arrow OK 74013
 Phone: (918) 259-2411 Ext. 2399

Courtesy Notice	Case Number: PROP-024826-2025
	Case Type: Property Maintenance Violation
	Date Case Established: 09/17/2025
Compliance Deadline: 09/24/2025	

Owner: DONALD R AND MARGRETTE ROYSTON

Mailing Address

DONALD R AND MARGRETTE ROYSTON
 16513 E 127TH ST S
 BROKEN ARROW, OK 74011-4306

The City of Broken Arrow takes pride in the health, safety, welfare and appearance of our community and we are asking for your assistance in this effort. We understand that you may not be aware of the city codes that pertain to the maintenance of your property.

Neighborhood Engagement has been notified of a possible violation(s) on your property located at the below address.

Address

Parcel

16513 E 127TH ST S
 BROKEN ARROW, OK 74011

97402740237810

The possible City Code Violation(s) consist of the following:

Violation: IPMC 304.1 Exterior Structure (General) - Exterior Structure (General)

International Property Maintenance Code Section 304.1 General: The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare.

Corrective Action: Repair exterior structure as set out in the International Property Maintenance Code Section 304.1.

Compliance Date: 09/24/2025

Violation: IPMC 304.13 Exterior Structure (Windows) - Exterior Structure (Window)

International Property Maintenance Code Section 304.13 Window, skylight and door frames: Every window shall be kept in sound condition, good repair and weather tight.

Corrective Action: Repair or replace windows, skylights, doors and frames as set out in the International Property Maintenance Code Section 304.13.

Compliance Date: 09/24/2025

Violation: IPMC 304.6 Exterior Walls - Exterior Walls

International Property Maintenance Code Section 304.6 Exterior walls: Exterior walls shall be free from holes, breaks, and loose or rotting materials; and maintained weatherproof and properly surface coated where required to prevent deterioration.

Corrective Action: Repair or replace exterior walls as set out in IPMC 304.6.

Compliance Date: 09/24/2025

We are making this contact with you in advance of an on-site investigation to extend the opportunity for you to voluntarily comply with the ordinances by abating the possible violation(s). Every individual's maintenance of their property will contribute to the overall positive appearance of the community.

Please comply with this courtesy notification by the compliance date indicated above.

If you feel you have received this Courtesy Letter in error or have any questions, please contact the Neighborhood Engagement Office at (918) 259-2411, Ext. 2399.

Your compliance is appreciated.



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Sincerely,

Holly Todd
Administrative Clerk

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