

**PROFESSIONAL SERVICES AGREEMENT BETWEEN KRISTI WITTLICH D.V.M.
AND THE CITY OF BROKEN ARROW, OKLAHOMA**

The City of Broken Arrow (City) and Kristi Wittlich, D.V.M (hereinafter Dr. Wittlich") hereby enter into the following agreement:

WHEREAS, the City needs a licensed veterinarian for consulting services at the City's Animal Shelter; and

WHEREAS, the City's Animal Shelter need a veterinarian to oversee the health of the animals at the City's Animal Shelter and provide a rabies check of all animals; and

WHEREAS, the City needs a licensed veterinarian to monitor the euthanasia procedure at the shelter; and

WHEREAS, the City desires to further public education with regard to spaying and neutering of dogs and cats; and

WHEREAS, Dr. Wittlich desires to perform consulting services to the City of Broken Arrow; and

NOW THEREFORE, in furtherance of these objectives, the City and Dr. Wittlich, agree as follows:

DR. WITTLICH'S DUTIES

1. Maintain State veterinary medicine licensure in good standing in the State of Oklahoma; and
2. Oversee the overall health of the animals at the City of Broken Arrow's Animal Shelter; and
3. Check the Animal Shelter for cleanliness and provide guidance to City employees on health and cleanliness issues; and
4. Oversee disease control at the Animal Shelter and provide a rabies check of all animals coming into the shelter; and
5. Oversee the euthanasia process and monitor the drugs used to perform euthanasia; and
6. Be available for emergencies during normal working hours; and
7. Consult with the public regarding questions on the Animal Shelter; and
8. Consult with various animal interest groups and the City Council to ensure that the Animal Shelter is operating at the highest level possible and providing the best care possible; and
9. Participate in public education regarding the need for spaying and neutering of pets; and
10. Be involved in the policy-making process with regard to spaying and neutering of animals at the Shelter; and
11. Dr. Wittlich will spend approximately 2-4 hours per week performing these duties.
12. Dr. Wittlich will supply any equipment and supplies needed to fulfill the terms of this agreement.

CITY'S DUTIES

1. City will provide Dr. Wittlich with access to all areas of the Broken Arrow Animal Shelter; and
2. City will pay Dr. Wittlich \$100.00 per hour for services rendered herein, not to exceed \$20,400.00 per contract year.

NOW, THEREFORE, City and Dr. Wittlich hereby enter into an Agreement on this _____ day of _____, 2025.

TERM

The term of this Agreement shall be from the 1st day of July, 2025, through the 30th day of June, 2026. Either party may terminate this Agreement by giving the other party 30 days' written notice.

NOTICE

All notices to the City shall be mailed to:

City Clerk
220 S. 1st Street
Broken Arrow, Oklahoma 74012

and all notices to Dr. Kristi Wittlich shall be mailed to:

Dr. Kristi Wittlich
7527 South 92nd East Ave.
Tulsa, OK 74133

CITY OF BROKEN ARROW, OKLAHOMA

By: _____
Michael Spurgeon, City Manager

ATTEST:

City Clerk

APPROVED AS TO FORM:

Deputy City Attorney

By: Kristi Wittlich
Dr. Kristi Wittlich