

## **PROMOTIONAL LICENSE ON CITY PROPERTY**

1. The City of Broken Arrow (CITY) hereby enters into this agreement with the Broken Arrow Chamber of Commerce. The CITY hereby grants the license to the Broken Arrow Chamber of Commerce (CHAMBER) for the use of the entire Central Park, exclusive of the swimming pool and the Central Park Community Center, ("PARK") beginning at 8 a.m. on Friday, July 15, 2022 and expiring at 7 p.m. on Saturday, July 16, 2022.
2. The license grants the CHAMBER the use of the Park for the Taste of Summer event. The license grants the CHAMBER the use of the PARK for set up purposes only, beginning at 8 a.m. on Friday, July 15, 2022 until 10 a.m. on Saturday, July 16, 2022. The CHAMBER may open the Park for the event no earlier than 10 a.m. on Saturday, July 16, 2022 and shall terminate at 3 p.m. on the same day. The Park may be used until 7 p.m. on Saturday, July 16, 2022 for clean-up purposes only, at which time this license will expire and all event related equipment shall be removed from the premises.
3. The CHAMBER may select at their discretion and expense, such promotional facilities and displays as it deems desirable, including, but not limited to, fairs, amusement rides, artistic displays, and other facilities as needed for recreational, artistic, or cultural displays. Permits, such as banner, tent, vendor/merchant, if required, shall be the responsibility of the CHAMBER to obtain from appropriate CITY offices. The CHAMBER may select or limit the vendors who are permitted to sell wares within the licensed area; however, this license does not provide for any such restrictions to private property. The CHAMBER shall ensure that all such vendors have valid sales tax identification numbers and shall require by contract that all such vendors collect and report sales tax to Broken Arrow's account with the Oklahoma Tax Commission. The CHAMBER shall provide a vendor list to the City by July 1, 2022. The CITY retains the right to enforce all ordinances of the CITY as are applicable and appropriate to the location. Unless otherwise agreed by the parties, the CHAMBER shall be solely responsible for all costs of installation, maintenance, and repair of any facilities required, selected or permitted by it as part of Taste of Summer activities, and shall hold the CITY harmless from any claims arising in tort or in contract from the selection, installation, maintenance, or operation of such facilities or from the grant or refusal of vendor permits. Provided further that the actual selection of sites for carnival rides and other buildings/facilities, which are located in the park, shall be subject to the approval of the Community Development Manager and Chief Building Inspector, or other person(s) designated by the CITY.
4. The CHAMBER shall further be responsible for arranging for all such utilities as may be required, including adequate sanitary facilities, and shall also be responsible for arranging and obtaining the necessary vendor permits from the City and the necessary food permits for the food booths and trucks from Tulsa City-County Health Department. No alcoholic beverages may be sold at the event.

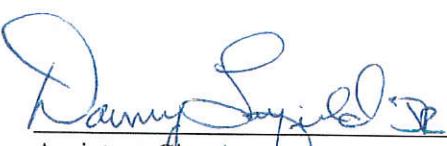
5. The CHAMBER or its licensees shall not remove or damage any trees or other plantings in the licensed area, nor damage any publicly owned property such as traffic signals, sidewalks, streets, etc. in any way. The CHAMBER shall not alter or dismantle the doors, windows, gymnasium seats, fencing or other appurtenances to the Community Center, or swimming pool area, nor shall they allow this to be done by others. Damages to the park, parking lots, and other facilities within the park resulting from the event shall be repaired at the expense of the CHAMBER.
6. Neither the CHAMBER nor any vendor may use any loud speaker system or public address system, except for the speaker system used at the grandstands or designated entertainment areas and on the carnival attractions absent the separate advance approval of the City Council. The sound system shall be turned on only between the hours of 9 a.m. and 9 p.m. so as not to unduly interfere with the peace and quietude of the adjoining residential areas.
7. The CHAMBER shall be responsible for establishing and conducting a meeting with the Events Liaison prior to the start of any construction or move in. Said meetings shall be called to arrange for all appropriate public safety responses, and to minimize the interference with other CITY functions and locations not involving the licensed premises. The CITY will provide Police, Fire and other City personnel and services as necessary. The CHAMBER shall be responsible for abiding by the Special Events Regulations and timeline.
8. The CHAMBER shall provide appropriate premise and general liability insurance policies with the single limit of \$1 million for all losses caused by the use of the licensed premises during the duration of the license. A copy of the policy shall be filed with the Event Coordinator prior to July 1, 2022 and shall name the CITY as an additional named insured.
9. The CHAMBER shall do its utmost to curb illegal parking in residential areas surrounding Central Park with the City of Broken Arrow's assistance. The CITY will provide the CHAMBER with the names and addresses of persons living or doing business in the area bound generally by Houston Street to the north, Lynn Lane to the east, Elm Place to the west, and Urbana Street to the south. The CHAMBER shall be responsible for notifying the homeowners and businesses in this area of the upcoming festival.
10. It is the event organizers' responsibility to cancel events due to pending or forecasted inclement weather and to notify all parties of the cancellation. Should inclement weather be an imminent public safety concern then the City of Broken Arrow Emergency Manager shall have authority to cancel the event.
11. Failure of the CHAMBER to meet all CITY Special Event Regulations and CITY timelines related to the Event shall result in the forfeiture of the CHAMBER's ability to utilize CITY property for the event and shall result in the termination of all of CITY responsibilities under this licensing agreement. All monies previously paid by CITY to the CHAMBER shall be reimbursed no later than 24 hours after written demand.

12. It is the responsibility of CITY to provide the following items to the CHAMBER for the 2022 Event:

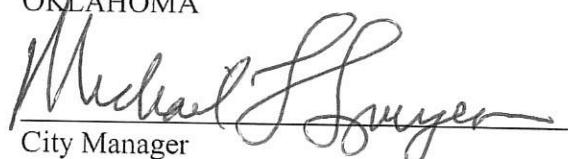
- Services from Police Department during the event
- Services from Fire/EMS Department during the event
- Services from the Streets & Stormwater Department for barricades and street closings pertaining to the event
- Services, rental and city stage from Parks & Recreation Department on July 15 and 16
- Services from the Maintenance Department for covering gym floors and hooking up electric to City equipment on July 15 and 16
- Water and Electric Utilities Fees for July 15 and 16
- Vendor/Merchant and tent permits pertaining to the event

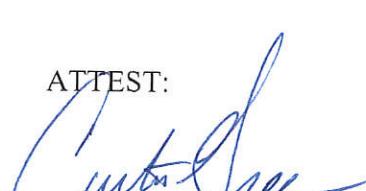
Dated this 16<sup>th</sup> day of June 2022.

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Assistant City Attorney

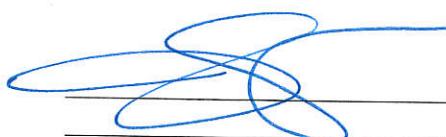
CITY OF BROKEN ARROW,  
OKLAHOMA

  
\_\_\_\_\_  
City Manager

ATTEST:  
  
\_\_\_\_\_  
City Clerk (Seal)



CHAMBER OF COMMERCE OF  
BROKEN ARROW, OKLAHOMA

  
\_\_\_\_\_  
, President

STATE OF OKLAHOMA      )  
                                    ) ss:  
COUNTY OF TULSA      )

Before me, a Notary Public, on this 15<sup>th</sup> day of June, 2022, personally appeared, Jennifer Conway, known to me to be the identical person who executed the within and foregoing instrument, as the Pres. Chamber BA (title) and acknowledged to me that he executed the same as his free and voluntary act and deed for the uses and purposes therein set forth.

Kelly Hawver  
Notary Public

My Commission Expires:

8/31/2023

