



# City of Broken Arrow

## Minutes

### Broken Arrow Economic Development Authority

**Chairperson Debra Wimpee**  
**Vice Chairman Johnnie Parks**  
**Trustee Lisa Ford**  
**Trustee Justin Green**  
**Trustee David Pickel**

City Hall  
220 S 1st Street  
Broken Arrow, OK  
74012

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**Tuesday, September 2, 2025**

**Council Chambers**

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#### **1. Call to Order**

Chairperson Debra Wimpee called the meeting to order at 7:11 p.m.

#### **2. Roll Call**

**Present: 5 -** David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

#### **3. Consideration of Consent Agenda**

- A. 25-66** Approval of the Broken Arrow Economic Development Authority Meeting Minutes of August 19, 2025
- B. 25-1254** Approval of and acceptance of an assigned lease agreement between Ladonna Ross and the City of Broken Arrow for office space lease for the Broken Arrow Tourism and Economic Development office located at 123 North Main Street
- C. 25-1247** Ratification of the Claims List Check Register Dated August 25, 2025

MOTION: A motion was made by Johnnie Parks, seconded by Lisa Ford  
**Move to approve the Consent Agenda**

The motion carried by the following vote:

**Aye: 5 -** David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

#### **4. Consideration of Items Removed from Consent Agenda - NONE**

#### **5. Public Hearings, Appeals, Presentations, Recognitions, Awards - NONE**

#### **6. General Authority Business - NONE**

#### **7. Remarks and Inquiries by Governing Body Members**

#### **8. Remarks and Updates by City Manager and Staff**

City Manager Michael Spurgeon announced that at the first October meeting, he will ask the Council to formally create the Downtown Master Plan Update Committee. Working with Rocky Henkel's team, he will bring recommendations for the committee's format and membership, with about 20 individuals expected to be appointed, including community partners and Council-selected representatives. A consultant will be engaged through a request for qualifications to facilitate the process. City Manager Spurgeon described this update as a

“two-minute warning,” encouraging Council members to begin considering potential appointees ahead of the formal action.

**9. Executive Session - NONE**

**10. Adjournment**

The meeting was adjourned at 7:13 p.m.

MOTION: A motion was made by Lisa Ford, seconded by David Pickel

**Move to Adjourn**

The motion carried by the following vote:

**Aye: 5 -** David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

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Chairperson

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Secretary