

Public Contract
Application for
Contract Change Order #2

Project Name: Operations Center Administration Building Renovation Project Number: 2317210
 PO Number: 22601529 Date of Application: Monday, February 9, 2026
 Contractor: Myers-Cherry Construction, LLC Submitted By: Dave Myers

Summary of Change in Scope of Work

The following scope of work consisting of work location, work description, established quantities, and timeline for completion has been reviewed and agreed upon by the contractor, the origin funding department, and the Engineering and Construction Department.

Change of Work Items Included in this Change Order:

- Change Order #2 is in regards to PR 02- Electrical System Revisions. This includes providing independent electrical service for both the
- 1) City of Broken Arrow Jail and City of Broken Arrow Operations Center Administration Building. The scope also includes the replacement of existing electrical panels servicing the OPS Building.
 - 2) This Change Order also includes two months of general conditions and general requirements that was credited back in PR 01, as the final electrical service changes cannot be complete until the generator for the jail arrives.

Change in Contractual Project Time:

- 1) This will add 75 days to the contract.

Plan Sheets or Additional Documents Attached: Yes No Other: _____

Work Order Quantities

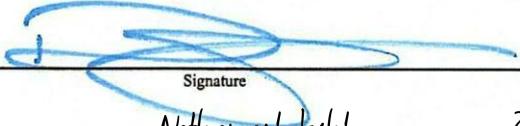
Item#	(Spec)	Item Description	Units	Price	Quantity	Total Amount
1		General Conditions and General Requirements	LS	\$11,900.00	1	\$ 11,900.00
2		Electrical Gear and Panels	LS	\$131,216.00	1	\$ 131,216.00
3		Conductors and Homeruns, Profit & Overhead	LS	\$24,104.70	1	\$ 24,104.70
Total Change Cost:						\$ 167,220.70

Summary of Project Costs

Total Previous Change Orders:	\$ -	Original Contract Amount:	\$ 2,347,500.00
Current Change Order:	\$ 167,220.70	Amended Contract Amount:	\$ 2,514,720.70
Total Cost of Change Orders:	\$ 167,220.70	Percent Change in Contract:	7.12%
Total Cost Applicable to CBA:	\$ 167,220.70	Percent Change Applicable to CBA:	7.12%

Change Order Authorization

Change Order # 2 in the sum of: \$ 167,220.70 has been reviewed by all parties and is recommended for approval by:

Contractor Submitting Change Order:	<u>David Myers</u> Name	 Signature	<u>2/10/26</u> Date
Construction Division Manager:	<u>Nathanael T. Kohl, PE</u> Name	<u>Nathanael Kohl</u> Signature	<u>2/10/2026</u> Date
Director of Engineering & Construction:	<u>Charlie Bright, PE</u> Name	<u>Charlie Bright</u> Signature	<u>2/13/2026</u> Date
Assistant City Manager - Operations:	<u>Kenneth D Schwab, PE</u> Name	<u>Kenneth Schwab</u> Signature	<u>2/17/2026</u> Date
City Manager:	<u>Michael Spurgeon</u> Name	 Signature	 Date

This change to the contract documents is authorized by the City Manager's authority in accordance with the applicable state statutes and COBA Code of Ordinances.

- or
 This change to the contract documents was approved at the City Council/BAMA meeting held on : _____



PCO #006

Myers-Cherry Construction, LLC
 824 W. Jasper
 Broken Arrow, Oklahoma 74011
 Phone: +19186152225

Project: 25-110 MCC / 22601529 COBA - City Of Broken Arrow
 Operations Center Administration Building Remodel
 2304 S. 1st Place
 Broken Arrow, Oklahoma 74012

Prime Contract Potential Change Order #006: Proposal Request 002 - Electrical Changes

TO:	City of Broken Arrow 220 S. First St. Broken Arrow, Oklahoma 74012	FROM:	Myers-Cherry Construction 824 W. Jasper Broken Arrow, Oklahoma 74011
PCO NUMBER/REVISION:	006 / 0	CONTRACT:	1 - Operations Center Administration Building Renovation
REQUEST RECEIVED FROM:	Lauren St. Clair (Narrate)	CREATED BY:	David Myers (Myers-Cherry Construction)
STATUS:	Pending - In Review	CREATED DATE:	2/2/2026
REFERENCE:	Proposal Request 02	PRIME CONTRACT CHANGE ORDER:	None
FIELD CHANGE:	No		
LOCATION:		ACCOUNTING METHOD:	Amount Based
SCHEDULE IMPACT:	75 days	PAID IN FULL:	No
EXECUTED:	No	SIGNED CHANGE ORDER RECEIVED DATE:	
		TOTAL AMOUNT:	\$167,220.70

POTENTIAL CHANGE ORDER TITLE: Proposal Request 002 - Electrical Changes

CHANGE REASON: Client Request

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

MCC offers the following pricing for Proposal Request 002 dated January 14th, 2026.

Proposal Request 002 includes the electrical system revisions prepared in response to the Owner's directive to provide independent electrical services for both the City of Broken Arrow Jail and the City of Broken Arrow Operations Center Administration Building. The scope of work further includes the replacement of the existing electrical panels servicing the Operations Center Administration Building.

Two (2) months of general conditions and general requirements are added to this PCO; these were credited back in Proposal Request 01, as the final electrical service changes can't be completed until the generator for the jail arrives. Currently, this is scheduled to arrive on September 28, 2026.

This work will require a extended shutdown of the operations admin, jail, and court buildings. Once we have confirmed delivery dates for both generators and new secondary services from PSO, a meeting will need to be held with City stakeholders, MCC, our Trade-Partners, Narrate, and PSO to ensure the transition with minimal impacts to City operations.

ATTACHMENTS:

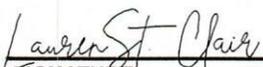
[26_0114_BA Operations_PR 002.pdf](#)

#	Budget Code	Description	Amount
1	Division 01.SVC - General Conditions.Professional Services	General Conditions & General Requirements	\$11,900.00
2	Division 26-26100.COM Electrical.Commitment	Electrical Gear & Panels	\$131,216.00
3	Division 26-26100.COM Electrical.Commitment	Conductors & Homeruns (Per One-Line Note 4 E600)	\$8,902.82
Subtotal:			\$152,018.82
Overhead & Profit (10.00% Applies to all line item types.):			\$15,201.88
Grand Total:			\$167,220.70

Lauren St. Clair (Narrate)
2 West 6th Street, Suite 100
Tulsa, Oklahoma 74119

City of Broken Arrow
220 S. First St.
Broken Arrow, Oklahoma 74012

Myers-Cherry Construction
824 W. Jasper
Broken Arrow, Oklahoma 74011



SIGNATURE 2.3.26
DATE



SIGNATURE 2-3-26
DATE



SIGNATURE 2/2/26
DATE



ELECTRIC, INC.
 1136 South 107th East Avenue
 Tulsa, Oklahoma 74128
 (918) 438-3359
 (918) 438-3356 (Fax)

Change Order PR002

Material Cost			\$48,097.18
Miscellaneous rack		\$	5,000.00
Per Deim	0.00	\$52.00	\$ -
			<u>\$ -</u>

Material Subtotal \$ 53,097.18

Labor Cost:

Man Hours	480.00	\$75.00	36,000.00
Layout & design	0	\$150.00	\$ -

Site Supervision hours 0 \$75.00 \$0.00

Project Management Rate 24 \$125.00 \$3,000.00
Labor Subtotal \$ 39,000.00

Material Plus Labor Subtotal \$ 92,097.18

Specialty Areas

Tools /days	-	\$150.00	\$0.00
Equipment rental	0		<u>\$15,000.00</u>
Delivery Charge	0.00	\$2.00	\$0.00
Fuel, oil, lube, etc.			\$2,250.00
Truck/Day	0.00	\$150.00	\$0.00
Sub Contractor			
Subtotal			\$ 109,347.18

Taxes and Insurance

Completed Operations	1.00		\$6,560.80
General Liability		\$	7,367.77
Social Security		\$	2,418.00
Oklahoma Unemployment		\$	2,769.00
Work Compensation		\$	4,173.00
Employee Benefits		\$	4,290.00
Sales Tax		\$	-
Medicare			<u>\$916.50</u>
Health			<u>\$6,664.52</u>
			<u>\$0.00</u>
			\$0.00

Overhead And Profit :

Profit	@	10.00%	\$ 10,934.72
Overhead	@	10.00%	\$ 10,934.72

Date	1/20/2026
Customer	COBA BA OPS
City	BA
Change Order No#	PR002
C.O. description	PR002
	separate power as shown
	remove gear and panels
	install gear and panels
Change order total	\$ 131,216.00
Bond	0% \$0.00
Credit labor	0
Credit Materials	0
Grand total	\$ 131,216.00

Sub Total \$ 141,900.00



COBA BA OPS PR002 1/30/2026

Scope

Remove existing gear and panel boards as drawn on E 600 clouded electrical note 2 Demo electrical room.

Install new switchgear and panel boards as drawn on E 601 clouded electrical note 2 New electrical room.

Utility

E601

Provide as drawn

Coordination with PSO/AEP

CT Cabinets installation and terminations

Meters and racking

New jail riser installation

New feeders /400 mcm terminations

New racking system /Demo poles

\$131,216.00

Note 4 E601

Pricing for new conductors for home runs

\$8,902.82

Notes and Exclusions.

The drawing Pr002 has been submitted to AEP/PSO engineer for the area.

This pricing is based on their approval of the drawing submitted, as to their part of the installation.

A Load Sheet for each project will have to be submitted and separate accounts set for both addresses by customer.

If existing underground conduits cannot be reused due to age of system

The cost of cutting, excavation, and new conduit is not reflected in this pricing.

Thank you,

Robert Murray

Addco Electric , Inc.



AIA[®]

Document G709™ – 2018

Proposal Request

PROJECT: *(name and address)*

City of Broken Arrow
 Operations Center Administration
 Building
 2304 South 1st Place
 Broken Arrow, OK 74012

CONTRACT INFORMATION:

Contract For: General Construction
 Date: December 18, 2024

Architect's Project Number: Narrate
 Proposal Request Number: 002
 Proposal Request Date: January 14, 2026

OWNER: *(name and address)*

City of Broken Arrow
 485 N. Poplar Ave.
 Broken Arrow, OK 74012

ARCHITECT: *(name and address)*

Narrate
 2 West 6th Street, Suite 100
 Tulsa, Oklahoma 74119

CONTRACTOR: *(name and address)*

Myers-Cherry Construction, Inc
 824 W. Jasper
 Broken Arrow, OK 74011

The Owner requests an itemized proposal for changes to the Contract Sum and Contract Time for proposed modifications to the Contract Documents described herein. The Contractor shall submit this proposal within ten (10) days or notify the Architect in writing of the anticipated date of submission.

(Insert a detailed description of the proposed modifications to the Contract Documents and, if applicable, attach or reference specific exhibits.)

Attached are the electrical system revisions prepared in response to the Owner's directive to provide independent electrical services for both the City of Broken Arrow Jail and the City of Broken Arrow Operations Center Administration Building. The scope of work further includes replacement of the existing electrical panels serving the Operations Center Administration Building.

THIS IS NOT A CHANGE ORDER, A CONSTRUCTION CHANGE DIRECTIVE, OR A DIRECTION TO PROCEED WITH THE WORK DESCRIBED IN THE PROPOSED MODIFICATIONS.

REQUESTED BY THE ARCHITECT:

Lauren St. Clair CA
 PRINTED NAME AND TITLE

REVISIONS

DATE	REVISION
08.01.25	100% CONSTRUCTION DOCUMENTS
09.19.25	ADDENDUM 01
01.14.26	FR 002



narrate

3451 WEST 7TH STREET, SUITE 100
TULSA, OKLAHOMA 74116
WWW.BROKENARROW.COM

Phillips+Gomez
Consulting Engineers
1515 W. Shawnee, Suite 210
Oklahoma City, OK 73104
Administration: 405.931.4100
Architectural: 405.931.4100
Reviewed: 04/19/25

CITY OF BROKEN ARROW
OPERATIONS CENTER
ADMINISTRATION BUILDING

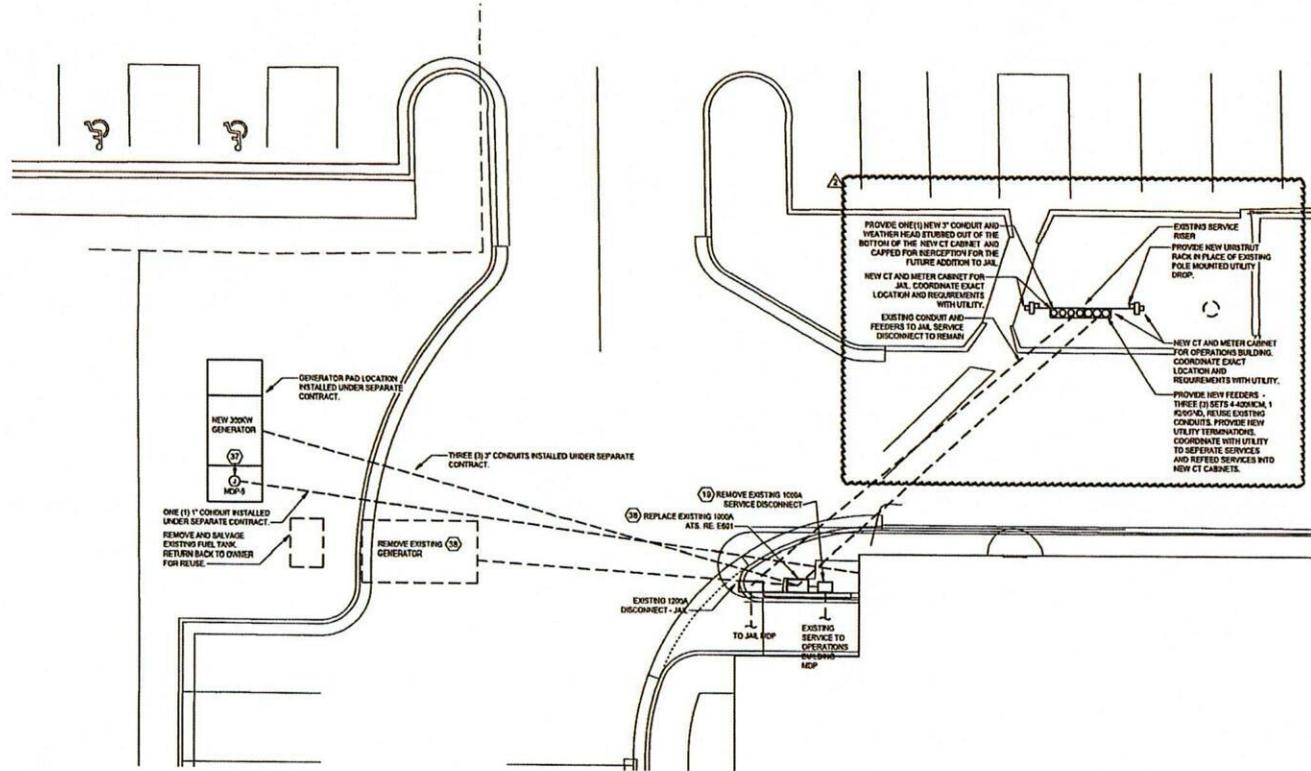
ELECTRICAL KEYNOTES

PROJECT NO. 2317210
DATE: 01/16/2026

NO.	REVISION
28	INSTALL UNFINISHED SERVICE FOR ELECTRICAL SERVICES TO RECYCLING FURNITURE. THE ELECTRICAL CONTRACTOR SHALL BE RESPONSIBLE FOR THE FINISHING WORKING DETAIL ON THE DETAILS SHEET. VERIFY LOCATION OF ALL SERVICE FITTINGS PRIOR TO INSTALLATION. BRANCH CIRCUIT SHALL BE 4/0 THRU 1/0 AWG, 150 AMP, 120/208V, 1 PHASE, 3 WIRE, 90°C.
29	REMOVE FINISHING FOR ELECTRICAL SERVICE TO RECYCLING FURNITURE. REBAND WORKING DETAIL SHEET FOR FINISHING DETAIL. VERIFY LOCATION OF ALL FINISHING FITTINGS PRIOR TO INSTALLATION. BRANCH CIRCUIT SHALL BE 4/0 THRU 1/0 AWG, 150 AMP, 120/208V, 1 PHASE, 3 WIRE, 90°C.
30	REMOVE DEDICATED GFCI CIRCUIT BREAKER PROTECTED RECEPTACLE FOR REFRIGERATION. 400 A.F.F. 1/0 AWG, COORDINATE EXACT LOCATION AND MOUNTING HEIGHT WITH EQUIPMENT SUPPLIER PRIOR TO INSTALLATION.
31	REMOVE DEDICATED GFCI CIRCUIT BREAKER PROTECTED RECEPTACLE FOR REFRIGERATION. 400 A.F.F. 1/0 AWG, COORDINATE EXACT LOCATION AND MOUNTING HEIGHT WITH EQUIPMENT SUPPLIER PRIOR TO INSTALLATION.
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E005

1/16/2025 1:51:28 PM



1 SITE PLAN - ELECTRICAL
SCALE: 1/8" = 1'-0"

E401



DATE	REVISION
08.01.25	100% CONSTRUCTION DOCUMENTS
09.18.25	1 ADDENDUM 01
01.14.26	2 PR 002



narrate

2 WEST 6TH STREET, SUITE 100
TULSA, OKLAHOMA 74112
918.587.2282
WWW.NARRATEDESIGN.COM

Phillips+Gomez
Consulting Engineers
15 W 6th Street, Suite 2510
Tulsa, OK 74119
PH. 918.584.0102
Oklahoma Certificate of
Authorization #CA1375
Renewal Date: 06.30.27

**CITY OF BROKEN ARROW
OPERATIONS CENTER
ADMINISTRATION BUILDING**

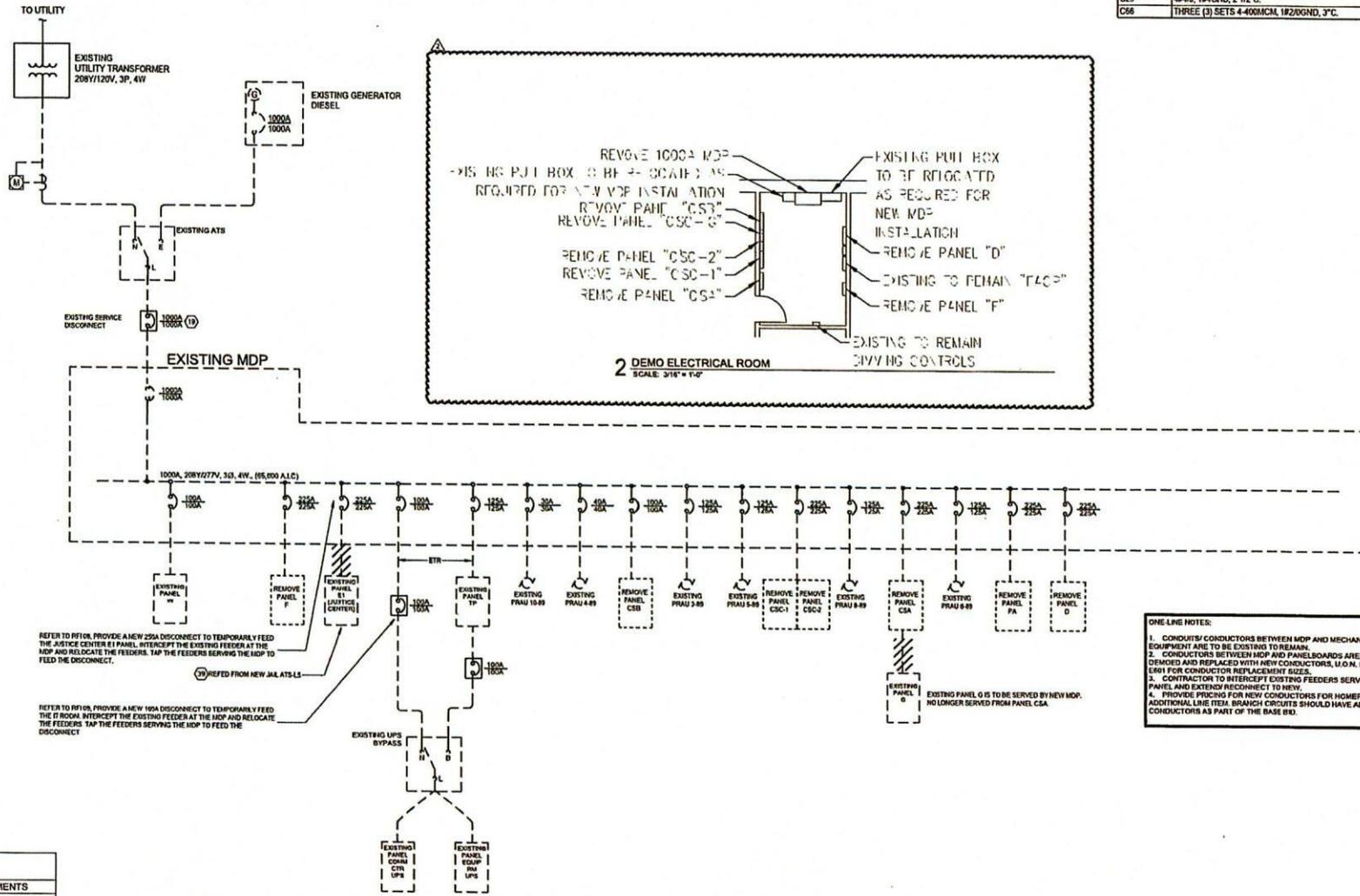
SITE ELECTRICAL PLAN

PROFILE SCALE:	DESIGN	DATE	DRAFTED	DATE
HORZ. _____	TLB			
VERT. _____	REVIEWED	DATE	APPROVED	DATE
	BOH			
DRAWING NAME: E01	SHEET OF _____	PROJECT NO. 2317210		

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1/14/2026 1:51:29 PM

CONDUIT SCHEDULE	
MARK	FEDER NOTES
C5	488, 1810GND, 1" C.
C11	483, 1818GND, 1 1/4" C.
C29	4840, 184GND, 2 1/2" C.
C56	THREE (3) SETS 4-600MCM, 1820GND, 3" C.



- ONE LINE NOTES:
1. CONDUITS/ CONDUCTORS BETWEEN MDP AND MECHANICAL EQUIPMENT ARE TO BE EXISTING TO REMAIN.
 2. CONDUCTORS BETWEEN MDP AND PANELBOARDS ARE TO BE DEMOLISHED AND REPLACED WITH NEW CONDUCTORS, I.D.M. REFER TO E601 FOR CONDUCTOR REPLACEMENT SIZES.
 3. CONTRACTOR TO INTERCEPT EXISTING FEEDERS SERVING EACH PANEL AND EXTEND/ RECONNECT TO NEW.
 4. PROVIDE PRICING FOR NEW CONDUCTORS FOR HOMERUNS AS ADDITIONAL LINE ITEM. BRANCH CIRCUITS SHOULD HAVE ALL NEW CONDUCTORS AS PART OF THE BASE BID.

E600



DATE	REVISION
08.01.25	100% CONSTRUCTION DOCUMENTS
01.18.26	2 PR 002

1 ELECTRICAL DEMOLITION ONE-LINE DIAGRAM
SCALE: N.T.S.

CITY OF BROKEN ARROW
Where opportunity lives

narrate
2 WEST 8TH STREET, SUITE 100
TULSA, OKLAHOMA 74113
918.582.2282
WWW.NARRATEDESIGN.COM

Phillips+Gomez
Consulting Engineers
15 W 4th Street, Suite 2310
Tulsa, OK 74119
PH 918.584.0102
Oklahoma Certificate of Authorization #CA1325
Renewal Date: 04.30.27

**CITY OF BROKEN ARROW
OPERATIONS CENTER
ADMINISTRATION BUILDING**

**ELECTRICAL DEMOLITION
ONE-LINE**

PROF. SCALE:	DESIGN	DATE	DRAFTED	DATE
HORIZ. _____	TLB			
VERT. _____	REVIEWED	DATE	APPROVED	DATE
	BOH			
DRAWING NAME:	SHEET	PROJECT NO.		
E600	OF _____	2317210		

