



City of Broken Arrow
City Council
Special Joint Meeting
Minutes

City Hall
220 S. 1st Street
Broken Arrow Ok
74012

Mayor Debra Wimpee
Vice Mayor Johnnie Parks
Council Member Lisa Ford
Council Member Justin Green
Council Member David Pickel

Tuesday May 12, 2026

Council Chambers

1. Call to Order

Mayor Debra Wimpee called the meeting to order at 4:00 p.m.

2. Invocation

Tom Cook led the Invocation.

3. Roll Call

4. Roll Call

Present: 5 - David Pickel, Lisa Ford, Johnnie Parks, Debra Wimpee, Justin Green.
It was noted for the record that Council Member Justin Green arrived at 4:12 p.m.

5. Pledge of Allegiance to the Flag

Council Member David Pickel led the Pledge of Allegiance.

6. General Council Business

A. 26-660 Presentation, discussion, and possible direction regarding the revenues, expenditures and budgets of the City of Broken Arrow, Broken Arrow Municipal Authority, and the Broken Arrow Economic Development Authority, the proposed Fiscal Year 2027 Budgets and Financial Plans for the General Fund, Broken Arrow Municipal Authority, Broken Arrow Economic Development Authority and other funds of the City of Broken Arrow

City Manager Micheal Spurgeon welcomed Council and staff, provided an outline of the meeting's purpose, and noted that the budget strategy over the last decade has been to focus the City's expenditures around five or six areas including public safety services and the community's overall well-being, economic development focusing on growth and development within the community of Broken Arrow, innovative municipal government operations, fiscal sustainability and strategic public investment, and transparency and communication with citizens.

Mr. Spurgeon went on to list the number of staff employed by the City of Broken Arrow, 915 full-time, 12 part-time, and 97 seasonal employees. Personnel costs make up the largest share of operating budgets at 68.5% of the general fund. The proposed FY27 budget is just over \$487 million dollars, which not only includes personnel costs, but consists of capital improvement projects approved by citizens and Council.

Council Member Justin Green arrived at 4:12PM.

Mr. Spurgeon then spoke more about economic development opportunities within Broken Arrow and future potential projects such as Highway 51 corridor, to encourage manufacturing and industrial business. He also noted that the Tourism Board's decision, along with Council's support regarding film incentives, has and will continue to pay dividends, and expects more opportunities involving films and film festivals in Broken Arrow in the future.

City Manager Michael Spurgeon informed Council that included in the Sales Tax Capital Improvement Fund (STCI), there is \$150,000 allotted to conduct an airport feasibility study to determine cost and potential revenue generation from such a project. Mayor Wimpee inquired if there has ever been an airport feasibility study in the past, and Assistant City Manager Kenny Schwab informed Council that an airport feasibility study had been conducted in the late 1980s. Vice Mayor Johnnie Parks indicated that the sooner the better regarding this type of project.

Mr. Spurgeon indicated that this type of project would likely be to the East, and that a study is necessary if it is thought this may be a project to consider.

Mr. Spurgeon provided specifics on the Broken Arrow Municipal Authority (BAMA), stating there are 295 full-time staff and 3 part-time staff. He recommended not to increase staff currently and reorganize some staff within the Authority with additional recommendations coming in July 2026.

The next item Mr. Spurgeon discussed was the need for a feasibility study for both a transfer station and a green waste disposal site. Current practice is to transport green waste to the west side of Tulsa County resulting in very high operational cost. Results of the studies will be provided to Council/BAMA in FY27.

City Manager Michael Spurgeon then completed his executive summary of the proposed budget.

The municipal budget is a policy document, a financial plan, an operational guide, as well as a tool to communicate to the public. The budget serves as a blueprint for the following purposes. To review and confirm the priorities of local government. They determine service levels based on those priorities and sustainable resources available and thoroughly plan our program of work for the implementation within the operations over the fiscal year. All the departments work within the budgets the council members approve, and work to make sure we provide those services of the five areas discussed earlier which are the main areas of our responsibility.

Mr. Spurgeon stated that for budgeting and financial reporting, the City follows a fiscal year from July 1 through June 30 and reviewed the City's FY27 budget book contents. City Manager provided the current sales tax rates for Tulsa County - 8.417%, and Wagoner County - 9.60%. Next, he continued stating that sales tax has been trending flat, and that inflation and continued supply chain availability are continued challenges, and the continued over-dependence on sales tax. Mr. Spurgeon provided a graph displaying the FY26 sales tax breakdown by month.

Mr. Spurgeon informed Council that the proposed FY27 Municipal Budget is \$487,039,418 for the entire organization with the following breakdown of expenses: operational expenses are marked as \$194,629,027 with a 7.4% increase over the previous year of \$181,147,810. The capital outlay is marked for \$242,723,658, a 5.2% increase over previous year of \$230,759,433. Debt Service is presented with \$49,686,733, an 18.04% increase over the previous year. Finance Director Cindy Arnold provided details regarding Debt Service including GO Bonds, OWRB loan, Hackberry loan, the amphitheater loan.

City Manager Michael Spurgeon reviewed the FY27 City of Broken Arrow total workforce of 1,024, composed of 915 full-time employees and 109 part-time and seasonal employees. He went to note the FY 2027 General Fund be \$158,527,205 to include expenditures, transfers out, ending fund balance, and that the FY26 General Fund balance is \$153,662,215. This proposed general fund is an overall increase of 3.17%. Total Revenues for FY 2027 including transfers totals \$124,141,256. The City Manager and staff project sales tax at 1.5% over estimated actuals based on historical data.

Finance Director Cindy Arnold explained the data points within the General Fund Operational expenses.

Vice Mayor Johnnie Parks asked the City Manager about additional safeguards for water resources for current and future residents of Broken Arrow. Assistant City Manager Kenny Schwab responded with details on current projects and agreed water resources are important to the city. Mr. Spurgeon assured the council members as to future planning the city staff are doing to protect future interests in water and sewers in Broken Arrow.

Mayor Wimpee asked for additional information on the legal departments and salary ranges for government employees. Finance Director Cindy Arnold answered the question with details on payments and the rate increases.

Mr. Spurgeon moved to the next item, vehicle replacement recommendations. He discussed adopting a policy for vehicle replacements approved by the council to help justify the \$2,651,000 budget.

Next, Mr. Spurgeon detailed the Sales Tax Capital Improvement Fund (STCI). The STCI will generate \$10,783,868 in revenue in fiscal year 2027. Other highlights include a downtown sound system for \$200,000, a new municipal services building for \$28 Million, repairs to the Bass Pro Shop parking lot for \$500,000, the airport feasibility study for \$150,000, and an upgrade to the agenda management software for \$150,000.

City Clerk Curtis Green provided details regarding the need for a new agenda software management system for the city which will update and provide additional capabilities to the

city. Mr. Green advised that the City would release a Request for Proposals (RFP) for the software in the summer of 2026.

Mr. Spurgeon listed that the total STCI with rollover money from previous years is \$49,114,892. A full list of the items could be found in the workbook. He went on to talk about the street sales tax fund with estimated revenue growth to \$5,591,833. The Police Sales tax fund is \$41,737,115 in total revenues. Fire sales tax fund totals \$37,262,691 in revenues.

Human Resources Director Kelly Cox presented an overview of the department and presented their budget for FY 2027. She noted that 66% of the budget is dedicated to salary and benefits. Other additional spending includes training & development at 17%, internal Systems at 13% and recruitments & onboarding at 12%. Strategic priorities include providing services to the City of Broken Arrow employees. She then detailed the demographic information of applicants to the City of Broken Arrow as well as other details of the workforce.

Next, Community Development Director Rocky Henkel addressed the meeting with the departmental budget breakdown, responsibilities of the department including highlights on building permit, valuations, and inspection reporting. They are also responsible for code enforcement, farmers markets, and 40 annual special events. Vice Mayor Parks remarked at the development on housing outside of boundaries of Broken Arrow.

Solid Waste and Recycling Director Jerry Schuber began by noting that the department has over 40,000 customers. He listed additional highlights of projects started by the department including an app, and an AI powered Customer Service telephone service to answer questions at any time of day. Changes to a service day program within the solid waste department was detailed aligning it to industry standards. Additional internal programs included coaching for supervisory staff allowing for better group cohesion. He highlighted a plan to encourage recycling and better recycling standards, including a gold lid for recycling bins for those who are exemplary recyclers.

Mr. Schuber provided more details about the need for transfer station needs and the positive impact it would have for the community. Additionally, he discussed the benefit of the feasibility study regarding green waste and answered questions related to green waste and side-load trucks from Council.

City Manager Michael Spurgeon advised that the schedule to take a break before reviewing the Broken Arrow Municipal Authority (BAMA) FY27 Budget.

MOTION: A motion was entered by Justin Green and seconded by Lisa Ford.

Motion to recess the special meeting for 30 minutes.

The motion carried the following vote:

Aye: 5 - David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

The meeting was held in recess at 5:37pm.

At 6:07 PM, a motion was called to reconvene the meeting.

MOTION: A motion was entered by Vice Mayor Johnnie Parks, seconded by Lisa Ford.

Motion to reconvene the Special Joint Meeting of the City Council after recess.

The Motion carried the following vote:

Aye: 5 - David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

Mr. Spurgeon introduced members of his staff to the group to reconvene the meeting after the break. Engineering and Construction Director Charlie Bright and Finance Director Cindy Arnold introduced staff members in attendance.

City Manager Michael Spurgeon advised that Assistant City Manager Kenny Scwab would present the Broken Arrow Municipal Authority (BAMA) budget to Council. Mr. Schwab reviewed the departments that compose BAMA Public Works, including IT, City Manager, Finance, General Government, Solid Waste and Recycling, Maintenance Services, Engineering/Construction, Streets/Stormwater, and Utilities departments. The FY27 BAMA Budget expenditures are projected to be \$187,714,873 with a 5.91% increase over last year's budget. Mr. Schwab discussed the importance of reserves for emergency situations. Additionally, he spoke about highlights that include a plan that include \$5 Million dollar in "pay as you go" capital, OWRB (Oklahoma Water Resource Board) Project of over \$26 million, existing OWRB projects at over \$44 million with a total of OWRB project at \$71,639,461.

Mr. Schwab provided details regarding budget expenditures related to personnel services in the amount of \$28,819,025, other services at \$23,566,125, materials \$8,679,200, totaling

\$61,064,250. He also mentioned is the debt Service at \$18,319,910 and transfers out of \$25,453,000. Mr. Schwab provided details regarding Pay as you go Capital which includes street sweeper, mini excavator, mini track loaders, backhoes, and wastewater blower replacements, all hitting over six figures in price.

Detailing the Clean Water Loan Program, Mr. Schwab provided an overview of seven different wastewater projects with a total cost of \$24,244,000.00. Safe Drinking Water Loan Program encompasses six different projects for a total of 2,610,000.00.

Finance Director Cindy Arnold reviewed the final slide which included details regarding General Obligation (GO) Bonds for FY27. In 2018 the voters approved \$210 million dollars. This ten-year bond is ending in 2026 with 18 million going into big projects like construction for the widening of Houston Street, rehab and resurfacing of residential streets. Also in this section are storm water improvements for Arrowwood Estates, Lancaster Park, Tiger Creek for a total of \$2,440,000.

City Manager Michael Spurgeon then went on to detail the General Obligation Bond Projects, noting there are \$86.5 million in current 2011, 2014, and 2018 GO Bond projects. He went on to say that the Proposed FY27 budget includes 2018 GO Bond Sale of 18,775,000. In which the last sale of the 2018 \$210 million bond authorization.

Engineering and Construction Director Charlie Bright provided an overview of the proposed 2026 General Obligation Bond sale schedule. He indicated that many hours of planning and review from the whole team went into developing this draft schedule. He also noted that obstacles in different parts of the bond sale timeline affects the overall timeline. Focusing on the first 3-4 years, they have established a draft priority list for funding and construction. Year 1 – 2 is proposed to focus on construction in the Rose District Plaza. Additional improvements to the Washington and 1st Street intersection, Main Street improvements in conjunction with the new municipal building are focused on years one and two. Following these, more improvements to the Tucson and Olive intersection, the Omaha street widening, and New Orleans Street widening are slated for the following year. After further highlights, Mr. Bright offered to answer additional questions on the bond sale schedule and project planning.

Mr. Spurgeon then urged the City Council to set up a separate meeting to delve into the details of the bond sale and the projects they fund.

Streets and Stormwater Director Tim Wilson presented the proposed Street Maintenance Program for FY 2027. A special revenue fund is a special fund to maintain city streets, sidewalks, and stormwater improvements. GIS street inventory total 1661 lane miles with a breakdown of those street as 23% concrete and 77% as asphalt. He went on to detail Pavement Condition Index (PCI) of the roads with all being between the mid to low 60s. Mr. Wilson would like to see that PCI level increase to 70 with a cost of \$13,000,000. The recent PCI assessment is ranked in the “Good” category. He then detailed additional preventive maintenance the department provides and the roads where that maintenance is currently underway. Mr. Wilson provided an overview of the criteria for project prioritization. Lastly, he highlighted projects and costs for detailed in the FY27 budget.

Finance Director Cindy Arnold presented the Manual of Fees. The Manual compiles fees and costs for development, license and registration of various occupations and establishments, utilities, parks and recreation facilities, Fire department fees, including charges for Emergency medical Services, and Various copying and search charges. Compilation of the Manual was designed to maximize transparency and provide a single reference source for citizens and those transacting business with the City of Broken Arrow. Changes to the manual include Community center fees for non-residents. Discussion on usage and profit margins was had between Mr. Spurgeon and Council Member Green.

Next, Ms. Arnold covered additional changes to the Manual of Fees providing information related to fees related to services provided through the City.

Mr. Spurgeon then presented the total budget of \$487,039,418.

MOTION: A motion was made by Justin Green, seconded by Lisa Ford
Move to Adjourn

The motion carried by the following vote:

Aye: 5 - David Pickel, Justin Green, Lisa Ford, Johnnie Parks, Debra Wimpee

7. Adjournment

Mayor

City Clerk